

Christopher Howerton's WCC Academic Senate President's Report*

Fall 2019 Academic Senate Retreat

(August 15, 2019)

**This is a special summer report-out on campus activities, announcements, and meetings held after the conclusion of the 2018-2019 academic year. (Any meeting after 8/6 will have an oral report during our next senate meeting)*

Note: The 1 FTE (each semester) for senate work provides release time for the senate executive members from their normal contract (176 days) typically August – May. The meetings, conversations, and senate work over the summer is not compensated.

***Basically A LOT has been happening during the summer
Please feel free to pour yourself a beverage of your choice and enjoy the report!***

Off Campus Stuff:

1. **YCCD Leadership Retreat (June 5 & 6)** – Two day event that included district administration, college administration and faculty/senate leadership. Day one focused on revising the “Team Covenant/Promise” while discussing guiding principles into our district/college culture. Day 2 started with a team building activity, and focused discussions on best practices for onboarding new district employees, and hiring processes that will help drive some of the work beyond the district IEPI grant work. Elena Flacks and I both signed off on the district IEPI grant submission during this event. During the discussion of the Brown Act it is clear that we should not be holding closed sessions for evaluation of faculty that are not our direct employees. We will need to work with YC, the district, and FAYCCD to make this change. However, we need to ensure that the senate is supporting the process and new faculty.
2. **ASCCC- Leadership Institute (June 13-15)** – Annette Lee and I attended this event. Christopher Noffsinger (YC) also attended. General Sessions included overall consultation and governance, college budgets, the Brown Act, role of senate president and effective leadership, faculty diversification, resolution writing/amendments, and a mock plenary session. I also attended breakout sessions on setting agenda for academic senate presidency, and envisioning womyn’s leadership.
3. **ASCCC Curriculum Institute (July 11-13)** – We sent several WCC curriculum committee faculty members (B. Asums, N. Kirschner, L. Felver, J. Ruiz) and Dean Martinez. Our two curriculum co-chairs presented multiple presentations during this “at-capacity” event with over 600 attendees.
 - a. **Nili Kirschner** (our WCC curriculum co-chair and a member of ASCCC’s Curriculum Committee) is a program planner for the event. She will be co-presenting on the following sessions:
 - i. A pre-institute session for New/Newer Curriculum Chairs
 - ii. Area of Emphasis Degrees in Guided Pathways and Meta Majors
 - iii. DE Definitions
 - iv. Curriculum and Public Documents
 - v. And (*probably my favorite named breakout session*) “WSCH You Were Here”
 - b. **Brandi Asmus** (our other WCC curriculum co-chair and a member of ASCCC’s CTE Leadership Committee) will be co-presenting on the following sessions:

- i. Forging and Unbreakable Bond: Strengthening the Relationship Between Local Senates and Curriculum Committees
- ii. Building Programs for Career Education

On Campus/District Meetings Stuff:

1. **6/4 – DC3 Meeting** – [Link to Agenda](#). Topics/Presentations: Review of June YCCD BOT Agenda, Tentative Budget, Review of proposed changes to YCCD Mission Statement. There is separate monies earmarked for local AB705 support beyond the “innovation funds”. I need to have further conversations with our local administration and district on how to access these funds. I also inquired exactly where faculty were involved in the development of the district budget. I will continue to address this topic with Dr. Houston.
2. **6/13 – YCCD Board of Trustee Meeting** – [My WCC Senate President’s Report](#). [Link to Agenda](#). Topics/Presentations:
3. **6/20 – Meeting with Acting VP Davies** – Discussed compensation for senate work (specifically the .3 for senate VP). We also discussed professional classified staff leadership for professional development, update on convocation work, and guided pathways work.
4. **6/26 – Meeting with Acting VP Davies** – Discussed new Performing & Culinary Arts building, MOUs, convocation, and coordinators.
5. **7/1 – Welcome reception for new WCC President Dr. Art Pimentel** – This was a nice social opportunity for faculty/staff and community members to welcome Art back to WCC.
6. **7/2 – Meeting with new WCC President** – Art and I met on his second day in his new role. This was an introductory meeting and we agreed that we should continue having weekly meetings during the academic year as we have done with previous administration. We discussed the administration turn over and the plan for recruiting and filling these important positions while ensuring we continue positive momentum. Other topics we introduced was status and updating plans for convocation (will call a meeting with faculty and others who have been working on this to adjust plans), the news of our new performing arts/culinary arts building, moving forward with guided pathways to ensure support, and increase campus-wide participation.
7. **7/2 – DC3 Meeting** – [Link to Agenda](#). Topics/Presentations: Review of July YCCD BOT Agenda, DE Report, review tentative budget guidelines presentation
8. **7/8 – Meeting with YCCD Foundation Director Jay Lowden** – Discussed the official YCCD Foundation and the structure to develop campus-targeted funds to properly manage financial gifts to the colleges/district and use. I did discuss some of the faculty-driven activities that benefit from foundation funding and would need clearer direction how to request for future support. Specifically discussed the Social Science Research Symposium, the INK literary magazine and open mic, and the new humanities expo.
9. **7/8 – Meeting with Acting VP Davies** – discussed intent for percentage of contract load to be taught online and our current limits. As a senate/college we have not had a full discussion on the intent of FT faculty physical time on campus with students, and professional responsibilities. Where we currently have a 40% of contract can be taught online in a semester there is no clarification if additional EP can also be added as online for an instructor. This topic needs further conversation as a senate. We also discussed the challenge of compensating a professional classified member for co-chairing the work of our professional-development committee with our FLEC coordinator. Our district does not really have a mechanism to compensate this type of work consistently. I did express that it was important to have strong classified leadership with our campus professional development efforts and this work is beyond the FLEX coordinator assignment.

10. **7/8 – Farewell Reception for Dean Iatridis** – Bye, Bye, Yanna. ☹️ This was an opportunity to wish Yanna “good luck, and best wishes!” and thank her for her support and leadership. She will take on a new role as Dean of Health Sciences for Shasta College. My dear close friend Stacey Bartlett will be her colleague there.
11. **7/10 – YCCD Board of Trustee Meeting** – [My WCC Senate President’s Report](#), [Link to Agenda](#). Prior to the Regular scheduled board meeting there were two days of Board Planning and Development Sessions (I was unable to attend due to my summer teaching schedule). [Dr. Pimentel’s Report to the BOT](#) (Please note the last bullet regarding Title IV Program Review (Financial Aid). ***We need to help communicate the expectation that when faculty assign a grade of ‘F’ to a student that we MUST also include a date of last attendance (even if it is an earned grade not based on failure to withdrawal from the course)***. Dr. Houston in his Chancellor’s report noted that the district staff will hold its own convocation separate from the two colleges’ convocations
12. **7/15 – Introductory meeting with Acting Dean Don Palm** – I had a quick meeting with Acting Dean Palm to introduce myself and to offer support as we process through these administrative transitions.
13. **7/18 – Meeting with Dr. Pimentel** – I was requested to meet with Art to update him on how our last Guided Pathways leads were identified, and to discuss compensation for this work. I informed him that this is still a “workgroup” or an “ad hoc” group where in the past it is up to the membership to identify their leads. The senate reviewed the budget and supported the proposal from the workgroup. However, due to the limited timeframe for outside funding this will not be sustainable. There is also the desire to increase the membership of the group. We also discussed a possible guest speaker for our WCC Convocation to focus more on Guided Pathways.
14. **7/30 – Accreditation Response Progress meeting**. I met with Acting Dean Palm, Julie Brown and Betsy Allen to discuss status updates on our two college recommendations and discussed possible next steps. ***Reminder to all faculty – Syllabi each semester for all courses MUST be submitted to the Deans’ offices and include accurate information that matches to official Course Outline of Record***. We also discussed strategies to ensure compliance and accuracy.
15. **7/30 – DC3 – Agenda** – [Link HERE](#) Topics: Review of Draft Aug 8, 2019 Board Agenda, 508 Compliance Presentation, and [2019-2020 meeting Schedule](#)
16. **8/8 – YCCD Board Meeting** - [AGENDA LINKED HERE](#) (Oral report maybe provided during the Senate retreat if requested)

Other Stuff

1. **Dr. Mayo (Vice-Chancellor of Education and Planning)** resigned in July. Dr. Sonja Lolland will be coming back to YCCD as an Interim Vice-Chancellor to fill this position until we can conduct a permanent search. Dr. Lolland will begin her duties toward the end of September.
2. **Dean Iatridis** resigned effective end of July to take a position with Shasta College in Redding. She will be the Dean of Health Sciences. WCC will have an Acting Dean of Instruction (Don Palm) while we conduct searches for replacements.
3. **Student Equity Plan** – I received notice from the Chancellor’s office of the receipt and certification of our WCC Equity Plan
4. **Performing & Culinary Arts Building for WCC Main Campus** – It appears that we are moving forward with this new building. June 27, 2019 – Governor Newsom signed the 2019 Budget Act that will fund 20 continuing projects and 39 new projects (This includes our new WCC Performing Arts/Culinary capital project). I have requested that faculty be involved early in this

process as we revitalize the user group and other decision-making that may affects our curriculum, student success, and academic purview. (Project planned to be Finished Summer of 2023)

- a. **History of this Project & current planning** – [Link HERE](#).
 - b. **7/17 – Faculty for building “user group”**. Original selection of 3 faculty (1 from LCC) to serve on this group based on the academic areas and division served by the new academic building. Selected/appointed: Christopher Howerton, Robert Cabrerros, and Noel Bruening. There will be administrative (both college and district) members, classified professional representations, as well as the following 3 YCCD Board of Trustee members: Trustees Wheeler, Alves, Ortiz. During the planning phase the workgroup/user group will be meeting weekly (tentatively Friday Mornings)
5. **The CTC (California Tribal College)** –offices have moved from 800 to the 600 building. The copy machine and scantron scanner will be moved to room 617 (fewer steps for many our Math and Science faculty in the 600 building office loop). Also, a couple of available offices in this area will be made available for part-time faculty to use. Further information will come from the Dean’s office.
 6. **Temporary use of 800 office spaces** – With the transition of CTC offices, there has been a shift of offices for the temporary presence of our regional Deputy Sector Navigators, and the new CCAP STEM Pathways Grant Project Director to the 800 offices.
 - a. **Gordon Hinkle – DSN Global Trade – 858**
 - b. **Carrie Peterson – DSN Agriculture, Water & Environmental Technologies – 867**
 - c. **Jake Holmes – Project Director CCAP STEM Pathways Grant – 868**
 7. **McCallum Group Sacramento Report (7/15/19)** – [Link HERE](#). Information Included: Legislative updates, split Roll Property Tax, persistence, Faculty Diversity, other Bills of Interest.
 8. **“New” Full-Time Faculty Members** – This year we have 5 new FT Tenure or Tenure-Track faculty joining WCC! Please help me welcome, **Abrar Shaukat** (Tenured transfer – Physics); **Jessica Aggrey** (Tenure-Track ESOL); **Dean Andrews** (Tenure-Track Accounting and General Business); **Betsy Allen** (Tenure-Track Instructional Designer); and **Lorrel Cooke** (Tenure-Track Career Counselor). Abrar’s office will be in the 600 building, Lorrel’s office is in the 700 building, and in 800 (second floor) you will find Jessica, Dean, and Betsy’s offices.
 9. **Annual Membership Dues for ASCCC** – I received notification that ASCCC invoiced our college for our annual dues. This year amount is \$1,686.74
 10. **Updated Interim Hiring Protocol** – Draft AP – This was sent to DC3 on 8/5/19 for feedback by 8/30/19. If you have any feedback please let me know ASAP. [AP LINK HERE](#)

Upcoming Meeting Calendar for Howerton

This list represents my planned meetings prior to our next full WCC Senate Meeting

- TBD– Standing meeting with Senate Leadership and WCC Administration – We have agreed to a similar weekly planned schedule.
- Accreditation Team Visit for Cuyamaca College (Team Training: September 4; site visit September 30 – October 3)

Calendar of upcoming ASCCC events for our Senate planning and attendance: See Below

Link for all ASCCC events: <http://asccc.org/calendar/list/events>