Academic Senate
AGENDA

Date: 10/19/18
Time: 1:00pm-3:00pm
Location(s): WCC Room 852/ LCC 908*

Senate Roles and Responsibilities (The 10+1)*	
Title 5 Sections 53200-53206	
1. **Curriculum, including establishing prerequisites and placing courses within disciplines.**	7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
2. **Degree and certificate requirements**	8. Policies for faculty professional development activities
3. **Grading policies**	9. Processes for program review
4. Educational program development	10. Processes for institutional planning and budget development
5. Standards or policies regarding student preparation and success	11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate
6. District and college governance structures, as related to faculty roles	

*Note: 1-3= "Rely Primarily"; 4-11= "Mutually Agree" (Per *YCCD BP 2510*)

SENATORS:

Christopher Howerton ☐ (President)	Deanna Pierro ☐ (At-Large, VP)	Kevin Ferns ☐ (FaLaHum, Secretary)	Matt Clark ☐ (Past-President)
Greg Gassman ☐ (Social Sciences)	Doug Harris ☐ (LCC Part-Time)	Shawn Lanier ☐ (Math & Sciences)	Jeannine Mullin ☐ (CTE)
Mike Papin ☐ (LCC At-Large)	Doug Stone ☐ (WCC Part-Time)	Jose Vallejo ☐ (Student Services & Learning Resources)	**VACANT** ☐ (Ex-officio Member ASWCC Rep-non voting)

GUEST(S):

Item	Description-Type	Lead	Background and Objective
1.	**Approval of Agenda – Action**	**Howerton**	Approve agenda of 10/19/18.
2.	**Public Comment**		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
3.	**One-Minute Accomplishments-Information**	**Senate**	Each Senator may have one minute each to share a personal accomplishment.
	Discussion/Decision:		

4.	**Approval of Minutes - Action**	**Howerton**	**Objective**: Review and approve the minutes 1. September 28, 2018 (Regular Meeting) 2. October 2, 2018 (Special Meeting)
	Discussion/Decision:		
5.	**Committee Appointments- Action**	**Pierro**	**Objective:** Appoint faculty members to committees.
	Discussion/Decision:		

6.	**AP/BP Revisions in DCAS – Information/Discussion/Action**
	NOTE:
	    Category 1: *Relatively minor changes in regulatory language; the Academic Senate Pres/VP preauthorized to approve without going back to Senate.* ***Category 2***: *Significant revisions including new BP/APs that warrant broader discussion with constituent groups.*
		Howerton, Pierro	**Background**: BPs and APs (Category 2) will require review and feedback from the Senate prior to DCAS vote. This is a standing agenda item.
			Objective:
			   - Category 2 – Second Read
			   o None - Category 2 -First Read
			   o None - Confirm as Category 1
			   o None

	Discussion/Decision:		
7.	**Faculty serving on student discipline hearing committee & student grievances (annual appointments)** **Discussion/Action**	**Howerton**	**Background:** AP 5520 (Student Discipline) The College needs to assemble a three-member team as a hearing panel for student discipline cases. Discipline committee members may be called upon in cases where there is a need for discipline hearing for a student. The Senate is required to identify faculty to serve on this yearlong appointment. (AP 5520 Section 7.a); AP5530 (Student Rights and Grievances) also requires annual faculty appointments AP 5520-Student Discipline Procedures AP 5530 – Student Rights and Grievances **Objective: ACTION: To identify a senate appointed faculty members to serve on these committees and/or discuss a process to standardize this annual appointment.**
	Discussion/Decision:		
8.	**Committee Interest Form/Process Information/Discussion/Action**	**Pierro**	**Background**: Senate VP Pierro created a fillable online form for committee volunteers to express interest to the Senate for consideration of appointments. Committee/Council Faculty Interest Form **Objective**: ACTION: **To discuss and consider the adoption for the possible implementation of this form**

			with our process of faculty recruitment for committee service.
	Discussion/Decision:		
9.	**Academic Senate Committee Effectiveness Assessment results (Spring 2018) –** **Discussion**	**Senate**	**Background**: In spring 2018, WCC committee members completed an effectiveness survey. The results of this internal assessment is now available for committee discussion and review. The WCC Academic Senate was included in this assessment process. WCC Academic Senate Effectiveness Results Committee Effectiveness Reflection Form **Objective: To review the result from our committee internal assessment and draft a response using the attached reflection form for submission to the WCC Office of Institutional Effectiveness**
	Discussion/Decision:		
10.	**Operating Agreements – Annual Review-Information/Discussion/Action**	**Senate**	**Background:** The Senate has requested current operating agreements from all committees/groups that report to the Senate. The Governance handbook will note draft operating agreements as "Drafts" until officially reviewed by the Senate **Objective**: Review the following operating agreements to provide feedback and consider endorsement. Accreditation Steering Committee -Update (Membership)
	Discussion/Decision:		
11.	**ASCCC Resolutions/Fall Plenary-** **Discussion**	**Senate**	**Background**: The WCC Senate will review and seek input on the draft resolutions that are up for debate and vote during the Fall 2018 ASCCC Plenary. The next senate meeting (10/26) will be dedicated to in-depth discussion and suggest our senate position. Fall 2018 Draft Resolutions for Plenary Fall 2018 ASCCC Plenary Program of Events **Objective:** Introduce the draft resolutions, and set a date/time for the Senate resolutions subcommittee to host an open input session to gather additional input to inform our delegate's vote.
	Discussion/Decision:		

12.	Senate role in Tenure recommendations – Information/Discussion	Howerton/ Clark	**Background:** YC Senate is considering a proposed change to the senate role in the recommendation process of tenure. WCC Senate needs to have a similar deliberation to make a recommendation through DCAS and YCCD Chancellor. Proposed Change for Senate Role in Tenure Process **Objective**: to review the proposed change in the process so that we can provide feedback and discuss next steps
	Discussion/Decision:		

13.	REPORTS:
	
	    1. **President's Report – Information/Discussion**
	    2. **VP Report**
	    3. **Curriculum Liaison Report**
	    4. **Senate Committee Report**
	      a. **Academic Standard**
	      b. **Elections**
	      c. **Resolutions**
	    5. **Ex-officio Reports**
	      a. **ASWCC**
	Division/Senator Reports
		Howerton
		
		Pierro
		Stone
		
		Gassman
		Ferns
		Clark
		
		Senators
			Background: Reports are limited to the Senate purview of (10 +1) and is a standing agenda item. During some meetings the Senate may not receive reports from all listed. Please limit oral Senate Committee, Division Reports and Ex-Officio Reports to no more than 3 minutes. **Division Reports are not obligatory**
			
			President's Report
			
			Howerton Report to YCCD BOT
			
			Note: Any item that requires senate discussion and further input may be a possible future agenda item, and submitted to the Senate President for agenda consideration.

	Discussion/Decision:		

14.	**Future Agenda Items-Discussion**	Howerton	➢ **Review of Senate Constitution & Bylaws,**
			➢ **Professional Development funding,**
			➢ **Resource Management Plan Pilot,**
			➢ **DE revised Handbook**
			➢ **Governance Handbook & Review of Operating Agreements**
			    o **FLEX/PD – Update/Major Changes**
			    o **PIE-and taskforces - NEW**
			    o **Student Success - Update**

	Discussion/Decision:		

****   REMINDER our next regular scheduled Senate meeting will be 10/26/18 (1-2pm) in room 113/115A*****

	Senate Goals (adopted: 9/14/18)	Lead	Second
1	**Planning and Institutional Effectiveness**: *Monitor and support the full implementation of WCC's new PIE (Planning and Institutional Effectiveness) Committee and integrated planning cycle (including annual assessment)*	Howerton	Lanier
2	**Increase support and development of ASWCC and ASLCC**: *Work with the student government groups for both WCC and LCC to support student participation in college governance.*	Vallejo	Papin Gassman
3	**Professional Development:** *Provide/develop resources to support the professional development of faculty leaders to promote effectiveness*	Clark	Vallejo Harris
4	**Guided Pathways:** *Support and advance the college-wide discussion and exploration of Guided Pathways*	Pierro	Lanier Mullin
5	**Committee Effectiveness, Transparency, and integration**: *Work with committees and committee chairs to establish a process for consistent information dissemination and reporting.*	Ferns	Howerton Pierro
6	**Accreditation**: *Prepare the college for our accreditation site visit and planning for any strategies to respond to the visit findings*.	Howerton	Stone