



Academic Senate

PLANNING RETREAT AGENDA

Date: 8/15/19
Time: 10:00am-1:00pm
Location(s): WCC Room 113/ LCC 115

Senate Roles and Responsibilities (The 10+1)*	
<i>Title 5 Sections 53200-53206</i>	
<ol style="list-style-type: none"> 1. Curriculum, including establishing prerequisites and placing courses within disciplines. 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. District and college governance structures, as related to faculty roles 	<ol style="list-style-type: none"> 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

***Note:** 1-3= "Rely Primarily"; 4-11= "Mutually Agree" (Per *YCCD BP 2510*)

SENATORS:

Christopher Howerton <input type="checkbox"/> (President)	Deanna Pierro <input type="checkbox"/> (At-Large, VP)	Kevin Ferns <input type="checkbox"/> (FaLaHum, Secretary)	Jeannine Mullin <input type="checkbox"/> (CTE)
Greg Gassman <input type="checkbox"/> (Social Sciences)	Vacant <input type="checkbox"/> (LCC Part-Time)	Shawn Lanier <input type="checkbox"/> (Math & Sciences)	Jose Vallejo <input type="checkbox"/> (Student Services & Learning Resources)
Mike Papin <input type="checkbox"/> (LCC At-Large)	Claudia Ross-Ibarra <input type="checkbox"/> (WCC Part-Time)		TBD <input type="checkbox"/> (Ex-officio Member ASWCC Rep-non voting)

GUEST(S):

Item	Description-Type	Lead	Background and Objective
1.	Approval of Retreat Agenda – Action	Howerton	Approve agenda of 8/15/19
2.	Public Comment		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item. (Please limit to 3 minutes per individual)
3.	One-Minute Accomplishments/Check In-Information	Senate	Each Senator may have one minute each to share a personal accomplishment or personal check-in.
	<i>Discussion/Decision:</i>		

4.	Community Norms, meeting schedule, and senator profiles for Senate website	Howerton	<p>Objective: Review our established Community Norms, 2018-2019 meeting schedule, and request updated senator profile information for website</p> <ul style="list-style-type: none"> • WCC Academic Senate community Norms • Senate Meeting Schedule • Senators Web Site
<i>Discussion/Decision:</i>			
5.	Review 2018-2019 Goals & Draft possible 2019-2020 Senate Goals	Senate	<p>Objective: To review our 2018-2019 goals and draft 2019-2020 goals to be formally adopted during next senate meeting (8/23)</p> <ul style="list-style-type: none"> • 2018-2019 Senate Goals • 2018-2019 Goals with adopted objectives
<i>Discussion/Decision:</i>			
6.	<p>Senate Sub-Committee Assignments</p> <p>Discussion and Assignments</p>	Senate	<p>Background: Annually the senate will assign senators to senate sub-committees.</p> <p>Objective: ACTION assign senators to the sub-committees</p> <ul style="list-style-type: none"> • Sub-Committee List and appointments required by Senate <ul style="list-style-type: none"> ○ Senate Elections (3 senators) ○ Academic Standards (3 senators) ○ Resolutions (3 senators) ○ AP 5530 (Student Rights and Grievances (2 full time faculty with 1 alternant) ○ AP 5520 (Student Discipline) (1 full time faculty with 1 alternant)
<i>Discussion/Decision:</i>			
7.	<p>Senate President Report out from Summer</p> <p>Information/Discussion</p>	Howerton	<p>Background: The senate’s last official meeting was in May 2019. Over the summer there were many meetings and conversations that related to the 10 + 1 and as senate president I was contacted and participated in many discussions</p> <p>Objective: To provide the senate and faculty an update on summer conversations, meetings, and announcements</p> <ul style="list-style-type: none"> • Howerton Senate President’s Report to Senate – Summer Edition • Howerton BOT Report (June) • Howerton BOT Report (July) • Howerton BOT Report (August)
<i>Discussion/Decision:</i>			

8.	Introduction of new WCC President, Interim Vice-President, and Acting Dean of Instruction Information/Discussion	Howerton	Background: WCC is starting the fall 2019 semester with several new administrators. Objective: To offer the senate a chance to formally welcome our new leadership team, share expectations, provide updates, and individual introductions
<i>Discussion/Decision:</i>			
9.	Report out from ASCCC Leadership Institute, and Curriculum Institute Information/Discussion	Howerton/ Lee Kirschner/ Asmus	Background: Several WCC faculty attended various ASCCC events over the summer. <ul style="list-style-type: none"> • Materials from ASCCC Leadership Institute • Materials from ASCCC Curriculum Institute Objective: To provide the senate a report-out from these events.
<i>Discussion/Decision:</i>			
10.	Tentative Recruitment of Senators for 2019-2020 ASCCC Events/Institutes Information/Discussion	Senate	Background: ASCCC offers various events and institutes open to faculty. Current published list of ASCCC Events Objective: To discuss the various ASCCC opportunities and identify individuals to attend those events that are impactful to the work of WCC
<i>Discussion/Decision:</i>			
11.	Senate Elections 2019-2020 Information	Senate	Background: Annual senate election planning. Objective: This year we will hold elections for the following terms that are ending 2020. <ul style="list-style-type: none"> • Language Arts (3 year term) • Math/Sciences (3 year term) • At-Large Lake/Colusa (3 year term) • Special election (Early fall 2019 semester) to fill the Part-Time for Lake/Colusa term due to a resignation submitted end of the 2018-2019 academic year. This term concludes 2021 • Senate President (2 year term) – Election Spring 2020
<i>Discussion/Decision:</i>			
12.	Faculty Recognition Discussion	Senate	Background: ASCCC has several faculty awards/recognitions that come from nomination by local senates. Currently WCC Senate does not have a local process for considering submissions, advertising these opportunities, or other local faculty recognition.

			Objective: To begin a discussion to see if the senate is interested in developing a process for formal faculty recognition.
<i>Discussion/Decision:</i>			
13.	Review of WCC Senate Constitution and Bylaws – Timeline and Assignments Information/Discussion	Howerton Pierro	Background: The WCC Senate Constitution and Bylaws are due for a full review and update. The senate will make recommended changes and vet accordingly with the college and appropriate constituencies. WCC Senate Constitution and Bylaws Objective: Assign senators to various sections and establish a timeline and process for submitted suggested changes/updates. We will also begin the discussion of developing formal supplemental procedures
<i>Discussion/Decision:</i>			
14.	Local Resolution Process Discussion	Howerton Lanier	Background: The WCC Senate is updating the process for how resolutions are developed for senate consideration Objective: To review our current proposed process for how resolutions are submitted for senate consideration and the role of the senate resolution sub-committee.
<i>Discussion/Decision:</i>			

NOTE: Next meeting will be August 23rd 1-3pm

	Senate Goals (adopted: 9/14/18)	Lead	Second
1	Planning and Institutional Effectiveness: Monitor and support the full implementation of WCC's new PIE (Planning and Institutional Effectiveness) Committee and integrated planning cycle (including annual assessment)	Howerton	Lanier
2	Increase support and development of ASWCC and ASLCC: Work with the student government groups for both WCC and LCC to support student participation in college governance.	Vallejo	Papin Gassman
3	Professional Development: Provide/develop resources to support the professional development of faculty leaders to promote effectiveness	Clark	Vallejo Harris
4	Guided Pathways: Support and advance the college-wide discussion and exploration of Guided Pathways	Pierro	Lanier Mullin
5	Committee Effectiveness, Transparency, and integration: Work with committees and committee chairs to establish a process for consistent information dissemination and reporting.	Ferns	Howerton Pierro
6	Accreditation: Prepare the college for our accreditation site visit and planning for any strategies to respond to the visit findings.	Howerton	Stone