



COOPERATIVE WORK EXPERIENCE **INFORMATION SHEET**

COURSE DESCRIPTIONS:

General Work Experience: 44 Coordination of on-the-job learning with college experience to develop desirable work habits, attitudes, and career awareness through supervised employment. The course is designed for those students whose present employment is not related to their major area of study.

A student may earn from 1-3 units in any one semester; a maximum of 6 semester units can be earned in General Work Experience. These units are transferable to the C.S. U. System.

Occupational Work Experience: 45 Coordination of on-the-job learning with college major to improve employment skills and career goals through supervised employment. This course is designed for those students whose present employment is related to their major area of study or ultimate occupational goal.

A student may earn 1-4 units in any one semester; a maximum of 16 semester units can be earned in Occupational Work Experience. Units may be transferred to the California State University System. See your counselor for more information.

GRADE/UNITS OF CREDIT: Grading is P/NP for both General and Occupational Work Experience. Credit will be awarded at the end of the semester based upon your success in completing your "Learning Objectives" and upon the total number of hours worked during the semester (see hours below).

The following table shows the approximate number of hours a week you must work in order to earn from 1-4 units in a semester.

PAID EMPLOYMENT:

5 HRS/WEEK= 1 UNIT	75 Hours
9 HRS/WEEK = 2 UNITS	150 Hours
14 HRS/WEEK= 3 UNITS	225 Hours
18 HRS/WEEK = 4 UNITS	300 Hours

VOLUNTEER HOURS:

4 HRS/WEEK= 1 UNIT	60 Hours
8 HRS/WEEK = 2 UNITS	120 Hours
11 HRS/WEEK = 3 UNITS	180 Hours
15 HRS/WEEK K = 4 UNITS	240 Hours

NOTE: One unit of Work Experience Credit is earned for every 75 hours of paid employment or for every 60 hours of volunteer employment. **Contact:** Estelita Spears/CWEE Coordinator/530-661-5777