



## FEDERAL WORK STUDY AWARD TRACKING FORM

Student Name (print): \_\_\_\_\_ Student ID: \_\_\_\_\_

2021-2022 FWS Award Amount: \_\_\_\_\_

	Monthly Pay Date	Total Monthly Hours Worked		Pay Rate		FWS Monthly Earnings	FWS Award Balance		FWS Monthly Earnings		Remaining FWS Award
<b>Example</b>	<b>8/10/21</b>	<b>80</b>	x	<b>\$12.00</b>	=	<b>\$960.00</b>	<b>\$7,785.00</b>	-	<b>\$960.00</b>	=	<b>\$6,825.00</b>
<b>Example</b>	<b>9/10/21</b>	<b>50</b>	x	<b>\$12.00</b>	=	<b>\$600.00</b>	<b>\$6,825.00</b>	-	<b>\$600.00</b>	=	<b>\$6,225.00</b>
Jul 2019	8/10/21		x		=			-		=	
Aug 2019	9/10/21		x		=			-		=	
Sept 2019	10/10/21		x		=			-		=	
Oct 2019	11/10/21		x		=			-		=	
Nov 2019	12/10/21		x		=			-		=	
Dec 2019	1/10/21		x		=			-		=	
Jan 2020	2/10/21		x		=			-		=	
Feb 2020	3/10/21		x		=			-		=	
Mar 2020	4/10/21		x		=			-		=	
Apr 2020	5/10/21		x		=			-		=	
May 2020	6/10/21		x		=			-		=	
Jun 2020	7/10/21		x		=			-		=	

This tracking form is provided as a tool for students to keep track of the unearned portion of his/her FWS award.

- Students may only work hours approved for FWS, not to exceed 20 hours per week.
- Students must be enrolled at least half time for the semester term of award.
- Students must maintain Satisfactory Academic Progress each semester term of award.
- Students must ensure FWS hours worked are submitted via WebAdvisor no later than the last day of each month in which he/she accrued FWS hours worked.
- FWS paychecks are mailed out on the 10<sup>th</sup> of each month.
- Students must coordinate his/her work schedule with the appropriate FWS Supervisor to maximize the FWS award.