

# Meeting Minutes

## Woodland Community College

### Educational Master Plan/Mission, Vision, Values Working Group Meeting

Friday, October 22, 2021, 1:00-2:00PM

Zoom: <https://cccconfer.zoom.us/j/95582327031>

Attachments: 1) Agenda (10/22/2021); 2) Minutes for Working Group Meeting 10/8/2021;  
Emailed 10/13/2021: 1) Prior EMP Assessment Process (*Draft*); 2) Mission, Vision, and Values Statements (WCC and Other Colleges); 3) ACCJC standards related to Mission and Vision; 4) Mission, Vision, Values Survey (*Draft*); WCC Vision-EMP-Employee Input (Convocation)

Agenda Item	Presenter(s)	Outcome(s)	Minutes
Welcome, Introductions, Overview of Agenda, Meeting Outcomes	Dr. Pimentel	Consensus on meeting agenda items and desired outcomes.	Absent: Edwin
Project Communications: <ul style="list-style-type: none"><li>Working Group Members Reports - questions/comments/ideas from stakeholders re project and process</li></ul>	ALL	Review of stakeholders' feedback and consensus on follow up.	K. Boles-Cravea – Lake County Campus (LCC) Site Council – interested in having workgroup tour the campus. Thinking about incorporating the surveys (print, laptops) for outreach events- voices want to be heard.  U. Delgado- Shared out worked completed so far with TRIO staff. Expressed interest in participating. (Full time faculty vacancy & CSEA vacancy still open).  S. Fowler- no reports.

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			<p>C. Servin- no reports. J. Pyzer- last faculty meeting at LCC shared out participation in workgroup; lookout for surveys.</p> <p>T. Soto-Perez- no reports.</p> <p>L. Brazil-Cruz- standing item on all committees (Diversity, SS, PIE).</p> <p>J. Ortiz- Feedback is needed, having standing item will be very helpful.</p>
EMP Website and Comment Portal	Carid Servin	Understanding of purpose, function of EMP Website and Comment Portal and how to access.	Waiting on the district IT for the portal.
Review/discuss MVV Samples, WCC Mission, and WG survey input/comments on themes and central ideas.	Dr. Ortiz	Identification of key themes and central ideas for WCC mission, vision, and values statement.	<p>Mission Statement- Objective is to recreate our mission statement (shared out samples at last meeting; selected based on vicinity to WCC- similar values but different population).</p> <p>Sierra College-</p> <p>Yuba Guiding Principles/Core Principles- will require additional review.</p>

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Solano CC- Mission/Vision statements- what makes them unique to Solano? Aren't they applicable to all colleges?

Allan Hancock College- Key contributor to mission/vision.

WCC-Mission statement as it stands today presented-

Statements vary in size and content.

Initial thoughts- Focus on the 'whole' student- safe place to get their education but also a place to thrive, get services for food (Eagle's Basics Needs).

Committee likes the use of inspirational words, statements, land acknowledgement, equity focus.

J. Ortiz- While discretion to change the statement altogether, he advises that there is context and

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<p>Assessment of Prior EMP and Timeline for Completion – review WG survey input; finalize approach, timeline, next key action steps.</p>	<p>Diane White</p>	<p>Consensus on approach, timeline, and tasks for the assessment of the prior EMP (WCC EMP 2016-2019)</p>	<p>What is relevant or irrelevant from the previous EMP? It is important that we do complete a review of the previous EMP so that we can move forward.</p> <p>PIE- based on the similarities in their focus/goals could be a good option to share out. Diane will work with Lisceth on this portion.</p>
<p>Draft Calendar of Project Activities and Events - review and input</p>	<p>Diane White</p>	<p>Consensus on Project Activities Calendar purpose/function and key dates.</p>	<p>Nov. 18- Nov. 17 Health Fair, Nov. 19 Street Fair/Open House : Conflicts with preplanned LCC events. Will need to identify another date with Dr. Cortez.</p> <p>Woodland – College Hour (Tuesday/Thursday) November 30th – internal Town Hall.</p> <p>Focus groups will be held in spring and include student participation.</p> <p>T. Soto- Perez- Mondays &amp; Wednesdays are increasing in student traffic at the Woodland campus this semester.</p>

			Town Hall purpose: Share out 5 guiding questions & work that is EMP related.
<p><b>Closure:</b></p> <p>A. Tasks/Assignments Prior to Next Meeting</p> <p>B. Agenda Items for Next Meeting:</p> <ul style="list-style-type: none"> <li>○ Review College input on Five Guiding Questions for EMP Development (<i>WCC Vision-EMP-Employee Input – Fall Convocation</i>)</li> <li>○ Plan broad. “post-survey” stakeholder input on MVV and Five Guiding Questions (e.g., Town Hall, focus groups, interviews, online portal)</li> <li>○ EMP: Overview of Environmental Scan Data (External and Internal)</li> </ul> <p>C. EMP/MVV Working Group Communications Items</p> <p>D. Thank you!</p>	All	<p>Consensus regarding:</p> <ul style="list-style-type: none"> <li>● Tasks/Assignments for completion prior to next meeting</li> <li>● Documents or resources needed.</li> <li>● Draft Agenda Items for Next Meeting</li> <li>● Key Communication Items for Dissemination</li> </ul>	<p>Key Communication Items for Dissemination</p> <ul style="list-style-type: none"> <li>● Survey coming out</li> <li>● Assess prior EMP</li> <li>● Reviewing MVV</li> <li>● EMP website</li> </ul> <p>Home page- Website – survey</p> <p>Agenda; Event planning Data – external data (Lis) Statement development (Jose).</p> <p>Next meeting: Nov. 12<sup>th</sup></p>