



STUDENT SERVICES COUNCIL

PURPOSE: The Student Services Council (SSC) is a representative body of all student services programs and departments. The SSC is tasked with improving student service delivery and enhancing the student experience at Woodland Community College. This action-focused, student-oriented council will enable Student Services to increase student success and address service delivery issues in a timely manner by reviewing, developing, improving, and/or streamlining processes and policies. The Council supports Student Services strategic planning efforts and the prioritization of issues for resolution.

Members Present: Ariana Velasco, Isabel Duenas, Ingrid Larsen, Siria Martinez,

Members Absent: Rodrigo Lopez, Folu Afolabi, Maria Garcia-Gonzalez, Stanley Silsby, Todd Sasano, Estelita Spears

Chair: Siria Martinez

Resource: Sonya Horn (Registrar), Lisceth Brazil-Cruz (Research)

Recorder: MARRISA BOSWELL (Student Services)

MINUTES

Wednesday, October 16, 2019

10:30AM-12 PM

ROOM 727 / LCC Tandberg

- I. Introductions / Check-In
- II. Approval of Agenda
 - Approved
- III. Approval of Minutes – May 22, 2019; no meetings June-August
 - Approved
- IV. Area & Program Updates
 - AB 705 Implementation
 - Tabled - Lisceth to present at next meeting
 - Ingrid mentioned the tools that are being used for Multiple Measures don't take into account our Adult Learns and suggests that we think about a tool that would work for this population.
 - Guided Pathways
 - Working closely with Stephanie Curry who presented to us at Convocation throughout the year to help guide us towards our Guided Pathways Implementation.
 - The group has tentatively narrowed down two versions of Meta majors. Neither one of them are ideal or perfect, but we are going to use these and create focus groups to bring in student input.
 - Student Equity Plan
 - Tabled - Lisceth to present at next meeting
 - Parking Permits
 - Ariana was just informed that yesterday, was the last day for staff/students to purchase semester parking permits only. The only option available now is to purchase

a daily permit.

- Message was placed on WebAdvisor and Yuba College marquee but there was no further communication
- LCC doesn't have a parking permit machine in their parking lot, students have to park, go inside, stand in line and wait to physically purchase a permit from the Administration building.

□ EOPS Update

- Still opening up time for students to apply. To take pressure off of spring recruitment. Students still have to complete their required appointments on time. November 1st is the checkpoint to have 2/3 appointments completed.

□ LCC Update

- Ton of little events happening. Power outage affected National Coming out Day. Ingrid is doing a lot of assessments for DSPS students. Noticing that students aren't aware of the services available to them.
- LCC's Cash for College event had 70+ students show up and participate.

□ Outreach & Engagement Updates

- Isabel has been supporting and putting on events at the Perch. This week through the Chancellor's Office is UndocuAlly week of action. Tomorrow the Mexican Consulate is presenting to our students. They offer mental health counseling and services. Isabel has seen a new group of students coming into the Perch throughout this week. Financial Aid office is hosting their Cash for College event on Saturday. Working on planning for Fall Finals week events.
- Outreach is starting their outreach at the area high schools with the "Your College Your Future" to 11th graders.
- CCC has their transfer fair next Thursday, October 24th from 11:30-1:30.
- WCC is moving forward with Yolo County Food Bank to be set up as a distribution center 2 times a month except in December and January due to the holidays.

□ Siria Updates

- Hiring committee for the Dean of Arts & Sciences is underway. They are currently reviewing applications and plan to have interviews early in November.
- Working on hiring additional adjunct counselors for the spring semester.
- Working with Kimberly in Financial Aid to address the 6 findings from the Department of Ed Program Review at the beginning of the semester. We have less than 60 days to respond.
 - Need to think about how we are going to offer Drug/Alcohol Abuse prevention program to our students.

V. 19-20 Council Operating Agreement

Review Student Services Council operation.

- Making updates to committee membership, removing Genevieve and adding Siria, for Directors/Coordinator members we are including "or designee" Remove Paula and substitute with Rodrigo. Also adding the option of a student rep.
 - Isabel will reach out to ASWCC to see if anyone would be available or interested in serving, if not we will see if they are okay with doing a callout to the rest of the student population.

- Ingrid has a few students at LCC who may be interested.
- Under deliverables, changing number 7 from SSSP plan to SEAP plan. Also, re-bulleting the four goal areas under Student Services Goal Area.
- Under workgroup remove “Student Services Outreach Materials Workgroup”

VI. Student Services Survey

Dr. Brazil-Cruz will be presenting the results of the Student Services Survey conducted in spring.

- Tabled - Lisceth will present at the next meeting when more members are available to attend.

VII. Emerging Interests

- Ingrid has a growing interest in our college moving forward with electronic transcript sharing to CSU's. For example, Humboldt will be able to give auto acceptance letters to student by being able to verify golden 4 with electronic transcripts.
 - Research who in the area is using this

VI. **Next Meeting:** Wednesday, November 20, 10:30am-12pm.