

ASWCC

Associated Students of
Woodland Community College



2021-2022
Election Packet

Associated Students of Woodland Community College

Election Nomination Packet

The Associated Students of Woodland Community College (ASWCC) is the student government for Woodland Community College. ASWCC provides leadership and support for the student body under the guidance of the Vice President of Student Services and the designated advisor by ensuring student representation on college and district committees and supporting student activities for intellectual and social development. Any student at WCC may participate in student government by volunteering to serve as a student representative on committees, attending ASWCC meetings as a guest, or running for an officer position.

ASWCC Election Timeline

March 26:	Election packets due to the Office of the Dean of Student Services by 5pm.
March 29-April 6:	Student eligibility screening period.
April 9:	Campus administration will verify eligibility; students will be notified by 5pm, April 9 of their status.
April 12-29:	Campaign period.
April 20:	Election Candidate Forum.
April 28-29:	Online voting.
April 30:	Election results posted at 4pm.
May 4:	Oath of Office @ noon.

Note: Last official meeting 5/4/21

Qualifications for ASWCC Officers

As provided for in the Constitution of ASWCC (Article III, Sections 4-5), all student government officers must meet the following minimum qualifications:

- Completed 10 or more units at WCC prior to taking office
- Enrolled in 5 or more units per semester while in office
- Maintain a GPA of 2.0 or higher while in office
- Complete ethics training
- Able to attend weekly meetings
- Must attend all meetings in May until they are installed
- Able to attend a transition retreat **Date TBD**

Students who want to get involved but do not meet the qualification are highly encouraged to volunteer for committees and attend ASWCC meetings.

Open Positions for Elections

As provided for in the Constitution of ASWCC (Article III, Sections 1-2), the membership of ASWCC is as follows:

THE PRESIDENT shall represent the student body in public settings; set the agenda for Council meetings 72 hours prior to the meeting; shall chair all Council meetings; shall facilitate communication between the Council and all Administration, College Committees, Faculty Senate, and student groups and report this information to the Council; appoint students to College Committees with the majority consent of the Council; vote only in the event of a tie; and shall have the power to call special and emergency meetings (as defined by the Brown Act), enforce the Constitution, and make decisions on their own initiative in an emergency situation provided that such decisions may not in any way amend or alter this Constitution.

THE VICE PRESIDENT shall be present at all meetings of the Council; shall train interested parties on Council procedures; and shall rule on all questions regarding this constitution; and carry out such duties as may be delegated by the President and/or Council. The Vice President shall assume the duties of the President in his or her absence.

THE SECRETARY shall keep complete and accurate minutes of all ASWCC meetings; post approved minutes in a public forum following each Council meeting; prepare information for elections; act as Corresponding Secretary for ASWCC; and carry out such duties as may be delegated by the President and/or Council.

THE DIRECTOR OF FINANCE shall be responsible for the completion and management of all business transactions for ASWCC; provision of ASWCC budget updates at every Council meeting; responsible for raising funds to finance ASWCC operations on and off campus; provide assistance to chartered student organizations in their fundraising; maintain end-of-year balances for chartered student organizations; carry out such duties as may be delegated by the President and/or council.

THE DIRECTOR OF STUDENT AFFAIRS shall promote activities for ASWCC and subsidiary organizations; make arrangements for such activities as may be decided upon by the Council; maintain a calendar of student activities and events; and carry out such duties as may be delegated by the President and/or Council.

THE DIRECTOR OF COMMUNICATIONS shall organize efforts to promote ASWCC and other student organizations through the use of multimedia and social media platforms; they shall facilitate outreach to other Associated Student Organizations.

THE DIRECTOR OF SUSTAINABILITY shall promote sustainable practices on the campus; shall engage staff, faculty, administration, and students to increase sustainable practices.

THE SENATORS shall represent the students in their respective constituencies; ascertain, by whatever means available to them, the desires of the students in their respective constituencies with respect to any legislation proposed by the Council; shall attend shared governance meetings on campus relevant to their positions, and carry out such duties as may be delegated by the President and/or Council.

- **Senator for Career and Technical Education:** Acct, Ag, AJ, ECE, Econ, Human Services
- **Senator for Humanities and Arts:** Art, English, ESL, Foreign Lang, Hum., Reading, Speech
- **Senator for Math and Science:** Mathematics, Life Sciences, Physical Sciences, Statistics
- **Senator for Student Body at Large:** represents entire student body
- **Senator for Social Science:** Anthropology, Ethnic Studies, History, Philosophy, Political Science, Psychology, Sociology
- **Senator for Lake County Campus:** represents the student body of Lake County Campus
- **Senator for Colusa County Campus:** represents the student body of Colusa County Campus

Nomination Instructions

If you wish to run for office in ASWCC, please submit the following by **5pm, Friday, March 26, 2021** to Marris Boswell in the Office of the Vice President of Student Services (building 700, room 721), mboswell@yccd.edu

- **Candidate Information Sheet & Waiver (attached)**
- **Statement of Candidacy:** Include your name, the position for which you are running, reasons for your interest in that position, and relevant qualifications. Statement must be typed and no more than 200 words.
- **Photo:** Include a photo of yourself to accompany your Statement of Candidacy on the ASWCC bulletin board and website. If you do not have a photo, contact ASWCC to arrange to have one taken.

Also submit electronic copies of the Candidate Information Sheet & Waiver, Statement of Candidacy, and Photo to mboswell@yccd.edu for use on the ASWCC election website.

Application is not complete and candidate will not be screened for eligibility until all materials are submitted in the proper formats.

ASWCC CANDIDATE INFORMATION & WAIVER

Name: _____
Last, First MI (Nickname)

Student ID: _____ Semesters at WCC: _____ Major: _____

Address: _____
Street/City/State/Zip Code

Phone: _____ Email: _____

I am interested in the following position (choose ONE):

- | | |
|--|---|
| <input type="checkbox"/> President | <input type="checkbox"/> Senator for Arts and Humanities |
| <input type="checkbox"/> Vice President | <input type="checkbox"/> Senator for Math and Science |
| <input type="checkbox"/> Secretary | <input type="checkbox"/> Senator for Social Science |
| <input type="checkbox"/> Director of Finance | <input type="checkbox"/> Senator for Career and Technical Education |
| <input type="checkbox"/> Director of Student Affairs | <input type="checkbox"/> Senator for Student Body at Large |
| <input type="checkbox"/> Director of Communications | <input type="checkbox"/> Senator for Lake County Campus |
| <input type="checkbox"/> Director of Sustainability | <input type="checkbox"/> Senator for Colusa County Campus |
| <input type="checkbox"/> SSCCC Voting and Non-Voting Delegates | |

☐ I am interested in participating in the **Candidate Open Forum on Tuesday, April 20 at noon.**

WAIVER: By signing below, I certify that I meet minimum qualifications for office, understand and agree to the duties and time commitment of the position for which I am running, and release my photo and Statement of Candidacy for the ASWCC bulletin board and website.

Sign: _____ Date: _____

Office Use Only

Received by: _____	GPA: _____
Date: _____	Units Completed: _____
Complete: Y / N	Units Enrolled: _____