

# Agenda

## Woodland Community College

### Educational Master Plan/Mission, Vision, Values Working Group Meeting

**October 8, 2021, 1:00-3:00PM**

**Room: B800 Community Room**

**\*Lunch Served Prior to Meeting – 12:00PM**

Emailed Documents: 1) Agenda (10/8/2021); 2) WCC EMP MVV Project Timeline; 3) WCC Vision/EMP Employee Input (Fall Convocation); 4) WCC EMP 2016-2019

Meeting Handouts: 1) Prior EMP Assessment Process (*Draft*); 3) Mission, Vision, and Values Statements (WCC and Other Colleges); 4) ACCJC standards related to Mission and Vision

Agenda Item	Presenter(s)	Time Allotment	Outcome(s)
Welcome, Introductions, Overview of Agenda, Desired Meeting Outcomes, Project Purpose, General Project Timeline	Dr. Pimentel	15 Minutes	Consensus on meeting agenda items and desired outcomes.
Housekeeping <ul style="list-style-type: none"> <li>• Agendas</li> <li>• Minutes</li> <li>• Regular meeting days/times</li> </ul>	Diane White	5 Minutes	Establish protocols for agendas and minutes.  Establish regular meeting days/times.
Roles, Responsibilities, Expectations <ul style="list-style-type: none"> <li>• Working Group</li> <li>• Process Owner</li> <li>• Consultants</li> </ul>	Dr. Pimentel	10 Minutes	Consensus on roles, responsibilities, and expectations.
<b>Mission, Vision, and Values</b>	Dr. José Ortiz	<b>TOTAL 40 MINUTES</b>	
<ul style="list-style-type: none"> <li>• Brief Overview:               <ul style="list-style-type: none"> <li>○ Why we plan</li> <li>○ Accreditation Standards and its requirements related to planning</li> </ul> </li> </ul>		5 Minutes	Understanding of purpose of planning and ACCJC standards related to planning.

<ul style="list-style-type: none"> <li>Overview: Mission, Vision, and Values</li> </ul>		5 Minutes	Understanding of Mission, Vision, and Values – definitions, purposes, functions.
<ul style="list-style-type: none"> <li>Overview: How integrated planning ties it all together</li> </ul>		5 Minutes	
<ul style="list-style-type: none"> <li>Review of current WCC MVV statements and samples of Other Colleges’ Statements</li> </ul>		10 Minutes	
<ul style="list-style-type: none"> <li>Review vision ideas from convocation; identify themes</li> </ul>		10 Minutes	
<ul style="list-style-type: none"> <li>Review MVV survey questions</li> </ul>		5 Minutes	
<b>STRETCH BREAK</b>		<b>5 MINUTES</b>	
<b>Educational Master Plan</b>		<b>Diane White</b>	<b>TOTAL 20 MINUTES</b>
<ul style="list-style-type: none"> <li>Overview of EMP Purpose and Integrated Planning Function</li> </ul>		5 minutes	Understanding of EMP purposes and functions.
<ul style="list-style-type: none"> <li>Assessment of Prior EMP and Timeline for Completion <ul style="list-style-type: none"> <li>Approach</li> <li>Timeline</li> <li>Next Steps and Tasks</li> </ul> </li> </ul>		5 minutes	Consensus on approach and timeline for the assessment of the prior EMP (WCC EMP 2016-2019)
<ul style="list-style-type: none"> <li>Review Stakeholder Input on Guiding Questions for EMP Development <ol style="list-style-type: none"> <li>Who are the students we serve now and who will our future students be?</li> <li>What are the needs of our current students and what will students’ needs be in the future?</li> <li>Do our current delivery systems serve student needs? Will they serve students’ future needs?</li> <li>How can we best serve the educational needs of the population in our service area?</li> <li>What resources (e.g., technology, facilities) and practices will best ensure equitable access and outcomes for our students?</li> </ol> </li> <li>Implications for additional stakeholder input</li> </ul>		10 minutes	Understanding of stakeholders’ input on Guiding EMP Questions and implications for additional input processes.
<b>Next Steps in MVV and EMP Process</b>		<b>TOTAL 20 MINUTES</b>	
<ul style="list-style-type: none"> <li>MVV (Mid-October-Mid November): <ol style="list-style-type: none"> <li>Finalize MVV survey; distribute</li> </ol> </li> </ul>		10 Minutes	Understanding of next steps for MVV development and related tasks.

<ol style="list-style-type: none"> <li>2. Analyze results/identify themes</li> <li>3. Seek College-wide input on MVV themes-       <ol style="list-style-type: none"> <li>a. Post MVV themes on website – input portal</li> <li>b. Ask deans to review themes at division meetings and garner input</li> <li>c. Ask College Council to review themes and garner input at a meeting</li> <li>d. Ask Academic Senate for input at a regular AS meeting</li> </ol> </li> </ol>			
<ul style="list-style-type: none"> <li>• EMP (Mid-October-Mid November):       <ol style="list-style-type: none"> <li>1. Plan stakeholder input on Five Guiding Questions (e.g., survey combined with MVV survey, focus groups, interviews, online portal, town hall/assemblies)</li> <li>2. EMP: Overview of Environmental Scan Data (External and Internal)</li> </ol> </li> </ul>		10 minutes	<p>Identification of major stakeholder input tools.</p> <p>Understanding of recommended environmental scan data for EMP.</p>
<p><b>Closure:</b></p> <p>A. Tasks/Assignments, Documents, Agenda Items for Next Meeting</p> <p>B. Additional actions and responsibilities to be completed prior to next meeting.</p> <p>C. EMP/MVV Working Group Communications Items</p> <p>D. Thank you!</p>	All	<b>TOTAL 5 MINUTES</b>	<p>Consensus regarding:</p> <ul style="list-style-type: none"> <li>• Tasks/Assignments</li> <li>• Documents</li> <li>• Draft Agenda Items for Next Meeting:</li> <li>• Stakeholder Communication Items</li> <li>• Identification of additional actions and responsibilities prior to next meeting.</li> </ul>