



Book	Administrative Procedures
Section	Chapter 4: Academic Affairs
Title	Remedial Coursework
Code	AP 4222
Status	Active
Legal	Title 5, Sections 55000 and 55002 Title 5, Section 55035 Title 5, Section 56036 34 CFR 668.20 ACCJC Accreditation Standard II.A.4
Adopted	July 21, 2004
Last Revised	July 12, 2017

Reference: Title 5, Sections 55000, 55002, 55035, 56036, 34 CFR 668.20; ACCJC Accreditation Standard II.A.4

Remedial coursework consists of pre-collegiate basic skills courses and refers to those courses in reading, writing, computation, and English as a Second Language which are designated by the district as nondegree-applicable credit courses [§ 55000 (u), 55002 (b) (1)].

A student's need for remedial coursework shall be determined using appropriate assessment instruments, methods, or procedures [§ 55035 (a)].

No student shall receive more than 30 semester units for remedial coursework. A student who exhausts this unit limitation shall be referred to appropriate adult noncredit education services provided by a college adult school, community-based organization, or other appropriate local provider. [§ 55035 (a)].

The following students are exempted from the limitation on remedial coursework [§ 55035 (c)]:

- Students enrolled in one or more courses of English as a Second Language (ESL);
- Students identified by the district as having a learning disability as defined in § 56036.

Students who demonstrate significant, measurable progress toward development of skills appropriate to enrollment in college-level courses may be granted a waiver of the limitations of this procedure for no more than two additional remedial course enrollments within an academic year (§ 55035). Waivers may be granted by the Vice President for Academic and Student Services for the following reasons:

- Student status with respect to academic and/or progress probation standards;
- The degree to which the student has made progress in their areas of academic need;
- The student's performance in college-level courses.

A student who does not attain full eligibility status for degree-applicable credit courses within the 30-unit limit shall, unless provided with a waiver, be restricted to taking only noncredit courses, nondegree-applicable courses which do not involve remediation, and those degree-applicable credit courses which do not have basic skills prerequisites or advisories on recommended preparation [§ 55035 (e)].

A student who successfully completes remedial coursework or who demonstrates skill levels which assure success in degree-applicable credit courses may request reinstatement to proceed with such coursework [§ 55035 (f)].

The College catalogs include a clear statement of the limited applicability of remedial coursework toward fulfilling degree requirements and any exemptions that may apply to this limitation.

Revised: 7/12/2017; 12/5/2014; 4/27/2009; 12/01/2006; 10/10/2005
Adopted: 7/21/2004