



HR/Payroll Schedule 2025/2026

Month	Pay Period	Paperwork due to HR	HR Paperwork due to Payroll	Self Service Time Entry & Scanned Timesheets due to Payroll	Self Service Time Entry Supervisor Approval Due	Run Live	Pay Date
July 2025	EOM	07/08/25	07/15/25	07/15/25		07/23/25	07/31/25
	10th	07/23/25	07/30/25	07/31/25 11:00am	07/31/25 1:00pm	08/04/25	08/08/25
August 2025	EOM	08/07/25	08/14/25	08/14/25		08/21/25	08/29/25
	10th	08/21/25	08/28/25	08/29/25 11:00am	08/29/25 1:00pm	09/04/25	09/10/25
Sept 2025	EOM	09/08/25	09/15/25	09/15/25		09/22/25	09/30/25
	10th	09/22/25	09/29/25	09/30/25 11:00am	09/30/25 1:00pm	10/06/25	10/10/25
Oct 2025	EOM	10/09/25	10/16/25	10/16/25		10/23/25	10/31/25
	10th	10/23/25	10/30/25	10/31/25 11:00am	10/31/25 1:00pm	11/04/25	11/10/25
Nov 2025	EOM	11/04/25	11/12/25	11/12/25		11/18/25	11/26/25
	10th	11/18/25	11/25/25	11/26/25 11:00am	11/26/25 1:00pm	12/04/25	12/10/25
Dec 2025	EOM	11/25/25	12/04/25	12/04/25		12/11/25	12/19/25
	10th	12/12/25	12/19/25	12/22/25 11:00am	12/22/25 1:00pm	01/05/26	01/09/26
Jan 2026	EOM	01/08/26	01/15/26	01/15/26		01/22/26	01/30/26
	10th	01/22/26	01/29/26	01/30/26 11:00am	01/30/26 1:00pm	02/04/26	02/10/26
Feb 2026	EOM	02/04/26	02/11/26	02/11/26		02/19/26	02/27/26
	10th	02/19/26	02/26/26	02/27/26 11:00am	02/27/26 1:00pm	03/04/26	03/10/26
March 2026	EOM	03/06/26	03/13/26	03/13/26		03/20/26	03/30/26
	10th	03/19/26	03/26/26	03/27/26 11:00am	03/27/26 1:00pm	04/06/26	04/10/26
April 2026	EOM	04/08/26	04/15/26	04/15/26		04/22/26	04/30/26
	10th	04/22/26	04/29/26	04/30/26 11:00am	04/30/26 1:00pm	05/04/26	05/08/26
May 2026	EOM	05/06/26	05/13/26	05/13/26		05/20/26	05/29/26
	10th	05/20/26	05/28/26	05/29/26 11:00am	05/29/26 1:00pm	06/04/26	06/10/26
June 2026	EOM	06/03/26	06/11/26	06/11/25		06/22/26	06/30/26
	10th	06/17/26	06/28/26	6/29/26 11:00am	06/29/26 1:00pm	07/06/26	07/10/26

*Dates are subject to change and will be posted under Fiscal Services (Self-Service)