

Academic Senate

AGENDA

Date: 11/22/19

Time: 1:00pm-3:00pm

Location(s): WCC Room 113/ LCC Room 115

Senate Roles and Responsibilities (The 10+1)*

Title 5 Sections 53200-53206

- 1. Curriculum, including establishing prerequisites and placing courses within disciplines.
- 2. Degree and certificate requirements
- 3. Grading policies
- **4.** Educational program development
- **5.** Standards or policies regarding student preparation and success
- **6.** District and college governance structures, as related to faculty roles
- **7.** Faculty roles and involvement in accreditation processes, including self-study and annual reports
- **8.** Policies for faculty professional development activities
- 9. Processes for program review
- 10. Processes for institutional planning and budget development
- **11.** Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

*Note: 1-3= "Rely Primarily"; 4-11= "Mutually Agree" (Per YCCD BP 2510)

SENATORS:

Christopher Howerton		Deanna Pierro		Kevin Ferns		Jeannine Mullin	
(President)		(At-Large, VP)		(FaLaHum, Secretary)		(CTE)	
Greg Gassman		Stanley Silsby		Shawn Lanier		Jose Vallejo	
(Social Sciences)		(LCC Part-Time)		(Math & Sciences)		(Student Service	s &
						Learning Resour	ces)
Mike Papin		Claudia Ross-Ibar	ra 🗆			Gurtaj Grewal	
(LCC At-Large) (WCC Part-Time)					(Ex-officio Meml	ber ASWCC	
						Rep-non voting)	

GUEST(S):

Item	Description-Type	Lead	Background and Objective		
1.	Approval of Agenda – Action	Howerton	Approve agenda of 11/22/19		
2.	Public Comment		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item. (Please limit to 3 minutes per individual)		
	Comments:				
3.	One-Minute Accomplishments- Information	Senate	Each Senator may have one minute each to share a personal accomplishment.		
	Discussion/Decision:				
4. Approval of Minutes – Action		Howerton	Objective: Review and approve the minutes November 15, 2019		
	Discussion/Decision:				

5.	Colleague Self-Service Presentation Information/Discussion	Howerton Dr. Lolland/ CTO Crosby	Background: YCCD is implementing Colleague Self-Service. Phase I went live on Labor Day. Phase II will included additional elements such as student planning, degree audit, student Ed Plans, and new Registration functionality. Reference/Background Information: Colleague Self-Service Presentation to the YCCD BOT Objective: To update the Senate on the implementation timeline, and steps taken to ensure that both colleges are involved with the development.		
	Discussion/Decision:				
6.	Committee Appointments- Action	Pierro	Objective: Appoint faculty members to committees/update on other faculty appointments made.		
	Discussion/Decision:	I			
7.	AP/BP Revisions in DCAS — Information/Discussion/Action NOTE: " Category 1: Relatively minor changes in regulatory language; the Academic Senate Pres/VP preauthorized to approve without going back to Senate. " Category 2: Significant revisions including new BP/APs that warrant broader discussion with constituent groups.	Howerton Pierro	Background: BPs and APs (Category 2) will require review and feedback from the Senate prior to DCAS vote. This is a standing agenda item. Objective: • Category 2 – Second Read • AP4102 – Career and Technical Education Programs (formerly Occupational/Vocational Technical Programs) • AP4103-Work Experience • AP4105- Distance Education • Category 2 -First Read • AP4236 – Advance Placement Credit (New) • AP4237 – Assessment/Course Placement • AP5050-Matriculation/Student Success and Support • Confirm as Category 1 • None • Information/Discussion • Planned list of AP for review 19-20		
	Discussion/Decision:				
8.	Formal Recommendations as it relates to local College Governance Structure Information/Discussion		Background: In SPRING 2017, WCC established the PIE committee. Academic Senate and College Council supported the newly created Planning and Institutional Effectiveness committee. PIE spent over a year considering the integration of planning and input from the two formal governance committees in the		

			development of recommendations for the College President. Governance Recommendation Structure –DRAFT (11/18/19) Objective: To allow the senate to see a visual representation of the recommendation structure of the PIE committee and relationship to both College Council and Academic Senate (As produced by PIE).
	Discussion/Decision:		
9.	Constitution and Bylaws Review/Revision time line and assignments Information/ Discussion	Senate	Background: One of the WCC Senate goals for this year is to conduct a full review and suggest revisions to our guiding documents. WCC Senate Constitution and Bylaws Senate Assignments (9/13/19) Senate Review Timeline Objective: Primary focus for this discussion is on the Senate Constitution
	Discussion/Decision:		
10.	REPORTS: 1. President's Report – Information/Discussion 2. VP Report 3. Curriculum Liaison Report (if needed) 4. Senate Committee Report a. Academic Standard b. Elections c. Resolutions 5. Ex-officio Reports a. ASWCC	Howerton Pierro Asmus Gassman Ferns Lanier Grewal	Background: Reports are limited to the Senate purview of (10 +1) and is a standing agenda item. During some meetings the Senate may not receive reports from all listed. Please limit oral Senate Committee, Division Reports and Ex-Officio Reports to no more than 3 minutes. **Division Reports are not obligatory** President's Report — November 22, 2019 Note: Any item that requires senate discussion and further input may be a possible future agenda item, and submitted to the Senate President for agenda consideration.
	Division/Senator/Goals Reports	Senators	Consideration.
	Discussion/Decision:		
11.	Future Agenda Items-Discussion Discussion/Decision:		 Guided Pathways updates Faculty recognition WCC Senate Resolution process Review status on Senate Goals

NOTE: Next Senate meeting 12/6/19 (Final meeting for 2019)

	Senate Goals (adopted: 8/23/19)	Lead	Second
1	Guided Pathways: Support and advance the college-wide discussion and exploration of Guided Pathways	Lanier	Mullin

			Pierro
2	<u>Planning and Institutional Effectiveness</u> : Monitor and support the full implementation of WCC's new PIE (Planning and Institutional Effectiveness) Committee and integrated planning cycle (including annual assessment)	Howerton	Lanier
3	Increase support and development of ASWCC and ASLCC: Work with the student government groups for both WCC and LCC to support student participation in college governance.	Vallejo	Papin Gassman
4	<u>Professional Development:</u> Provide/develop resources to support the professional development of faculty	Howerton	Lanier Ross-Ibarra
5	<u>Committee Effectiveness, Transparency, and integration</u> : Work with committees and committee chairs to establish a process for consistent information dissemination and reporting.	Pierro	Ferns Howerton
6	Support College/District Data Needs: Advocate for increased data capacity for the college/district to support many academic and student service initiatives such as Guided Pathways, AB705, Program Reviews, Student Equity, etc.)	Papin	Vallejo
7	Ensure Continuity and Collegiality: Work to ensure that the relationship and communication between Academic Senate and administration remain intact and, where possible, improved upon	Howerton	Pierro Ferns
8	WCC Academic Senate Constitution and Bylaws: Fully review, revise, and update our senate governance documents	Howerton	Pierro Ferns