



Academic Senate

Minutes

Date: 2/8/19

Time: 1:00pm-3:00pm

Location(s): WCC Room 113/ LCC 115

Senate Roles and Responsibilities (The 10+1)*	
Title 5 Sections 53200-53206	
<ol style="list-style-type: none"> 1. Curriculum, including establishing prerequisites and placing courses within disciplines. 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. District and college governance structures, as related to faculty roles 	<ol style="list-style-type: none"> 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

***Note:** 1-3= "Rely Primarily"; 4-11= "Mutually Agree" (Per YCCD BP 2510)

SENATORS:

Christopher Howerton <input checked="" type="checkbox"/> (President)	Deanna Pierro <input checked="" type="checkbox"/> (At-Large, VP)	Kevin Ferns <input checked="" type="checkbox"/> (FaLaHum, Secretary)	Matt Clark <input checked="" type="checkbox"/> (Past-President)
Greg Gassman <input checked="" type="checkbox"/> (Social Sciences)	Doug Harris <input checked="" type="checkbox"/> (LCC Part-Time)	Shawn Lanier <input checked="" type="checkbox"/> (Math & Sciences)	Jeannine Mullin <input checked="" type="checkbox"/> (CTE)
Mike Papin <input checked="" type="checkbox"/> (LCC At-Large)	Doug Stone <input checked="" type="checkbox"/> (WCC Part-Time)	Jose Vallejo <input checked="" type="checkbox"/> (Student Services & Learning Resources)	Gurtaj Grewal <input checked="" type="checkbox"/> (Ex-officio Member ASWCC Rep-non voting)

GUEST(S): J. McCabe, Dean Chahal, Trustee Ortiz, M. Moreno, N. Kirschner, Trustee Alves

Call to order 1:03 p.m.

Item	Description-Type	Lead	Background and Objective
1.	CLOSED SESSION – Tenure Hearings for Brian Gillespie (Biology Faculty)		The senate will review the tenure evaluation team’s work and recommendation. The WCC Senate will forward a recommendation to the YCCD Board of Trustees.
2.	Report Out from Closed Session		The senate shall report any actions taken in closed session.
	<p style="margin-left: 20px;">➤ The senate recommends to the board the granting of tenure for Brian Gillespie (MSC Clark/Mullin) Ayes: Vallejo, Clark, Mullin, Gassman, Pierro, Ferns, Stone, Harris, Papin, Lanier</p>		
3.	Approval of Agenda – Action	Howerton	Agenda of 2/8/19 approved (MSC Clark/Gassman)

4.	Public Comment		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item. (Please limit to 3 minutes per individual)
<ol style="list-style-type: none"> 1. M. Moreno reported that a candidate has applied for a faculty position in Ethnic Studies and she is hopeful that application will be reviewed soon. She would like first right of refusal to evaluate faculty in Ethnic Studies when evaluations are assigned. M. Moreno states that an equivalency was granted that should not have been approved. She would like to revoke an equivalency to a faculty member to teach a course in the Ethnic Studies program. 2. N. Kirschner stated that the curriculum committee is working closely with the senate to keep the integrity of our curriculum intact. She also notes that the committee is working hard on both the equivalency and assignment process regarding curriculum. 3. Trustee Jesse Ortiz introduced himself and Trustee Sue Alves introduced herself. 			
5.	One-Minute Accomplishments- Information	Senate	Each Senator may have one minute each to share a personal accomplishment.
6.	Approval of Minutes - Action	Howerton	Objective: Review and approve the minutes January 25, 2018
<p><i>Discussion/Decision:</i></p> <ol style="list-style-type: none"> 1. The 1/25/19 minutes were approved (MSC Gassman/Vallejo). 			
7.	Committee Appointments- Action	Pierro	Objective: Appoint faculty members to committees.
<p><i>Discussion/Decision:</i></p> <ol style="list-style-type: none"> 1. S. Silsby was appointed as the part time faculty member on College Council. 2. B. Asmus and D. Pierro were appointed to the Executive Admin to the Vice President hiring committee. 3. A concern was raised regarding the number of faculty to be appointed to the WCC President Hiring Committee. Clark, Chahal, and Howerton raised concerns that the committee timeline had already been established but the committee has not yet been formed and consequently has not yet met to determine a timeline. Howerton will be on the committee and two additional faculty members have been requested. A. Lee and J. Vallejo were appointed to the President Hiring Committee. B. Asmus was recommended as an additional appointment to this committee if the committee membership expands. 			
8.	<p>REPORTS:</p> <ol style="list-style-type: none"> 1. President’s Report – Information/Discussion 2. VP Report 3. Curriculum Liaison Report 4. Senate Committee Report <ol style="list-style-type: none"> a. Academic Standard b. Elections c. Resolutions 5. Ex-officio Reports <ol style="list-style-type: none"> a. ASWCC <p>Division/Senator/Goals Reports</p>	<p>Howerton</p> <p>Pierro</p> <p>Stone</p> <p>Gassman</p> <p>Ferns</p> <p>Clark</p> <p>Grewal</p> <p>Senators</p>	<p>Background: Reports are limited to the Senate purview of (10 +1) and is a standing agenda item. During some meetings the Senate may not receive reports from all listed. Please limit oral Senate Committee, Division Reports and Ex-Officio Reports to no more than 3 minutes. **Division Reports are not obligatory**</p> <p>President’s Report 2-8-19</p> <p>Note: Any item that requires senate discussion and further input may be a possible future agenda item, and submitted to the Senate President for agenda consideration.</p>

Discussion/Decision:

1. Howerton reported that in the DC3 meeting this past Tuesday, they discussed nonresident tuition, health service fees, and internal and external assessments for committee effectiveness.
2. Howerton reported that in yesterday's DCAS meeting, there was a project update for Ilumen and curriculum, outcome assessment, and program review. There was also an AB 705 update and they looked at the draft faculty handbook.
3. Howerton reported that senate leadership had a meeting with administration regarding OER and getting faculty involved in OER.
4. In the meeting with WCC administration, Howerton and Pierro discussed evaluations, District technology needs, and the IEPI Healthcare grant submission.
5. Pierro reported that communications and updates for Guided Pathways will make use of Canvas and the senate page dedicated to Guided Pathways. The low-cost/no-cost notations are being defined and developed for future schedules.
6. N. Kirschner reported that the curriculum committee worked today on prerequisites in math as a result of AB 705.
7. Ferns congratulated Jose Vallejo on his nomination to the Senate for the three year term to represent Student Services beginning Fall 2019! Our campuses will hold elections beginning Monday for the part time and the full time at-large representatives. Ballots must be submitted by February 19.
8. G. Grewal reported that the blood drive this past Monday went well.
9. Vallejo reported that Student Services is working to prepare for AB 705 implementation. There will be a hybrid system of paper forms and electronic mode for developing student schedules during this transition. He reported that the Career Transfer Center is not being fully utilized. WCC administration is aware of this issue.
10. Gassman reported that February 9, M. Moreno will be the keynote speaker for the UC Davis Career in Education Conference.

<p>9.</p>	<p>AP/BP Revisions in DCAS – Information/Discussion/Action</p> <p>NOTE:</p> <ul style="list-style-type: none"> ▪ Category 1: <i>Relatively minor changes in regulatory language; the Academic Senate Pres/VP preauthorized to approve without going back to Senate.</i> ▪ Category 2: <i>Significant revisions including new BP/APs that warrant broader discussion with constituent groups.</i> 	<p>Howerton, Pierro</p>	<p>Background: BPs and APs (Category 2) will require review and feedback from the Senate prior to DCAS vote. This is a standing agenda item.</p> <p>Objective:</p> <ul style="list-style-type: none"> • <u>Category 2 – Second Read</u> <ul style="list-style-type: none"> ○ AP 4101 – Independent Study • <u>Category 2 -First Read</u> <ul style="list-style-type: none"> ○ None • <u>Confirm as Category 1</u> <ul style="list-style-type: none"> ○ None • <u>Information/Discussion</u> <ul style="list-style-type: none"> ○ None
<p>Discussion/Decision:</p>			
<p>1. The senate tabled this discussion pending clarification of the document.</p>			
<p>10.</p>	<p>WCC President Search</p> <p>Discussion</p>		<p>Background: YCCD is in the early stages of developing a job description for the upcoming WCC President search. Chancellor Dr. Houston has requested that the WCC Senate begin to collect suggestions for desired qualities that the soon-to-be developed search committee can reference in the formal creation of the job announcement.</p> <p>Objective: Begin creating a brainstorm list of desirable qualifications for consideration.</p>

<i>Discussion/Decision:</i>			
1. If you have recommendations for desirable qualifications, please forward them to Howerton.			
11.	OER Leadership Update Information/ Discussion	Howerton, Pierro	<p>Background: There has been a recent change in WCC OER Leadership without full consultation with the senate. Several meetings have occurred to address this concern and to propose appropriate next steps.</p> <p>ASCCC OER College Liaisons</p> <p>OERI Faculty Regional Leads</p> <p>Objective: To provide the senate an update on the conversations with administration regarding OER leadership for WCC</p>
<i>Discussion/Decision:</i>			
1. The senate discussed OER leadership and current committee organization and reporting structure.			
12.	Local and District AB 705 check-in/update Information/Discussion	Pierro, Clark	<p>Background: This is a periodic agenda item to allow members of the district AB 705 taskforce, and local WCC AB 705 workgroup to provide information or updates.</p> <p>Objective: Provide the senate with a status update on our AB 705 efforts.</p>
<i>Discussion/Decision:</i>			
Pierro reported that AB 705 should have LCC counselor representation on the workgroup. T. Williams has expressed interest from LCC. The senate will do an official callout.			
1.	Future Agenda Items-Discussion	Howerton	<ul style="list-style-type: none"> ➤ Review of Senate Constitution & Bylaws, ➤ Professional Development funding, ➤ Resource Management Plan Pilot, ➤ DE revised Handbook ➤ Governance Handbook & Review of Operating Agreements <ul style="list-style-type: none"> ○ FLEX/PD – Update/Major Changes ○ PIE-and taskforces - NEW
<i>Discussion/Decision:</i>			

Meeting adjourned 3:02 p.m.

NOTE: Next senate meeting is 2/22/19

	Senate Goals (adopted: 9/14/18)	Lead	Second
1	<u>Planning and Institutional Effectiveness:</u> Monitor and support the full implementation of WCC's new PIE (Planning and Institutional Effectiveness) Committee and integrated planning cycle (including annual assessment)	Howerton	Lanier
2	<u>Increase support and development of ASWCC and ASLCC:</u> Work with the student government groups for both WCC and LCC to support student participation in college governance.	Vallejo	Papin Gassman
3	<u>Professional Development:</u> Provide/develop resources to support the professional development of faculty leaders to promote effectiveness	Clark	Vallejo Harris
4	<u>Guided Pathways:</u> Support and advance the college-wide discussion and exploration of Guided Pathways	Pierro	Lanier Mullin
5	<u>Committee Effectiveness, Transparency, and integration:</u> Work with committees and committee chairs to establish a process for consistent information dissemination and reporting.	Ferns	Howerton Pierro
6	<u>Accreditation:</u> Prepare the college for our accreditation site visit and planning for any strategies to respond to the visit findings.	Howerton	Stone