



Academic Senate

AGENDA

Date: 9/13/19
Time: 1:00pm-3:00pm
Location(s): WCC Room 113/ LCC 115

| Senate Roles and Responsibilities (The 10+1)* | |
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| <i>Title 5 Sections 53200-53206</i> | |
| <ol style="list-style-type: none"> 1. Curriculum, including establishing prerequisites and placing courses within disciplines. 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. District and college governance structures, as related to faculty roles | <ol style="list-style-type: none"> 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate |

***Note:** 1-3= "Rely Primarily"; 4-11= "Mutually Agree" (Per *YCCD BP 2510*)

SENATORS:

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| Christopher Howerton <input type="checkbox"/> (President) | Deanna Pierro <input type="checkbox"/> (At-Large, VP) | Kevin Ferns <input type="checkbox"/> (FaLaHum, Secretary) | Jeannine Mullin <input type="checkbox"/> (CTE) |
| Greg Gassman <input type="checkbox"/> (Social Sciences) | Stanley Silsby <input type="checkbox"/> (LCC Part-Time) | Shawn Lanier <input type="checkbox"/> (Math & Sciences) | Jose Vallejo <input type="checkbox"/> (Student Services & Learning Resources) |
| Mike Papin <input type="checkbox"/> (LCC At-Large) | Claudia Ross-Ibarra <input type="checkbox"/> (WCC Part-Time) | | Gurtaj Grewal <input type="checkbox"/> (Ex-officio Member ASWCC Rep-non voting) |

GUEST(S):

| Item | Description-Type | Lead | Background and Objective |
|------|---|-----------------|---|
| 1. | Approval of Agenda – Action | Howerton | Approve agenda of 8/23/19 |
| 2. | Public Comment | | Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item. (Please limit to 3 minutes per individual) |
| 3. | One-Minute Accomplishments-Information | Senate | Each Senator may have one minute each to share a personal accomplishment. |
| | <i>Discussion/Decision:</i> | | |
| 4. | Approval of Minutes – Action | Howerton | Objective: Review and approve the minutes August 23, 2019 |
| | <i>Discussion/Decision:</i> | | |

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| 5. | Committee Appointments- Action | Pierro | <p>Objective: Appoint faculty members to committees/ update on other faculty appointments made.</p> <ul style="list-style-type: none"> • CTE Dean of Instruction Screening Committee • Senate representation for new tenure committees.- Discussion/Action • Others? |
| <i>Discussion/Decision:</i> | | | |
| 6. | <p>AP/BP Revisions in DCAS – Information/Discussion/Action</p> <p>NOTE:</p> <ul style="list-style-type: none"> ▪ Category 1: <i>Relatively minor changes in regulatory language; the Academic Senate Pres/VP preauthorized to approve without going back to Senate.</i> ▪ Category 2: <i>Significant revisions including new BP/APs that warrant broader discussion with constituent groups.</i> | Howerton Pierro | <p>Background: BPs and APs (Category 2) will require review and feedback from the Senate prior to DCAS vote. This is a standing agenda item.</p> <p>Objective:</p> <ul style="list-style-type: none"> • <u>Category 2 – Second Read</u> <ul style="list-style-type: none"> ○ None • <u>Category 2 -First Read</u> <ul style="list-style-type: none"> ○ None • <u>Confirm as Category 1</u> <ul style="list-style-type: none"> ○ AP4235-Credit by Examination ○ AP5032-Enrollment Fee, Drop Due to Non-Payment ○ AP5055-Enrollment Priorities ○ AP5070-Attendance Accounting • <u>Information/Discussion</u> <ul style="list-style-type: none"> ○ AP5075 – Course Adds and Drops– YC Senate is recommending removing the parenthetical listing of specific grades. |
| <i>Discussion/Decision:</i> | | | |
| 7. | <p>Proposed addition to the Equivalency Process</p> <p>Discussion/ ACTION</p> | Pierro | <p>Background: DCAS is recommending a minor addition to our recently revised equivalency process. This is an opportunity for the WCC Senate to review and consider support</p> <p>YCCD Equivalency Procedure (edit 2019-05-01)</p> <p>Objective: ACTION: consider formally supporting the proposed addition to the equivalency process</p> |
| <i>Discussion/Decision:</i> | | | |
| 8. | Curriculum Operating Agreement Discussion/Action | Asmus | <p>Background: The curriculum committee is reviewing their operating agreement and has recommended some revisions for senate consideration.</p> <p>2019-2020 Draft Curriculum Committee Operating Agreement</p> <p>Objective: ACTION consider endorsing the proposed revision and next steps</p> |
| 9. | Academic Calendar 2021-2022 | Papin | <p>Background: The Academic Calendar Committee has developed two options for the 2021-2022 year. This is a first read and introduction for the senate. The</p> |

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| | Discussion | | <p>representatives from the Academic Calendar Committee are soliciting input and feedback from the colleges.</p> <p>2021-2022 Academic Calendar – Options A & B</p> <p>Objective: To introduce the senate and college of the two options developed by the Academic Calendar Committee.</p> |
| <i>Discussion/Decision:</i> | | | |
| 10. | <p>Constitution and Bylaws Review/Revision time line and assignments</p> <p>Information/ Discussion</p> | Senate | <p>Background: One of the WCC Senate goals for this year is to conduct a full review and suggest revisions to our guiding documents.</p> <p>WCC Senate Constitution and Bylaws ASCCC College Directory</p> <p>Objective: To develop a timeline, and plan of assignment for senators to conduct this review.</p> |
| 11. | <p>DC3/DCAS Committee Effectiveness Review</p> <p>Information</p> | Howerton Pierro | <p>Background: The district in an effort to promote continuous quality improvement evaluates standing governance committees. In the Spring DC3 and DCAS competed an internal survey. The district office of institutional effectiveness shared these results in DC3 and DCAS.</p> <p>2019 District Committee & Council Effectiveness</p> <p>Objective: To share the results of the district committee effectiveness report</p> |
| <i>Discussion/Decision:</i> | | | |
| 12. | <p>REPORTS:</p> <ol style="list-style-type: none"> 1. President’s Report – Information/Discussion 2. VP Report 3. Curriculum Liaison Report (if needed) 4. Senate Committee Report <ol style="list-style-type: none"> a. Academic Standard b. Elections c. Resolutions 5. Ex-officio Reports <ol style="list-style-type: none"> a. ASWCC <p>Division/Senator/Goals Reports</p> | <p>Howerton</p> <p>Pierro Asmus</p> <p>Gassman Ferns Lanier</p> <p>Grewal Senators</p> | <p>Background: Reports are limited to the Senate purview of (10 +1) and is a standing agenda item. During some meetings the Senate may not receive reports from all listed. Please limit oral Senate Committee, Division Reports and Ex-Officio Reports to no more than 3 minutes. **Division Reports are not obligatory**</p> <p>President’s Report – September 13, 2019 President’s Report to the YCCD BOT – Sept. 12, 2019 ASCCC Scholarship Application for 2019 Fall Plenary</p> <p>Note: Any item that requires senate discussion and further input may be a possible future agenda item, and submitted to the Senate President for agenda consideration.</p> |

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| | <i>Discussion/Decision:</i> | | |
| 13. | Future Agenda Items-Discussion | | <ul style="list-style-type: none"> ➤ Student Success update and low-cost notation ➤ Faculty tenure process discussion of the role of senate in final deliberations ➤ Guided Pathways updates ➤ Faculty recognition ➤ WCC Senate Resolution process |
| | <i>Discussion/Decision:</i> | | |

NOTE: Next Senate meeting 9/27/19

| Senate Goals (adopted: 8/23/18) | | Lead | Second |
|--|---|-------------|-----------------------|
| 1 | <u>Guided Pathways:</u> <i>Support and advance the college-wide discussion and exploration of Guided Pathways</i> | Lanier | Mullin Pierro |
| 2 | <u>Planning and Institutional Effectiveness:</u> <i>Monitor and support the full implementation of WCC's new PIE (Planning and Institutional Effectiveness) Committee and integrated planning cycle (including annual assessment)</i> | Howerton | Lanier |
| 3 | <u>Increase support and development of ASWCC and ASLCC:</u> <i>Work with the student government groups for both WCC and LCC to support student participation in college governance.</i> | Vallejo | Papin Gassman |
| 4 | <u>Professional Development:</u> <i>Provide/develop resources to support the professional development of faculty</i> | Howerton | Lanier Ross-Ibarra |
| 5 | <u>Committee Effectiveness, Transparency, and integration:</u> <i>Work with committees and committee chairs to establish a process for consistent information dissemination and reporting.</i> | Pierro | Ferns Howerton |
| 6 | <u>Support College/District Data Needs:</u> <i>Advocate for increased data capacity for the college/district to support many academic and student service initiatives such as Guided Pathways, AB705, Program Reviews, Student Equity, etc.)</i> | Papin | Vallejo |
| 7 | <u>Ensure Continuity and Collegiality:</u> <i>Work to ensure that the relationship and communication between Academic Senate and administration remain intact and, where possible, improved upon</i> | Howerton | Pierro Ferns |
| 8 | <u>WCC Academic Senate Constitution and Bylaws:</u> <i>Fully review, revise, and update our senate governance documents</i> | Howerton | Pierro Ferns |