



Academic Senate

AGENDA

Date: 12/14/18

Time: 1:00pm-3:00pm

Location(s): WCC Room 113/ LCC 115

Senate Roles and Responsibilities (The 10+1)*	
Title 5 Sections 53200-53206	
<ol style="list-style-type: none"> 1. Curriculum, including establishing prerequisites and placing courses within disciplines. 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. District and college governance structures, as related to faculty roles 	<ol style="list-style-type: none"> 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

***Note:** 1-3= "Rely Primarily"; 4-11= "Mutually Agree" (Per *YCCD BP 2510*)

SENATORS:

Christopher Howerton <input type="checkbox"/> (President)	Deanna Pierro <input type="checkbox"/> (At-Large, VP)	Kevin Ferns <input type="checkbox"/> (FaLaHum, Secretary)	Matt Clark <input type="checkbox"/> (Past-President)
Greg Gassman <input type="checkbox"/> (Social Sciences)	Doug Harris <input type="checkbox"/> (LCC Part-Time)	Shawn Lanier <input type="checkbox"/> (Math & Sciences)	Jeannine Mullin <input type="checkbox"/> (CTE)
Mike Papin <input type="checkbox"/> (LCC At-Large)	Doug Stone <input type="checkbox"/> (WCC Part-Time)	Jose Vallejo <input type="checkbox"/> (Student Services & Learning Resources)	VACANT <input type="checkbox"/> (Ex-officio Member ASWCC Rep-non voting)

GUEST(S):

Item	Description-Type	Lead	Background and Objective
1.	Approval of Agenda – Action	Howerton	Approve agenda of 12/14/18.
2.	Public Comment		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
3.	One-Minute Accomplishments-Information	Senate	Each Senator may have one minute each to share a personal accomplishment.
<i>Discussion/Decision:</i>			
4.	Approval of Minutes - Action	Howerton	Objective: Review and approve the minutes November 30, 2018

	<i>Discussion/Decision:</i>		
5.	Committee Appointments- Action	Pierro	Objective: Appoint faculty members to committees.
	<i>Discussion/Decision:</i>		
6.	Senate role in Tenure recommendations – Discussion/ Action	Howerton/ Clark	<p>Background: YC Senate is considering a proposed change to the senate role in the recommendation process of tenure. WCC Senate needs to have a similar deliberation to make a recommendation through DCAS and YCCD Chancellor. The WCC Senate held an original discussion during the 10/19/18 meeting.</p> <p><u>Proposed Change for Senate Role in Tenure Process</u></p> <p>Objective: ACTION to debate the proposal and to consider the endorsement of the proposed changes as outlined.</p>
	<i>Discussion/Decision:</i>		
7.	Update from Staffing Task Force Information/Discussion	Clark Howerton	<p>Background: The Staffing Task Force completed the ranking and prioritization list of the submitted FT faculty-staffing request. The STF updated College council and PIE on these results. The senate will have an opportunity to provide input/feedback to the taskforce.</p> <p>Objective: Review the results of the ranking & prioritization created by the Staffing Task Force, and if necessary provide additional input for consideration.</p>
	<i>Discussion/Decision:</i>		
8.	<p>REPORTS:</p> <ol style="list-style-type: none"> 1. President’s Report – Information/Discussion 2. VP Report 3. Curriculum Liaison Report 4. Senate Committee Report <ol style="list-style-type: none"> a. Academic Standard b. Elections c. Resolutions 5. Ex-officio Reports <ol style="list-style-type: none"> a. ASWCC <p>Division/Senator Reports</p>	<p>Howerton</p> <p>Pierro Stone</p> <p>Gassman Ferns Clark</p> <p>Senators</p>	<p>Background: Reports are limited to the Senate purview of (10 +1) and is a standing agenda item. During some meetings the Senate may not receive reports from all listed. Please limit oral Senate Committee, Division Reports and Ex-Officio Reports to no more than 3 minutes. **Division Reports are not obligatory**</p> <p><u>President’s Report 12-14-18</u></p> <p>Note: Any item that requires senate discussion and further input may be a possible future agenda item, and submitted to the Senate President for agenda consideration.</p>
	<i>Discussion/Decision:</i>		
9.	Progress Check for WCC 2018-2019 Senate Goals	Senate/ Goal Leads	Background: The Senate established goals for the 2018-2019 year as found at the bottom of our agenda.

	Information/ Discussion		Objective: To update the senate on the status and progress of our adopted goals.
<i>Discussion/Decision:</i>			
10.	AP/BP Revisions in DCAS – Information/Discussion/Action NOTE: <ul style="list-style-type: none"> ▪ Category 1: <i>Relatively minor changes in regulatory language; the Academic Senate Pres/VP preauthorized to approve without going back to Senate.</i> ▪ Category 2: <i>Significant revisions including new BP/APs that warrant broader discussion with constituent groups.</i> 	Howerton, Pierro	Background: BPs and APs (Category 2) will require review and feedback from the Senate prior to DCAS vote. This is a standing agenda item. Objective: <ul style="list-style-type: none"> • <u>Category 2 – Second Read</u> <ul style="list-style-type: none"> ○ None • <u>Category 2 -First Read</u> <ul style="list-style-type: none"> ○ None • <u>Confirm as Category 1</u> <ul style="list-style-type: none"> ○ None • <u>Information/Discussion</u> <p><i>AP 4300 Forms & Information</i> – WCC Senate has already endorsed AP 4300 Fieldtrips, Excursions, and Authorized Student Absences. DCAS is updating accompany forms and addressing questions from YC Senate. Suggested changes are being shared with the WCC Senate</p> <ul style="list-style-type: none"> • VCAS Response to AP 4300 Questions from YC Senate • AP 4300 Forms – Business Services Revisions • AP 4300 Matrix • Authorized Student Absence for Approved Activities form (markup)
<i>Discussion/Decision:</i>			
11.	“Low-Cost” textbook notation Information/Discussion	Senate	Background: SB 1359 (2016) requires CA Community Colleges to include a symbol or logo in a conspicuous place on the class schedule that use open educational resources and/or online textbooks that are ZERO cost to students. WCC currently does this. However, some colleges are also indicating in their schedules when a class has some cost to students but it is “low-cost”. Rostrum Article – October 2018 Objective: Follow-up to our discussion that was introduced during the 11/31 meeting to discuss next steps
<i>Discussion/Decision:</i>			
12.	Future Agenda Items-Discussion	Howerton	<ul style="list-style-type: none"> ➤ Review of Senate Constitution & Bylaws, ➤ Professional Development funding,

			<ul style="list-style-type: none"> ➤ Resource Management Plan Pilot, ➤ DE revised Handbook ➤ Governance Handbook & Review of Operating Agreements <ul style="list-style-type: none"> ○ FLEX/PD – Update/Major Changes ○ PIE-and taskforces - NEW
	<i>Discussion/Decision:</i>		

NOTE: Next senate meeting is 1/25/18

	Senate Goals (adopted: 9/14/18)	Lead	Second
1	Planning and Institutional Effectiveness: <i>Monitor and support the full implementation of WCC's new PIE (Planning and Institutional Effectiveness) Committee and integrated planning cycle (including annual assessment)</i>	Howerton	Lanier
2	Increase support and development of ASWCC and ASLCC: <i>Work with the student government groups for both WCC and LCC to support student participation in college governance.</i>	Vallejo	Papin Gassman
3	Professional Development: <i>Provide/develop resources to support the professional development of faculty leaders to promote effectiveness</i>	Clark	Vallejo Harris
4	Guided Pathways: <i>Support and advance the college-wide discussion and exploration of Guided Pathways</i>	Pierro	Lanier Mullin
5	Committee Effectiveness, Transparency, and integration: <i>Work with committees and committee chairs to establish a process for consistent information dissemination and reporting.</i>	Ferns	Howerton Pierro
6	Accreditation: <i>Prepare the college for our accreditation site visit and planning for any strategies to respond to the visit findings.</i>	Howerton	Stone