



Academic Senate

AGENDA

Date: 9/14/18

Time: 1:00pm-3:00pm

Location(s): WCC Room 113/ LCC 115A

Link to Additional Meeting Documents: <https://district.yccd.edu/pages/wcc-new/CommitteeDetail?aid=116>

(To access documents – Documents Tab and look for meeting date)

Senate Roles and Responsibilities (The 10+1)*	
Title 5 Sections 53200-53206	
<ol style="list-style-type: none"> 1. Curriculum, including establishing prerequisites and placing courses within disciplines. 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. District and college governance structures, as related to faculty roles 	<ol style="list-style-type: none"> 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

***Note:** 1-3= "Rely Primarily"; 4-11= "Mutually Agree" (Per *YCCD BP 2510*)

SENATORS:

Christopher Howerton <input type="checkbox"/> (President)	Deanna Pierro <input type="checkbox"/> (At-Large, VP)	Kevin Ferns <input type="checkbox"/> (FaLaHum, Secretary)	Matt Clark <input type="checkbox"/> (Past-President)
Greg Gassman <input type="checkbox"/> (Social Sciences)	Doug Harris <input type="checkbox"/> (LCC Part-Time)	Shawn Lanier <input type="checkbox"/> (Math & Sciences)	Jeannine Mullin <input type="checkbox"/> (CTE)
Mike Papin <input type="checkbox"/> (LCC At-Large)	Doug Stone <input type="checkbox"/> (WCC Part-Time)	Jose Vallejo <input type="checkbox"/> (Student Services & Learning Resources)	VACANT <input type="checkbox"/> (Ex-officio Member ASWCC Rep-non voting)

GUEST(S):

Item	Description-Type	Lead	Background and Objective
1.	Approval of Agenda – Action	Howerton	Approve agenda of 9/14/18.
2.	Public Comment		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
3.	One-Minute Accomplishments-Information	Senate	Each Senator may have one minute each to share a personal accomplishment.
	<i>Discussion/Decision:</i>		

4.	Approval of Minutes - Action	Howerton	Objective: Review and approve the minutes 1. August 24, 2018 (Regular Meeting)
<i>Discussion/Decision:</i>			
5.	Committee Appointments- Action	Pierro	Objective: Appoint faculty members to committees. • Including: ○ Officially appoint Guided Pathways Task Group Members ○ Tenure Evaluation Committees ○ Other Committee Appointments
<i>Discussion/Decision:</i>			
6.	AP/BP Revisions in DCAS – Information/Discussion/Action NOTE: ▪ <i>Category 1: Relatively minor changes in regulatory language; the Academic Senate Pres/VP preauthorized to approve without going back to Senate.</i> ▪ <i>Category 2: Significant revisions including new BP/APs that warrant broader discussion with constituent groups.</i>	Howerton, Pierro	Background: BPs and APs (Category 2) will require review and feedback from the Senate prior to DCAS vote. This is a standing agenda item. Objective: • <u>Category 2 – Second Read</u> ○ AP 4021 – Draft 4.0 – Program Discontinuance process (2 nd read) ○ AP 4231 – Grade Change (2 nd read)* ▪ Updated version presented • <u>Category 2 -First Read</u> (Will have a second Read during next meeting 9/28) ○ AP 4050- Articulation ○ AP 4100 Graduation Requirements for Degrees and Certificates • <u>Confirm as Category 1</u> ○ None
<i>Discussion/Decision:</i>			
7.	Senate Goals – Discussion/Action	Howerton	Background: During the last senate meeting the senate reviewed our past goals and draft goals and made recommendations for our formal list of goals for 2018-2019 Objective: To finalize and adopt Senate goals for 2018-2019 and assign leads and seconds.
<i>Discussion/Decision:</i>			
8.	WCC Academic Senate Community Norms –Discussion/ Action	Howerton	Background: The ASCCC Executive committee has formalize “community norms”. This is the second review by the WCC Senate. The Senate agreed to develop similar norms for our local use Objective: Discuss final edits and consider formal adoption

	<i>Discussion/Decision:</i>		
9.	Senate Liaison to WCC Curriculum Committee –Discussion/Action	Senate	<p>Background: The senate will need to identify another senator to act as our curriculum liaison.</p> <p>Objective: Identify and appoint a senator to serve as our curriculum liaison for the 2018-2019 academic year</p>
	<i>Discussion/Decision:</i>		
10.	Academic Calendar - Discussion	Papin	<p>Background: The District Academic Calendar Committee met on 9/7 and are considering 2 options for the 2020-2021 calendar.</p> <p>Objective: The Senate will discuss the options and provide feedback to the WCC Senate Rep to take back to the District Academic Calendar Committee</p>
	<i>Discussion/Decision:</i>		
11.	<p>REPORTS:</p> <ol style="list-style-type: none"> 1. President’s Report – Information/Discussion 2. VP Report <ol style="list-style-type: none"> a. Curriculum Update/Info b. Committee interest form c. other 3. Senate Committee Report <ol style="list-style-type: none"> a. Equivalency b. Academic Standard c. Elections 4. Ex-officio Reports <ol style="list-style-type: none"> a. ASWCC 5. Division Reports 	<p>Howerton</p> <p>Pierro</p> <p>Pierro</p> <p>Gassman</p> <p>Ferns</p> <p>Senators</p>	<p>Background: Reports are limited to the Senate purview of (10 +1) and is a standing agenda item. During some meetings the Senate may not receive reports from all listed. Please limit oral Senate Committee, Division Reports and Ex-Officio Reports to no more than 3 minutes. **Division Reports are not obligatory**</p> <p>President’s Report</p> <p>Howerton’s BOT Report</p> <p>Note: Any item that requires senate discussion and further input may be a possible future agenda item, and submitted to the Senate President for agenda consideration.</p>
	<i>Discussion/Decision:</i>		
12.	Governance Handbook Update & Operating Agreements – Annual Review		<p>Background: WCC is in the process of updating and formalizing our governance handbook. The Senate has requested current operating agreements from all committees/groups that report to the Senate. The Senate will place on future agendas Operating Agreements requiring major modifications for more discussion prior to a Senate endorsement. The Governance handbook will note draft operating agreements as “Drafts”.</p> <p>Objective: To provide the draft governance handbook to the senate, begin an annual review of draft operating agreements for the following committees, and consider endorsement.</p>
	Information/Discussion/Action		

			<p>Drafts to review:</p> <ol style="list-style-type: none"> 1. Faculty, Staff, Administration, Planning Task Force (FSAPTF) 2. Scheduling Criteria Task Force (SCTF) 3. DE 4. FLEX 5. Curriculum 6. LAC 7. Student Success 8. Accreditation Steering Committee 9. Student Learning Outcomes Task Force (SLOTF) 10. Planning and Institutional Effectiveness (update in process) 11. Academic Senate 12. Program Review Validation Task Force (PRVTF- In Development)
<i>Discussion/Decision:</i>			
13.	WCC Senate Resolutions Sub-Committee – Discussion/Action	Howerton	<p>Background: The Senate is discussing the creation of a Resolutions subcommittee.</p> <p>Objective: the senate will consider endorsing the creation of a senate resolutions subcommittee and assign senators to this group.</p>
<i>Discussion/Decision:</i>			
14.	Future Agenda Items-Discussion		<p>Committee interest form, resource management plan, Role of Senate in Tenure, Constitution and Bylaws Review. Committee Interest online form proposal, professional development funding</p>
<i>Discussion/Decision:</i>			

	Draft Senate Goals (as of 9/14/18)	Lead	Second
1	Planning and Institutional Effectiveness: Monitor and support the full implementation of WCC's new PIE (Planning and Institutional Effectiveness) Committee and integrated planning cycle (including annual assessment)		
2	Increase support and development of ASWCC and ASLCC: Work with the student government groups for both WCC and LCC to support student participation in college governance.		
3	Professional Development: Provide/develop resources to support the professional development of faculty leaders to promote effectiveness		
4	Guided Pathways: Support and advance the college-wide discussion and exploration of Guided Pathways		
5	Committee Effectiveness, Transparency, and integration: Work with committees and committee chairs to establish a process for consistent information dissemination and reporting.		
6	Accreditation: Prepare the college for our accreditation site visit and planning for any strategies to respond to the visit findings.		
7	Work with YCAS, FAYCCD, and the District to consider a revision regarding the role the WCC Senate holds in the tenure evaluation and recommendation process?		
8	Strengthen our Resolution Process?		

