Academic Senate
AGENDA

Date: 10/18/19
Time: 1:00pm-3:00pm
Location(s): WCC Room 113/ LCC Room 115

Senate Roles and Responsibilities (The 10+1)*	
Title 5 Sections 53200-53206	
1. **Curriculum, including establishing prerequisites and placing courses within disciplines.**	7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
2. **Degree and certificate requirements**	8. Policies for faculty professional development activities
3. **Grading policies**	9. Processes for program review
4. Educational program development	10. Processes for institutional planning and budget development
5. Standards or policies regarding student preparation and success	11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate
6. District and college governance structures, as related to faculty roles	

*Note: 1-3= "Rely Primarily"; 4-11= "Mutually Agree" (Per *YCCD BP 2510*)

SENATORS:

Christopher Howerton ☐ (President)	Deanna Pierro ☐ (At-Large, VP)	Kevin Ferns ☐ (FaLaHum, Secretary)	Jeannine Mullin ☐ (CTE)
Greg Gassman ☐ (Social Sciences)	Stanley Silsby ☐ (LCC Part-Time)	Shawn Lanier ☐ (Math & Sciences)	Jose Vallejo ☐ (Student Services & Learning Resources)
Mike Papin ☐ (LCC At-Large)	Claudia Ross-Ibarra ☐ (WCC Part-Time)		Gurtaj Grewal ☐ (Ex-officio Member ASWCC Rep-non voting)

GUEST(S):

Item	Description-Type	Lead	Background and Objective
1.	**Approval of Agenda – Action**	**Howerton**	Approve agenda of 10/18/19
2.	**Public Comment**		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item. (Please limit to 3 minutes per individual)
	Comments:		
3.	**One-Minute Accomplishments- Information**	**Senate**	Each Senator may have one minute each to share a personal accomplishment.
	Discussion/Decision:		
4.	**Approval of Minutes – Action**	**Howerton**	Objective: Review and approve the minutes September 27, 2019
	Discussion/Decision:		

5.	**Committee Appointments- Action**	Pierro	**Objective:** Appoint faculty members to committees/ update on other faculty appointments made.
	Discussion/Decision:		

6.	**AP/BP Revisions in DCAS – Information/Discussion/Action NOTE:**
	▪ ***Category 1****: Relatively minor changes in regulatory language; the Academic Senate Pres/VP preauthorized to approve without going back to Senate.*
	▪ ***Category 2****: Significant revisions including new BP/APs that warrant broader discussion with constituent groups.*
		Howerton Pierro	**Background**: BPs and APs (Category 2) will require review and feedback from the Senate prior to DCAS vote. This is a standing agenda item.
			Objective:
			• Category 2 – Second Read
			    ○ AP 4230 – Grading Symbols *The possible addition of the FW grade option* (10-7-19)
			• Category 2 -First Read
			    ○ AP 3225 – Institutional Effectiveness
			    ○ AP4101 – Contract Education
			• Confirm as Category 1
			    ○ AP 3710 – Intellectual Property and Copyright
			    ○ AP4222 – Remedial Coursework
			    ○ AP5120- Transfer Center
			• Information/Discussion
			    ○ BP 3225-Institutional Effectiveness
			    ○ Planned list of AP for review 19-20
			    ○ AP 3750- Use of Copyrighted Material (Moved to Cat 2 by YCAS)

	Discussion/Decision:		
7.	**Senate Role in the Full-time Faculty Tenure Recommendations** **Discussion/Action**	Howerton	**Background:** YC Senate has agreed to this proposed change to the senate role in the recommendation process of tenure. WCC Senate first reviewed this proposal in Fall 2018. Senators had a year to solicit input from their constituency on this topic. Proposed Change for Senate Role in Tenure Process **Objective**: This is the second formal read by the WCC Senate to consider endorsing the proposed recommended change in the senate role in this process. **ACTION: Consider formal endorsement**
	Discussion/Decision:		
8.	**AREA A Report Out** **Information/Discussion**	Vallejo Howerton	**Background:** Prior to each ASCCC Plenary, each area hosts a regional meeting to discuss pre-session resolutions and share updates about their campuses. This year WCC hosted the Area A meeting. ASCCC Fall 2019 Pre-Session Plenary Resolutions for Area Discussion ASCCC President's Update – October CCCCO Update

			Objective: Provide the senate with an update on the Area A meeting.
	Discussion/Decision:		
9.	**Student Success Committee review of 2019-2020 Operating Agreement** **Discussion/Action**	**Pierro**	**Background:** D. Pierro, Chair of the Student Success Committee, will provide an update on the work of the Student Success Committee and their committee Operating Agreement for 2019-2020 Student Success Operating Agreement 19-20 **Objective**: Update for the senate and **ACTION** to consider endorsing the 2019-2020 Student Success Committee Operating Agreement
	Discussion/Decision:		
10.	**Constitution and Bylaws Review/Revision time line and assignments** **Information/ Discussion**	**Senate**	**Background:** One of the WCC Senate goals for this year is to conduct a full review and suggest revisions to our guiding documents. WCC Senate Constitution and Bylaws Senate Assignments (9/13/19) ASCCC College Directory Active review timeline **Objective**: To consider a timeline, and begin the revision suggestion process. The Senate will focus on the Constitution during this meeting. Future meetings will focus on bylaw sections.
	Discussion/Decision:		
11.	**Low-Cost symbol notation recommendation from the Student Success Committee** **Discussion**	**Pierro**	**Background:** Colleges are required to note zero-textbook cost in the publication of their class schedules. WCC has this notation. However, some colleges have also adopted the practice of noting "low-textbook cost". The Senate requested the Student Success committee to discuss this topic and consider bringing a recommendation to the senate. After the first introduction, the senate requested more discussion. Article: Lowering CCC Costs: No-cost Designation Mandates and Low-Cost Designation Options Examples (for discussion purpose only): • Definitions Lane Community College • Los Angeles Harbor College – Zero & Low Cost definition

			Objective: Continued Discussion-Offer the senate an opportunity to discuss the proposal from the student success committee and look at additional options.
	Discussion/Decision:		

12.	**REPORTS:**
	
	1. **President's Report – Information/Discussion**
	2. **VP Report**
	3. **Curriculum Liaison Report (if needed)**
	4. **Senate Committee Report**
	   a. **Academic Standard**
	   b. **Elections**
	   c. **Resolutions**
	5. **Ex-officio Reports**
	   a. **ASWCC**
	Division/Senator/Goals Reports
		Howerton
		
		Pierro
		Asmus
		
		Gassman
		Ferns
		Lanier
		
		Grewal
		Senators
			Background: Reports are limited to the Senate purview of (10 +1) and is a standing agenda item. During some meetings the Senate may not receive reports from all listed. Please limit oral Senate Committee, Division Reports and Ex-Officio Reports to no more than 3 minutes. **Division Reports are not obligatory**
			
			President's Report to YCCD BOT – Oct. 10, 2019
			President's Report – October 18, 2019
			
			<u>Note:</u> Any item that requires senate discussion and further input may be a possible future agenda item, and submitted to the Senate President for agenda consideration.

	Discussion/Decision:		
13.	**Future Agenda Items-Discussion**		➢ DE update – 11/15/19 ➢ Guided Pathways updates ➢ Faculty recognition ➢ WCC Senate Resolution process
	Discussion/Decision:		

NOTE: Next Senate meeting 10/25/19 for a 1 hour meeting to primarily discuss the proposed resolutions for debate and vote at the ASCCC Fall 2019 Plenary

	Senate Goals (adopted: 8/23/19)	Lead	Second
1	**Guided Pathways:** *Support and advance the college-wide discussion and exploration of Guided Pathways*	Lanier	Mullin Pierro
2	**Planning and Institutional Effectiveness**: *Monitor and support the full implementation of WCC's new PIE (Planning and Institutional Effectiveness) Committee and integrated planning cycle (including annual assessment)*	Howerton	Lanier
3	**Increase support and development of ASWCC and ASLCC**: *Work with the student government groups for both WCC and LCC to support student participation in college governance.*	Vallejo	Papin Gassman
4	**Professional Development:** *Provide/develop resources to support the professional development of faculty*	Howerton	Lanier Ross-Ibarra
5	**Committee Effectiveness, Transparency, and integration**: *Work with committees and committee chairs to establish a process for consistent information dissemination and reporting.*	Pierro	Ferns Howerton
6	**Support College/District Data Needs:** Advocate for increased data capacity for the college/district to support many academic and student service initiatives such as Guided Pathways, AB705, Program Reviews, Student Equity, etc.)	Papin	Vallejo
7	**Ensure Continuity and Collegiality:** Work to ensure that the relationship and communication between Academic Senate and administration remain intact and, where possible, improved upon	Howerton	Pierro Ferns
8	**WCC Academic Senate Constitution and Bylaws:** Fully review, revise, and update our senate governance documents	Howerton	Pierro Ferns