

Academic Senate

AGENDA

Date: 9/28/18

Time: 1:00pm-3:00pm

Location(s): WCC Room 113/ LCC 115A

Senate Roles and Responsibilities (The 10+1)*

Title 5 Sections 53200-53206

- 1. Curriculum, including establishing prerequisites and placing courses within disciplines.
- 2. Degree and certificate requirements
- 3. Grading policies
- **4.** Educational program development
- **5.** Standards or policies regarding student preparation and success
- **6.** District and college governance structures, as related to faculty roles
- **7.** Faculty roles and involvement in accreditation processes, including self-study and annual reports
- **8.** Policies for faculty professional development activities
- **9.** Processes for program review
- **10.** Processes for institutional planning and budget development
- **11.** Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

*Note: 1-3= "Rely Primarily"; 4-11= "Mutually Agree" (Per YCCD BP 2510)

SENATORS:

Christopher Howerton		Deanna Pierro		Kevin Ferns		Matt Clark	
(President)		(At-Large, VP) (FaLah		(FaLaHum, Secretar	FaLaHum, Secretary)		
Greg Gassman (Social Sciences)		Doug Harris (LCC Part-Time)		Shawn Lanier (Math & Sciences)		Jeannine Mullin (CTE)	
Mike Papin (LCC At-Large)		Doug Stone (WCC Part-Time)		Jose Vallejo (Student Services & Learning Resources		VACANT (Ex-officio Membe Rep-non voting)	n ASWCC

GUEST(S):

Item	Description-Type	Lead	Background and Objective		
1.	Approval of Agenda – Action	Howerton	Approve agenda of 9/28/18.		
2.	Public Comment		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.		
3.	One-Minute Accomplishments- Information	Senate	Each Senator may have one minute each to share a personal accomplishment.		
	Discussion/Decision:				

4.	Approval of Minutes - Action	Howerton	Objective: Review and approve the minutes 1. September 14, 2018 (Regular Meeting)			
	Discussion/Decision:					
5.	Committee Appointments- Action	Pierro	Objective: Appoint faculty members to committees.			
	Discussion/Decision:					
6.	AP/BP Revisions in DCAS – Information/Discussion/Action	Howerton, Pierro	Background : BPs and APs (Category 2) will require review and feedback from the Senate prior to DCAS vote. This is a standing agenda item.			
7.	NOTE: Category 1: Relatively minor changes in regulatory language; the Academic Senate Pres/VP preauthorized to approve without going back to Senate. Category 2: Significant revisions including new BP/APs that warrant broader discussion with constituent groups. Discussion/Decision: Senate Goals – Discussion/Action	Howerton	Objective: • Category 2 – Second Read ○ AP 4050- Articulation ○ AP 4100 Graduation Requirements for Degrees and Certificates • Category 2 - First Read ○ None • Confirm as Category 1 ○ None Background: The Senate adopted annual goals on 9/14/18. The senate needs to identify individual senators to serve as leads and seconds for these goals.			
			Adopted Goals with Objectives Objective: assign leads and seconds to our Senate goals.			
	Discussion/Decision:					
8.	Elimination of WCC Senate Equivalency Subcommittee – Discussion/ Action	Senate	Background : DCAS has created a district-wide equivalency committee that includes representation from both the Academic Senates of WCC and YC			
			Objective: <u>ACTION:</u> To debate and consider the elimination of our local WCC Academic Senate Equivalency Committee			
	Discussion/Decision:					
9.	Creation of a WCC Senate Resolutions Subcommittee— Discussion/Action	Senate	Background : During the 8/24/18 WCC Academic Senate Meeting it was requested to consider the creation of a Resolutions Subcommittee with the purpose of supporting the college/senate review of official ASCCC			

		of any local WCC Academic Senate resolutions for consideration. Objective: ACTION: To debate and consider the creation of a local WCC Academic Senate Resolutions Committee as well as assign senators to this new group if created.
Discussion/Decision:		
Basic Skills year-end Expenditure Report – Senate President Sign-Off Information/Discussion	Senate	Background: WCC is required to submit an annual BSI year-end report. The report is ready for sign-off. The senate will review a copy of the report. The Senate President will need to sign this report. BSI Year End Report Objective: Provided the senate with a copy of the report for information/discussion. The senate will need to identify a special meeting to give official approval for Senate President sign-off.
Discussion/Decision:		
WCC Academic Senate Operating Agreement – Discussion/Action	Senate	Background: WCC is finalizing our governance handbook. The Senate Operating Agreement will be included. This is an opportunity for the senate to see our approved information in the operating agreement format. The Senate has approved all content in the Senate Operating Agreement previously. Academic Senate Operating Agreement Objective: ACTION: To review the Academic Senate Operating Agreement and consider formal adoption to be included with the WCC governance handbook
Discussion/Decision:	<u> </u>	I
REPORTS: 1. President's Report – Information/Discussion 2. VP Report 3. Curriculum Liaison Report 4. Senate Committee Report	Howerton Pierro Stone	Background: Reports are limited to the Senate purview of (10+1) and is a standing agenda item. During some meetings the Senate may not receive reports from all listed. Please limit oral Senate Committee, Division Reports and Ex-Officio Reports to no more than 3 minutes. **Division Reports are not obligatory**
 a. Equivalency b. Academic Standard c. Elections 5. Ex-officio Reports 	Pierro Gassman Ferns	<u>Note:</u> Any item that requires senate discussion and further input may be a possible future agenda item,
	Basic Skills year-end Expenditure Report – Senate President Sign-Off Information/Discussion Discussion/Decision: WCC Academic Senate Operating Agreement – Discussion/Action Discussion/Decision: REPORTS: 1. President's Report – Information/Discussion 2. VP Report 3. Curriculum Liaison Report 4. Senate Committee Report a. Equivalency b. Academic Standard c. Elections	Basic Skills year-end Expenditure Report – Senate President Sign-Off Information/Discussion Discussion/Decision: WCC Academic Senate Operating Agreement – Discussion/Action Discussion/Decision: REPORTS: 1. President's Report – Information/Discussion 2. VP Report 3. Curriculum Liaison Report 4. Senate Committee Report a. Equivalency b. Academic Standard c. Elections Senate Senate Howerton Pierro Stone

	Discussion/Decision:					
11	Operating Agreements – Annual Review-Information/Discussion/Action	Senate	Background: The Senate has requested current operating agreements from all committees/groups that report to the Senate. The Governance handbook will note draft operating agreements as "Drafts" until officially reviewed by the Senate Objective: Review the following operating agreements to provide feedback and consider endorsement. 1. DE- Update 2. Curriculum - Update 3. LAC - Update 4. Accreditation Steering Committee -Update			
	-	Discussion/ Decision:				
13.	Senate role in Tenure recommendations – Information/Discussion	Howerton/ Clark	Background: YC Senate is considering a proposed change to the senate role in the recommendation process of tenure. WCC Senate needs to have a similar deliberation to make a recommendation through DCAS and YCCD Chancellor. Proposed Change for Senate Role in Tenure Process Objective: to review the proposed change in the process so that we can provide feedback and discuss next steps			
	Discussion/Decision:					
14.	Committee Interest Form/Process Information/Discussion/Action	Pierro	Background: Senate VP Pierro created a fillable online form for committee volunteers to express interest to the Senate for consideration of appointments. Committee/Council Faculty Interest Form Objective: ACTION: To discuss and consider the adoption for the possible implementation of this form with our process of faculty recruitment for committee service.			
15.	Future Agenda Items-Discussion	Howerton	 Review of Senate Constitution & Bylaws, Professional Development funding, Resource Management Plan Pilot, Review of Operating Agreements FLEX - Update PIE-and taskforces - NEW Student Success - Update 			

	Senate Goals (adopted: 9/14/18)	Lead	Second
1	<u>Planning and Institutional Effectiveness</u> : Monitor and support the full implementation of WCC's new PIE (Planning and Institutional Effectiveness) Committee and integrated planning cycle (including annual assessment)		
2	Increase support and development of ASWCC and ASLCC: Work with the student government groups for both WCC and LCC to support student participation in college governance.		
3	<u>Professional Development:</u> Provide/develop resources to support the professional development of faculty leaders to promote effectiveness		
4	<u>Guided Pathways:</u> Support and advance the college-wide discussion and exploration of Guided Pathways		
5	Committee Effectiveness, Transparency, and integration: Work with committees and committee chairs to establish a process for consistent information dissemination and reporting.		
6	Accreditation: Prepare the college for our accreditation site visit and planning for any strategies to respond to the visit findings.		