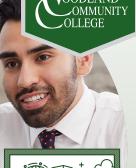
# Business Management (Certificate) CERTIFICATE PROGRAM MAP

## wcc.yccd.edu/gnbus

 Earn a Certificate of Achievement that can lead directly to employment or continued studies toward an associate degree



## **Recommended Course Sequence**

The program map below is a sequence of courses you can follow to efficiently complete your degree requirements. This map does not replace your Student Education Plan, so be sure to talk with a WCC counselor to pick the right courses for your academic goals.



### SEMESTER 1 — YOUR FIRST FALL SEMESTER

MAJOR REQUIREMENT	3.0 UNITS	MAJOR REQUIREMENT	3.0 UNITS
ACCT50 General Accounting		GNBUS10 Introduction To Business	
MAJOR REQUIREMENT	3.0 UNITS	MAJOR ELECTIVE	3.0 UNITS
BCA15 Business Computer Applications - Beginning		Recommend 1 of the following	
		ACCT9 Business Payroll Procedures GNBUS58 Principles of Customer Service	

### SEMESTER 2

MAJOR REQUIREMENT	3.0 UNITS	MAJOR REQUIREMENT	3.0 UNITS
ECON1B Elementary Economics-Micro		GNBUS21 Business Communications	
MAJOR REQUIREMENT	3.0 UNITS	MAJOR REQUIREMENT	3.0 UNITS
<b>GNBUS11</b> Principles of Management		<b>GNBUS56</b> Business Mathematics	

#### This program belongs to the Business, Hospitality and Entrepreneurship Interest Area

Interest Areas at WCC bring together support services and staff around groupings of related majors.

#### Explore majors and support services in this area:

» wcc.yccd.edu/areas

#### Meet with a counselor to create your education plan:

» wcc.yccd.edu/counseling



### **Prepare for careers**

- Office ManagerBusiness Analyst
- Customer Relations and Sales Representatives

#### Get help finding jobs and planning your career:

» wcc.yccd.edu/career-center