



# Academic Senate

## Meeting Minutes

**Date:** 10/25/19  
**Time:** 1:00pm-3:00pm  
**Location(s):** WCC Room 113/ LCC Room 115

Senate Roles and Responsibilities (The 10+1)*	
<i>Title 5 Sections 53200-53206</i>	
<ol style="list-style-type: none"> <li>1. Curriculum, including establishing prerequisites and placing courses within disciplines.</li> <li>2. Degree and certificate requirements</li> <li>3. Grading policies</li> <li>4. Educational program development</li> <li>5. Standards or policies regarding student preparation and success</li> <li>6. District and college governance structures, as related to faculty roles</li> </ol>	<ol style="list-style-type: none"> <li>7. Faculty roles and involvement in accreditation processes, including self-study and annual reports</li> <li>8. Policies for faculty professional development activities</li> <li>9. Processes for program review</li> <li>10. Processes for institutional planning and budget development</li> <li>11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate</li> </ol>

**\*Note:** 1-3= "Rely Primarily"; 4-11= "Mutually Agree" (Per *YCCD BP 2510*)

**SENATORS:**

Christopher Howerton <input type="checkbox"/> (President)	Deanna Pierro <input checked="" type="checkbox"/> (At-Large, VP)	Kevin Ferns <input checked="" type="checkbox"/> (FaLaHum, Secretary)	Jeannine Mullin <input checked="" type="checkbox"/> (CTE)
Greg Gassman <input type="checkbox"/> (Social Sciences)	Stanley Silsby <input checked="" type="checkbox"/> (LCC Part-Time)	Shawn Lanier <input checked="" type="checkbox"/> (Math & Sciences)	Jose Vallejo <input checked="" type="checkbox"/> (Student Services & Learning Resources)
Mike Papin <input checked="" type="checkbox"/> (LCC At-Large)	Claudia Ross-Ibarra <input checked="" type="checkbox"/> (WCC Part-Time)		Gurtaj Grewal <input checked="" type="checkbox"/> (Ex-officio Member ASWCC Rep-non voting)

**GUEST(S):** Annette Lee

Item	Description-Type	Lead	Background and Objective
1.	<b>Approval of Agenda – Action</b>	<b>Pierro</b>	Approve agenda of 10/25/19
2.	<b>Public Comment</b>		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item. (Please limit to 3 minutes per individual)
	<i>Comments:</i>		
	1. A. Lee reported that there will be a BS in Business Administration offered by Sonoma State University at the LCC campus.---		
3.	<b>Approval of Minutes – Action</b>	<b>Pierro</b>	Objective: Review and approve the minutes <a href="#">October 18, 2019</a>
	<i>Discussion/Decision:</i> <b>The minutes of 10/18/19 are approved (MSC Vallejo/Lanier).</b>		

4.	<b>Committee Appointments- Action</b>	<b>Pierro</b>	<b>Objective:</b> Appoint faculty members to committees/ update on other faculty appointments made.
<i>Discussion/Decision:</i> None.			
5.	<b>Formal Senate Support of VPSS proposal</b>  <b>Discussion/Action</b>	<b>Senate</b>	<b>Background:</b> The WCC administration would like to recommend an executive restructuring for WCC that would include the addition of a Vice President of Student Services while eliminating the current Dean of Student Services position. Administration made this proposal initially to the Senate during our pre-semester retreat. Additionally, this topic is an ongoing conversation in weekly meetings between administration and senate leadership. The administration vetted the proposal with faculty and staff who would be directly impacted by this change. The addition of this position would not add additional cost to the College based on other restructuring within the Student Service area.  <b>Objective: ACTION:</b> Consider formal endorsement of support for WCC President Pimentel to recommend administrative restructuring to include a new Vice President of Student Services Position for the college.
<i>Discussion/Decision:</i> ➤ <b>The senate endorses support for WCC President Pimentel to recommend administrative restructuring to include a new Vice President of Student Services position (MSC Vallejo/Mullin)</b>			
6.	<b>AP/BP Revisions in DCAS – Information/Discussion/Action</b> <b>NOTE:</b> ▪ <b>Category 1:</b> <i>Relatively minor changes in regulatory language; the Academic Senate Pres/VP preauthorized to approve without going back to Senate.</i> ▪ <b>Category 2:</b> <i>Significant revisions including new BP/APs that warrant broader discussion with constituent groups.</i>	<b>Pierro</b>	<b>Background:</b> BPs and APs (Category 2) will require review and feedback from the Senate prior to DCAS vote. This is a standing agenda item. <b>Objective:</b> • <u>Category 2 – Second Read</u> ○ <a href="#">AP4104 – Contract Education</a> • <u>Category 2 -First Read</u> ○ <a href="#">AP 3750 – Use of Copyrighted Material</a> ▪ <a href="#">Sierra College AP 3750 (info only)</a> • <u>Confirm as Category 1</u> ○ None • <u>Information/Discussion</u> ○ None
<i>Discussion/Decision:</i>  The senate reviewed AP4104, Contract Education.  ➤ <b>The senate approves moving forward with AP 4104 (MSC Lanier/Vallejo)</b>  The senate reviewed AP 3750, Use of Copyrighted Material. The senate also reviewed Sierra College AP 3750, from which the additions to AP 3750 were copied and pasted.			
7.	<b>ASCCC Resolutions for Fall 2019 Pleanry</b>	<b>Senate</b>	<b>Background:</b> The WCC Senate will review and seek input on the draft resolutions that are up for debate

	<b>Discussion</b>		<p>and vote during the Fall 2019 ASCCC Plenary. The primary focus of this meeting is dedicated to in-depth discussion and suggest our senate position.</p> <p><a href="#">Fall 2019 FINAL Resolutions for Plenary</a></p> <p><b>Objective:</b> Discuss the draft resolutions, and gather additional input to inform our delegate’s vote.</p>
<p><i>Discussion/Decision:</i></p> <p>The senate reviewed the Fall 2019 Final Resolutions for Plenary. Lanier brought up some comments on 1.08, 3.02, and 3.03 from one of his constituents. Papin also brought up concerns with 3.02 and 3.03 because the terms used are not clearly defined, nor were the action items. Vallejo commented on 3.03 for clarification and noted that 3.03 was clearer than 3.02. Pierro clarified that the senate is in support of the resolutions once the language is clarified. A. Lee voiced support for the resolution mentioning the CTE Toolkit in 19.01.</p>			
8.	<p><b>REPORTS:</b></p> <ol style="list-style-type: none"> <li>1. <b>President’s Report – Information/Discussion</b></li> <li>2. <b>VP Report</b></li> <li>3. <b>Curriculum Liaison Report (if needed)</b></li> <li>4. <b>Senate Committee Report</b> <ol style="list-style-type: none"> <li>a. <b>Academic Standard</b></li> <li>b. <b>Elections</b></li> <li>c. <b>Resolutions</b></li> </ol> </li> <li>5. <b>Ex-officio Reports</b> <ol style="list-style-type: none"> <li>a. <b>ASWCC</b></li> </ol> </li> </ol> <p><b>Division/Senator/Goals Reports</b></p>	<p><b>Howerton</b></p> <p><b>Pierro</b> <b>Asmus</b></p> <p><b>Gassman</b> <b>Ferns</b> <b>Lanier</b></p> <p><b>Grewal</b> <b>Senators</b></p>	<p><b>Background:</b> Reports are limited to the Senate purview of (10 +1) and is a standing agenda item. During some meetings the Senate may not receive reports from all listed. Please limit oral Senate Committee, Division Reports and Ex-Officio Reports to no more than 3 minutes. <b>**Division Reports are not obligatory**</b></p> <p><a href="#">CLASS Charter (10/18/19)</a> <a href="#">CLASS Supplemental Membership</a></p> <p><b>Note:</b> Any item that requires senate discussion and further input may be a possible future agenda item, and submitted to the Senate President for agenda consideration.</p>
<p><i>Discussion/Decision:</i></p> <p>The senate reviewed the CLASS Charter and membership. Pierro provided a brief overview of the new structure. Lanier voiced concern that this may be a new committee-why not fold this work into an existing committee? Pierro clarified that this is a rejuvenated committee and that there is a need for this work to be accomplished under one umbrella. Ross-Ibarra noted the lack of part time positions on this committee.</p> <p>Papin reported that LCC faculty are now only evaluating part time faculty in their division. This has created a hardship because full timers are being asked to come from WCC or YC to perform these evaluations.</p>			
9.	<b>Future Agenda Items-Discussion</b>		<ul style="list-style-type: none"> <li>➤ DE update – 11/15/19</li> <li>➤ Guided Pathways updates</li> <li>➤ Faculty recognition</li> <li>➤ WCC Senate Resolution process</li> </ul>
<p><i>Discussion/Decision: Not addressed.</i></p>			

Meeting adjourned 2:01 p.m.

**NOTE: Next Senate meeting 11/15/19**

	<b>Senate Goals (adopted: 8/23/19)</b>	<b>Lead</b>	<b>Second</b>
1	<b>Guided Pathways:</b> <i>Support and advance the college-wide discussion and exploration of Guided Pathways</i>	Lanier	Mullin Pierro
2	<b>Planning and Institutional Effectiveness:</b> <i>Monitor and support the full implementation of WCC's new PIE (Planning and Institutional Effectiveness) Committee and integrated planning cycle (including annual assessment)</i>	Howerton	Lanier
3	<b>Increase support and development of ASWCC and ASLCC:</b> <i>Work with the student government groups for both WCC and LCC to support student participation in college governance.</i>	Vallejo	Papin Gassman
4	<b>Professional Development:</b> <i>Provide/develop resources to support the professional development of faculty</i>	Howerton	Lanier Ross-Ibarra
5	<b>Committee Effectiveness, Transparency, and integration:</b> <i>Work with committees and committee chairs to establish a process for consistent information dissemination and reporting.</i>	Pierro	Ferns Howerton
6	<b>Support College/District Data Needs:</b> <i>Advocate for increased data capacity for the college/district to support many academic and student service initiatives such as Guided Pathways, AB705, Program Reviews, Student Equity, etc.)</i>	Papin	Vallejo
7	<b>Ensure Continuity and Collegiality:</b> <i>Work to ensure that the relationship and communication between Academic Senate and administration remain intact and, where possible, improved upon</i>	Howerton	Pierro Ferns
8	<b>WCC Academic Senate Constitution and Bylaws:</b> <i>Fully review, revise, and update our senate governance documents</i>	Howerton	Pierro Ferns