



# Academic Senate

## AGENDA

**Date:** 9/27/19  
**Time:** 1:00pm-3:00pm  
**Location(s):** WCC Room 113/ LCC 115

| <b>Senate Roles and Responsibilities (The 10+1)*</b>  |   |
|---|---|
| <i>Title 5 Sections 53200-53206</i>   |   |
| <ol style="list-style-type: none"> <li><b>1. Curriculum, including establishing prerequisites and placing courses within disciplines.</b></li> <li><b>2. Degree and certificate requirements</b></li> <li><b>3. Grading policies</b></li> <li>4. Educational program development</li> <li>5. Standards or policies regarding student preparation and success</li> <li>6. District and college governance structures, as related to faculty roles</li> </ol> | <ol style="list-style-type: none"> <li><b>7.</b> Faculty roles and involvement in accreditation processes, including self-study and annual reports</li> <li><b>8.</b> Policies for faculty professional development activities</li> <li><b>9.</b> Processes for program review</li> <li><b>10.</b> Processes for institutional planning and budget development</li> <li><b>11.</b> Other academic and professional matters as mutually agreed upon between the governing board and the academic senate</li> </ol> |

**\*Note:** 1-3= "Rely Primarily"; 4-11= "Mutually Agree" (Per *YCCD BP 2510*)

**SENATORS:**

|  |   |  |  |
|--|---|--|--|
| Christopher Howerton <input type="checkbox"/><br>(President) | Deanna Pierro <input type="checkbox"/><br>(At-Large, VP)        | Kevin Ferns <input type="checkbox"/><br>(FaLaHum, Secretary) | Jeannine Mullin <input type="checkbox"/><br>(CTE)                                  |
| Greg Gassman <input type="checkbox"/><br>(Social Sciences)   | Stanley Silsby <input type="checkbox"/><br>(LCC Part-Time)      | Shawn Lanier <input type="checkbox"/><br>(Math & Sciences)   | Jose Vallejo <input type="checkbox"/><br>(Student Services & Learning Resources)   |
| Mike Papin <input type="checkbox"/><br>(LCC At-Large)        | Claudia Ross-Ibarra <input type="checkbox"/><br>(WCC Part-Time) |  | Gurtaj Grewal <input type="checkbox"/><br>(Ex-officio Member ASWCC Rep-non voting) |

**GUEST(S):**

| Item                        | Description-Type                              | Lead            | Background and Objective  |
|-----------------------------|---|-----------------|---|
| <b>1.</b>                   | <b>Approval of Agenda – Action</b>            | <b>Howerton</b> | Approve agenda of 9/27/19   |
| <b>2.</b>                   | <b>Public Comment</b>                         |                 | Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item. (Please limit to 3 minutes per individual) |
| <i>Comments:</i>            |   |                 |   |
| <b>3.</b>                   | <b>One-Minute Accomplishments-Information</b> | <b>Senate</b>   | Each Senator may have one minute each to share a personal accomplishment.   |
| <i>Discussion/Decision:</i> |   |                 |   |
| <b>4.</b>                   | <b>Approval of Minutes – Action</b>           | <b>Howerton</b> | Objective: Review and approve the minutes<br><a href="#">September 13, 2019</a>   |
| <i>Discussion/Decision:</i> |   |                 |   |

|                             |  |                            |  |
|-----------------------------|--|----------------------------|--|
| 5.                          | <b>Committee Appointments- Action</b>  | <b>Pierro</b>              | <b>Objective:</b> Appoint faculty members to committees/<br>update on other faculty appointments made.   |
| <i>Discussion/Decision:</i> |  |                            |  |
| 6.                          | <b>AP/BP Revisions in DCAS – Information/Discussion/Action</b><br><b>NOTE:</b><br>▪ <b>Category 1:</b> <i>Relatively minor changes in regulatory language; the Academic Senate Pres/VP preauthorized to approve without going back to Senate.</i><br>▪ <b>Category 2:</b> <i>Significant revisions including new BP/APs that warrant broader discussion with constituent groups.</i> | <b>Howerton<br/>Pierro</b> | <b>Background:</b> BPs and APs (Category 2) will require review and feedback from the Senate prior to DCAS vote. This is a standing agenda item.<br><b>Objective:</b><br>• <u>Category 2 – Second Read</u><br>○ None<br>• <u>Category 2 -First Read</u><br>○ None<br>• <u>Confirm as Category 1</u><br>○ None<br>• <u>Information/Discussion</u><br>○ <u>AP 4230 – Grading Symbols</u> *The possible addition of the FW grade option*  |
| <i>Discussion/Decision:</i> |  |                            |  |
| 7.                          | <b>Senate Role in the Full-time Faculty Tenure Recommendations</b><br><br><b>Discussion/Action</b>   | <b>Howerton</b>            | <b>Background:</b> YC Senate has agreed to this proposed change to the senate role in the recommendation process of tenure. WCC Senate first reviewed this proposal in Fall 2018. Senators had a year to solicit input from their constituency on this topic.<br><br><a href="#">Proposed Change for Senate Role in Tenure Process</a><br><br><b>Objective:</b> This is a first formal read by the WCC Senate to consider endorsing the proposed recommended change in the senate role in this process. <u>The Senate will officially vote on 10/18.</u>   |
| <i>Discussion/Decision:</i> |  |                            |  |
| 8.                          | <b>Academic Calendar 2021-2022</b><br><br><b>Discussion/Action</b>   | <b>Papin</b>               | <b>Background:</b> The Academic Calendar Committee is proposing two options for the 2021-2022 year. This is a second review for the senate. The representatives from the Academic Calendar Committee are soliciting input and feedback from the colleges. The WCC Senate President did share these options with WCC FLEX coordinator and the WCC Flex/professional development committee, and sent to ASWCC for possible input from students.<br><br><a href="#">2021-2022 Academic Calendar – Options A &amp; B</a><br><br><b>Objective: ACTION:</b> The senate will formally endorse a version of the 2021-2022 academic calendar to be reported back to YCCD Calendar Committee |

|     |  |   |  |
|-----|--|---|--|
|     | <i>Discussion/Decision:</i>  |   |  |
| 9.  | <b>Constitution and Bylaws Review/Revision time line and assignments</b><br><br><b>Information/ Discussion</b>   | Senate  | <b>Background:</b> One of the WCC Senate goals for this year is to conduct a full review and suggest revisions to our guiding documents.<br><a href="#">WCC Senate Constitution and Bylaws Senate Assignments (9/13/19)</a><br><a href="#">ASCCC College Directory</a><br><b>Objective:</b> To develop a timeline, and plan of assignment for senators to conduct this review.   |
|     | <i>Discussion/Decision:</i>  |   |  |
| 10. | <b>Low-Cost symbol notation recommendation from the Student Success Committee</b><br><br><b>Discussion</b>   | Pierro  | <b>Background:</b> Colleges are required to not zero-textbook cost in the publication of their class schedules. However, some colleges have also adopted the practice of noting “low-textbook cost”. The Senate requested the Student Success committee to discuss this topic and consider bringing a recommendation to the senate.<br><br><b>Objective: <u>FIRST REVIEW:</u></b> To review the recommendation by the Student Success Committee for WCC to adopt a “low textbook cost” symbol and review the proposal for the local definition. The senate will consider formal endorsement of the proposal during the next regular senate meeting (10/18) |
|     | <i>Discussion/Decision:</i>  |   |  |
| 11. | <b>REPORTS:</b><br><br>1. <b>President’s Report – Information/Discussion</b><br>2. <b>VP Report</b><br>3. <b>Curriculum Liaison Report (if needed)</b><br>4. <b>Senate Committee Report</b><br>a. <b>Academic Standard</b><br>b. <b>Elections</b><br>c. <b>Resolutions</b><br>5. <b>Ex-officio Reports</b><br>a. <b>ASWCC</b><br><b>Division/Senator/Goals Reports</b> | <b>Howerton</b><br><br><b>Pierro</b><br><b>Asmus</b><br><br><b>Gassman</b><br><b>Ferns</b><br><b>Lanier</b><br><br><b>Grewal</b><br><b>Senators</b> | <b>Background:</b> Reports are limited to the Senate purview of (10 +1) and is a standing agenda item. During some meetings the Senate may not receive reports from all listed. Please limit oral Senate Committee, Division Reports and Ex-Officio Reports to no more than 3 minutes. <b>**Division Reports are not obligatory**</b><br><br><a href="#">President’s Report – September 27, 2019</a><br><br><b>Note:</b> Any item that requires senate discussion and further input may be a possible future agenda item, and submitted to the Senate President for agenda consideration.  |
|     | <i>Discussion/Decision:</i>  |   |  |
| 12. | <b>Future Agenda Items-Discussion</b>  |   | ➤ DE update – 10/18/19<br>➤ Guided Pathways updates<br>➤ Faculty recognition<br>➤ WCC Senate Resolution process  |
|     | <i>Discussion/Decision:</i>  |   |  |

**NOTE: Next Senate meeting 10/18/19 (3<sup>rd</sup> Friday in October) The Senate will not meet on 10/11 due to WCC Senate hosting the Area A meeting at WCC Campus**

|   | <b>Senate Goals (adopted: 8/23/19)</b>   | <b>Lead</b> | <b>Second</b>         |
|---|--|-------------|-----------------------|
| 1 | <b>Guided Pathways:</b> <i>Support and advance the college-wide discussion and exploration of Guided Pathways</i>  | Lanier      | Mullin<br>Pierro      |
| 2 | <b>Planning and Institutional Effectiveness:</b> <i>Monitor and support the full implementation of WCC's new PIE (Planning and Institutional Effectiveness) Committee and integrated planning cycle (including annual assessment)</i>            | Howerton    | Lanier                |
| 3 | <b>Increase support and development of ASWCC and ASLCC:</b> <i>Work with the student government groups for both WCC and LCC to support student participation in college governance.</i>  | Vallejo     | Papin<br>Gassman      |
| 4 | <b>Professional Development:</b> <i>Provide/develop resources to support the professional development of faculty</i>   | Howerton    | Lanier<br>Ross-Ibarra |
| 5 | <b>Committee Effectiveness, Transparency, and integration:</b> <i>Work with committees and committee chairs to establish a process for consistent information dissemination and reporting.</i>   | Pierro      | Ferns<br>Howerton     |
| 6 | <b>Support College/District Data Needs:</b> <i>Advocate for increased data capacity for the college/district to support many academic and student service initiatives such as Guided Pathways, AB705, Program Reviews, Student Equity, etc.)</i> | Papin       | Vallejo               |
| 7 | <b>Ensure Continuity and Collegiality:</b> <i>Work to ensure that the relationship and communication between Academic Senate and administration remain intact and, where possible, improved upon</i>   | Howerton    | Pierro<br>Ferns       |
| 8 | <b>WCC Academic Senate Constitution and Bylaws:</b> <i>Fully review, revise, and update our senate governance documents</i>  | Howerton    | Pierro<br>Ferns       |