



STUDENT SERVICES COUNCIL

PURPOSE: The Student Services Council (SSC) is a representative body of all student services programs and departments. The SSC is tasked with improving student service delivery and enhancing the student experience at Woodland Community College. This action-focused, student-oriented council will enable Student Services to increase student success and address service delivery issues in a timely manner by reviewing, developing, improving, and/or streamlining processes and policies. The Council supports Student Services strategic planning efforts and the prioritization of issues for resolution.

Members Present: Ariana Velasco, Folu Afolabi, Maria Garcia-Gonzalez, Estelita Spears, Isabel Duenas, Rodrigo Lopez,

Members Absent: Stanley Silsby, Maricarmen Suarez, Ingrid Larsen

Chair: Siria Martinez

Recorder: Marrisa Boswell (Student Services)

MINUTES

Wednesday, November 20, 2019

10:30AM-12 PM

ROOM 727 / LCC Tandberg

- I. Introductions / Check-In
- II. Approval of Agenda
- III. Approval of Minutes – Postponed
- IV. Area & Program Updates
 - EOPS/CARE
 - Priority registration started on Monday. Weeks leading up to registration hosted registration workshops for students to put classes in their cart. Phone call push to remind students to pay the \$10 student health fee. Registration numbers fell due to this fee. Working on getting students to finish their 3 contacts for the semester. CARE will be having their annual winter celebration and possibly partnering with the food pantry for baskets. Collecting applications for spring semester.
 - A&R
 - Priority registration overall is going smoothly since counseling started clearing prerequisites. Students are responding well to the student health fee. Backend is able to help support the front line. Preparing for open registration. Folu and Kerry are wrapping up fall graduation petitions and letting students know which courses their missing so they can register for the spring.
 - TRIO
 - Upward Bound and ETS have trips coming up through the spring semester. ETS has STEM activities planned through gained funding. Upward Bound has already met their numbers, ETS is about 50 students away between Colusa and Woodland. Currently working on ETS APR and SSS APR. TRiO students registered yesterday (Nov. 19) also

noticing that the Health fees are holding up students registration.

- FINANCIAL AID (PROGRAM REVIEW)
- OUTREACH AND ENGAGEMENT
 - Will be hosting De-Stress activities prior to finals. Open market is scheduled for today. Welcome week activities will consist of a meet with campus leadership. Working with ASWCC to have ID cards available as a pilot starting in spring.
- DSPS
- COUNSELING
 - Finished interviewing adjunct counselors, will be having a training in December. Spring will be do onsite ed plans at the high schools. Jumpstart will be held in April. Working on updating and correcting the use of reason codes in SARS. Drop in counseling is going on, during registration time we need to have a backup plan with the possibility of having other departments who may be a little slower help out with drop-ins. Counseling is working on self-service mapping to allow students to plan out classes per semester as a part of guided pathways.
- ASWCC
 - Currently hosting a week of giving event - taking donations of food, pet supplies, clothing and non-perishable items, ends Thursday. Offering hot chocolate and cookies to promote and having a Thankful Wall where students can write on a leaf what they are thankful for and post it on a tree.
- COLUSA
 - Having a food drive and donating items to a local church who gives back to the community. Planning De-Stress week and a Toy Drive. Preparing for next semester. Governor Jerry Brown hosts a podcast at CCC "Build Press Pause"
- STUDENT SERVICES
 - Chancellor approved VP-SS once board approves we will be going out for recruitment in spring. With a start date in July. Mariella leaving, Siria is asking for an Interim (internal) applicant to hold the position. Siria will follow up with IT for EdPlans to talk to Colleague in order to bypass students being unable to register.

V. 19-20 Council Operating Agreement

Review Student Services Council operation.

- Updating Operating agreement to change position names as the department, not the director, counselor, coordinator, etc.

VI. Student Services Survey

Dr. Brazil-Cruz will present at the December meeting.

VII. Emerging Interests

VI. **Next Meeting:** Wednesday, December 18, 10:30am-12pm.