



Academic Senate

Meeting Minutes

Date: 2/22/19
Time: 1:00pm-3:00pm
Location(s): WCC Room 113/ LCC 115

Senate Roles and Responsibilities (The 10+1)*	
<i>Title 5 Sections 53200-53206</i>	
<ol style="list-style-type: none"> 1. Curriculum, including establishing prerequisites and placing courses within disciplines. 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. District and college governance structures, as related to faculty roles 	<ol style="list-style-type: none"> 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

***Note:** 1-3= "Rely Primarily"; 4-11= "Mutually Agree" (Per *YCCD BP 2510*)

SENATORS:

Christopher Howerton <input checked="" type="checkbox"/> (President)	Deanna Pierro <input checked="" type="checkbox"/> (At-Large, VP)	Kevin Ferns <input checked="" type="checkbox"/> (FaLaHum, Secretary)	Matt Clark <input checked="" type="checkbox"/> (Past-President)
Greg Gassman <input checked="" type="checkbox"/> (Social Sciences)	Doug Harris <input type="checkbox"/> (LCC Part-Time)	Shawn Lanier <input checked="" type="checkbox"/> (Math & Sciences)	Jeannine Mullin <input checked="" type="checkbox"/> (CTE)
Mike Papin <input checked="" type="checkbox"/> (LCC At-Large)	Doug Stone <input checked="" type="checkbox"/> (WCC Part-Time)	Jose Vallejo <input checked="" type="checkbox"/> (Student Services & Learning Resources)	Gurtaj Grewal <input type="checkbox"/> (Ex-officio Member ASWCC Rep-non voting)

GUEST(S): A. Lee, M. Moreno

Call to order 1:04 p.m.

Item	Description-Type	Lead	Background and Objective
1.	CLOSED SESSION – Tenure Hearings for Laney Mangney (Counseling Faculty)		The senate will review the tenure evaluation team’s work and recommendation. The WCC Senate will forward a recommendation to the YCCD Board of Trustees.
2.	Report Out of Action Taken During Closed Session		The senate shall report any actions taken in closed session.
	➤ The senate recommends to the board the granting of tenure for Laney Mangney (MSC Clark, Mullin). Ayes: Lanier, Clark, Vallejo, Stone, Papin, Ferns, Mullin, Gassman, Pierro		
3.	Approval of Agenda – Action	Howerton	Approve agenda of 2/22/19 (Agenda approved MSC Clark/Mullin)

4.	Public Comment		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item. (Please limit to 3 minutes per individual)
<ol style="list-style-type: none"> Gassman reported that the history and theater arts department recently sponsored a foreign film series this semester. He learned that showing movies on campus for flex time may be a violation of copyright laws. Additionally, he heard that instructors are not to play full length DVDs during class time. 			
5.	One-Minute Accomplishments-Information	Senate	Each Senator may have one minute each to share a personal accomplishment.
<i>Discussion/Decision: Senators shared accomplishments.</i>			
6.	Approval of Minutes - Action	Howerton	Objective: Review and approve the minutes February 8, 2019
<i>Discussion/Decision:</i> The minutes for 2/8/19 are approved as amended (MSC Clark/Gassman)			
7.	Committee Appointments- Action	Pierro	Objective: Appoint faculty members to committees.
<i>Discussion/Decision:</i> <ol style="list-style-type: none"> Appointments will be made at the next meeting. No appointments were made. 			
8.	REPORTS: <ol style="list-style-type: none"> President’s Report – Information/Discussion VP Report Curriculum Liaison Report Senate Committee Report <ol style="list-style-type: none"> Academic Standard Elections Resolutions Ex-officio Reports <ol style="list-style-type: none"> ASWCC Division/Senator/Goals Reports	Howerton Pierro Stone Gassman Ferns Clark Grewal Senators	Background: Reports are limited to the Senate purview of (10 +1) and is a standing agenda item. During some meetings the Senate may not receive reports from all listed. Please limit oral Senate Committee, Division Reports and Ex-Officio Reports to no more than 3 minutes. **Division Reports are not obligatory** President’s Report 2-22-19 Howerton BOT Report 2-14-19 Note: Any item that requires senate discussion and further input may be a possible future agenda item, and submitted to the Senate President for agenda consideration.
<i>Discussion/Decision:</i> <ol style="list-style-type: none"> Howerton reported that the Board was very happy to see the sabbatical leave proposal for D. Martin and that it was one of the most rigorous programs they had ever seen. There was also a DE presentation by B. Allen at the board meeting. Howerton reported that there is a small percentage of release time that is allotted to the senate that is not being used. He would like to use some of the monies to purchase WCC swag for the Area A meeting we are hosting in the fall. Howerton also spoke with administration regarding senate callouts and how to better streamline that process and create some procedures for the bylaws. He also reported that the P Tech award was recently awarded to WCC. 			

4. Pierro reported that Guided Pathways meeting was cancelled due to a high number of faculty being off campus. There will be a Guided Pathways update next Friday.
5. Howerton reported that the Curriculum Committee did not meet today due to lack of quorum.
6. Ferns reported that the elections committee completed the ballot counts. Claudia Ross-Ibarra was elected as the senate representative for WCC part-time faculty and Deanna Pierro was elected as the senate representative as the At-Large full time WCC representative. Congratulations to both members!
7. Clark reported that drafts of three resolutions are forthcoming. He will not be in attendance at the March 8 senate meeting. J. Brown would like the senate to review a resolution for the DE Committee. This will be reviewed at the next meeting.
8. Lanier reported that the Math/Science division discussed prerequisites and placement of students given changes relative to AB 705. Additionally, they discussed remedial class changes to make them self paced, modular based, or variable units.
9. Gassman reported that the Social Sciences division will meet on March 5 and he is very excited.
10. Vallejo reported concerns about the lack of a dedicated Transfer Center here at WCC. This is an ongoing issue.

9.	AP/BP Revisions in DCAS – Information/Discussion/Action NOTE: <ul style="list-style-type: none"> ▪ Category 1: <i>Relatively minor changes in regulatory language; the Academic Senate Pres/VP preauthorized to approve without going back to Senate.</i> ▪ Category 2: <i>Significant revisions including new BP/APs that warrant broader discussion with constituent groups.</i> 	Howerton, Pierro	Background: BPs and APs (Category 2) will require review and feedback from the Senate prior to DCAS vote. This is a standing agenda item. Objective: <ul style="list-style-type: none"> • <u>Category 2 – Second Read</u> <ul style="list-style-type: none"> ○ AP 4101 – Independent Study • <u>Category 2 -First Read</u> <ul style="list-style-type: none"> ○ None • <u>Confirm as Category 1</u> <ul style="list-style-type: none"> ○ None • <u>Information/Discussion</u> <ul style="list-style-type: none"> ○ None
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Discussion/Decision:

1. The senate supports approval of AP 4101.

10.	IEPI Healthcare Proposal Information/Action		Background: The Institutional Effectiveness Partnership Initiative (IEPI) sent another Partnership Resource Team (PRT) to WCC to help us explore the potential for developing healthcare programming. The PRT visits were required for us to be able to apply for an IEPI grant. The previous IEPI PRT visits and local development of this plan included faculty from WCC and LCC sites. IEPI Healthcare Plan IEPI Healthcare attachment Objective: Update the senate on the developed plan for our IEPI healthcare grant and ACTION: consider endorsing senate president’s signature for formal submission to IEPI
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Discussion/Decision:

➤ **The senate endorses the president’s signature on the IEPI Healthcare submission (MSC Clark/Pierro)**

11.	<p>Updated YCCD Draft Planning Process/ Framework/ IE review framework</p> <p>Discussion/Action</p>	Howerton, Pierro	<p>Background: DCAS has proposed minor updates to previously approved/adopted planning process. The senate received these draft documents for our 1/25/19 meeting.</p> <p>YCCD Draft Planning Process, Integrated Planning Framework/ & IE Review Framework</p> <p>Objective: To allow the Senate to discuss the suggested minor updates, provide any feedback for DCAS, and ACTION: consider official support for the revisions</p>
<p><i>Discussion/Decision:</i></p> <ol style="list-style-type: none"> The senate discussed some of the modifications made to the draft. ➤ The Senate recommends official support for the revisions to the updated YCCD Draft Planning Process, Integrated Planning Framework, and IE Review Framework (MSC Gassman/Mullin). 			
12.	<p>Local and District AB 705 check-in/update</p> <p>Information/Discussion</p>	Pierro, Clark	<p>Background: This is a periodic agenda item to allow members of the district AB 705 taskforce, and local WCC AB 705 workgroup to provide information or updates.</p> <p>Objective: Provide the senate with a status update on our AB 705 efforts.</p>
<p><i>Discussion/Decision:</i></p> <ol style="list-style-type: none"> Clark reported that administration expects math and English department members to collect data related to changes to courses pertaining to AB 705. A research position would be better equipped to handle this complex task. Data collection is essential to AB 705 and student success, and data capacity across the district needs to be increased. 			
13.	<p>WCC Senate VP Election Action</p>	Howerton	<p>Background: Once election of senators is complete, the senate shall elect the Senate Vice President from the senate full-time membership</p> <p>WCC Academic Senate Constitution and Bylaws</p> <p>Objective: ACTION: Elect the WCC Academic Senate VP for 2019-2020.</p>
<p><i>Discussion/Decision:</i></p> <ol style="list-style-type: none"> D. Pierro is elected senate Vice President for 2019-2020. 			
14.	<p>WCC Senate Secretary Election Action</p>	Howerton	<p>Background: Following the election of the senate VP, the senate shall nominate one of its members to the office of secretary.</p> <p>Objective: ACTION: Elect the WCC Academic Senate Secretary for 2019-2020.</p>
<p><i>Discussion/Decision:</i></p> <ol style="list-style-type: none"> K. Ferns is elected senate Secretary for 2019-2020. 			

15.	Future Agenda Items-Discussion		<ul style="list-style-type: none"> ➤ Resolutions of Appreciation (3/8/19) NEXT MEETING ➤ Review of Senate Constitution & Bylaws, ➤ Professional Development funding, ➤ Resource Management Plan Pilot, ➤ DE revised Handbook ➤ Governance Handbook & Review of Operating Agreements <ul style="list-style-type: none"> ○ FLEX/PD – Update/Major Changes ○ PIE-and taskforces - NEW
<i>Discussion/Decision:</i>			

Meeting adjourned 2:56 p.m.

NOTE: Next senate meeting is 3/8/19

	Senate Goals (adopted: 9/14/18)	Lead	Second
1	<u>Planning and Institutional Effectiveness:</u> Monitor and support the full implementation of WCC's new PIE (Planning and Institutional Effectiveness) Committee and integrated planning cycle (including annual assessment)	Howerton	Lanier
2	<u>Increase support and development of ASWCC and ASLCC:</u> Work with the student government groups for both WCC and LCC to support student participation in college governance.	Vallejo	Papin Gassman
3	<u>Professional Development:</u> Provide/develop resources to support the professional development of faculty leaders to promote effectiveness	Clark	Vallejo Harris
4	<u>Guided Pathways:</u> Support and advance the college-wide discussion and exploration of Guided Pathways	Pierro	Lanier Mullin
5	<u>Committee Effectiveness, Transparency, and integration:</u> Work with committees and committee chairs to establish a process for consistent information dissemination and reporting.	Ferns	Howerton Pierro
6	<u>Accreditation:</u> Prepare the college for our accreditation site visit and planning for any strategies to respond to the visit findings.	Howerton	Stone