

Work Experience Education – Learning Objectives

Student Name: _____ Student Job Title: _____

The college and state guidelines for Work Experience Education require that a student perform a planned program that includes new or expanded responsibilities or learning opportunities.

The learning objectives are used by the college to determine whether the student is eligible to be granted college credit. It is also a method for developing new or expanded skills in the workplace.

A learning objective is a measurable goal and must be within the student's range of accomplishment. The objectives must be developed by the student and the instructor and reviewed and signed by the site supervisor.

List below 3 specific on-the-job objectives (think of a new skill you want to learn at your work):

Example of an objective that is too general:

To do a good job at work so that I can get a full- time job in custodial work.

Example of an acceptable objective:

To write a short report explaining how to handle, apply and store cleaning chemicals by May 1st.

Objective 1:

Objective 2:

Objective 3:

If you have any questions, please contact your assigned instructor or Work Experience Coordinator via Canvas.

Employer Signature: _____ Date: _____

Student Signature: _____ Date: _____

Instructor Signature: _____ Date: _____