

WCC PLANNING PROJECTS GENERAL TIMELINE

Monthly Timeframe	MVV	EMP
<b>September 2021</b>	<ul style="list-style-type: none"> <li>Develop project approach</li> <li>Organize Working Group</li> </ul>	<ul style="list-style-type: none"> <li>Organize Working Group.</li> <li>Review and synthesize all current College Plans (e.g., Student Equity and Achievement Plan, Guided Pathways, Distance Education)</li> <li>Review existing data and complete data gap analysis; provide recommendations for internal and external environmental data.</li> <li>Plan interviews with key planning stakeholders for context and additional plan-related information</li> </ul>
<b>Early October 2021</b>	<ul style="list-style-type: none"> <li>Review definitions and functions of statements</li> <li>Review/assess current MVV statements</li> <li>Review vision ideas from convocation; identify themes</li> <li>MVV survey questions</li> </ul>	<ul style="list-style-type: none"> <li>Conduct assessment of prior EMP</li> <li>Design and administer stakeholder input instruments (e.g., surveys, interviews, focus groups,) re EMP Guiding Questions</li> </ul>
<b>Mid-Late October 2021</b>	Finalize MVV EMP survey; administer; review results	Finalize MVV EMP survey; administer; review results
<b>Late October-Early November 2021</b>	Campus Community Input on Themes: <ul style="list-style-type: none"> <li>Post MVV themes on website – input portal</li> <li>Ask deans to review themes at division meetings and garner input</li> <li>Ask College Council to review themes and garner input at a meeting</li> <li>Ask Academic Senate for input at a meeting</li> </ul>	Conduct focus groups/interviews with internal and external stakeholders on EMP Guiding Questions.
<b>Early December 2021</b>	Analyze stakeholder input results and identify MVV themes.	Analyze stakeholder input results and identify EMP themes.
<b>Mid-December 2021</b>	Draft statements.	Collect, review, and synthesize instructional program and support services information, strengths, challenges, and opportunities.
<b>Early January 2022</b>	Working Group finalize <i>draft</i> statements.	Draft planning assumptions and themes to inform preliminary goals.
<b>Mid-Late January 2022</b>	MVV EMP Town Hall: present draft statements and garner feedback.	<ul style="list-style-type: none"> <li>MVV EMP Town Hall: present and solicit input on findings and themes, identify Collegewide key issues, opportunities, and strategies to inform goals.</li> </ul>

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<b>February 2022</b>	Align MVV statements with draft EMP Goals.	<ul style="list-style-type: none"><li>• One-day planning retreat to review all data, survey results, stakeholder input, program and services information to draft EMP goals and objectives.</li><li>• Develop key actions, key performance indicators, metrics for the EMP goals, and implementation protocol.</li></ul>
<b>March 2022</b>	Working Group review Town Hall input and finalize statements	Prepare, review and vet first draft of Educational Master Plan.
<b>April-May 2022</b>	Vet and proceed with governance approval process of MVV statements.	Vet and proceed with governance approval process of final draft Educational Master Plan.