



STUDENT SERVICES COUNCIL

PURPOSE: The Student Services Council (SSC) is a representative body of all student services programs and departments. The SSC is tasked with improving student service delivery and enhancing the student experience at Woodland Community College. This action-focused, student-oriented council will enable Student Services to increase student success and address service delivery issues in a timely manner by reviewing, developing, improving, and/or streamlining processes and policies. The Council supports Student Services strategic planning efforts and the prioritization of issues for resolution.

Members Present: Genevieve Siwabessy (Chair), Ariana Velasco (EOPS/CARE), Folu Afolabi (A&R), Maria Garcia-Gonzalez (TRiO), Kimberly Reed (Financial Aid), Todd Sasano (DSPS), Estelita Spears (Counseling), Isabel Duenas (Outreach & Engagement), Ingrid Larsen (LCC/Counselor)

Members Absent: Paula Parish (CCC/Classified)

Recorder: Marrisa Boswell (Student Services)

MINUTES

Wednesday, October 17, 2018

10:30AM-12 PM

ROOM 727

- I. Introductions
- II. Approval of Agenda
 - Approved
- III. Approval of Minutes – September 19, 2018
 - Updates will be written as by whom
 - Action items and discussions will be more broadly written
- IV. ACTION: Review & Affirm Council Operating Agreement
 - Striking Student Services Outreach Materials Workgroup
 - Edits to Members
 - Approved; moving to PIE
- V. Area Updates
 - Isabel Duenas – currently working to hire more student ambassadors and training current ambassadors. Multiple training sessions. Spring going out to high schools to help register students. “College is for You” presentations going on this fall. 10 presentations at Pioneer on one day. Woodland High School on Wednesday, October 31, 2018. UndocuAlly Week of Action this week. Over 10 students registered to vote. 18 students during presentation with UC Davis. Upcoming events: Cash for College, College Night, Tacos for Transfer. Ambassadors are typically at the Kiosk during peak times and registration.
 - Kimberly Reed – Financial Aid is doing Cash for College this Saturday, October 20, 2018 from 9-12. High school partnered event. Students come with families and income tax information. Help go through the financial aid application process, UC Davis CalSOAP, Sacramento Department of Ed. In the midst of fall outreach with high schools. Presentations at Pierce, Colusa area high schools. Financial Aid has created a process with Outreach to meet students’ needs and not

duplicate efforts and resources. New state grant – full time student success grant and college completion grant no longer active collapsed into the Student Success Completion Grant. Increase student enrollment to 15 units.

- Estelita Spears – Counseling is anticipating registration starting November 13th. At the All Faculty meeting Counseling was concerned with AB 705. Feel like high school students will do fine but are concerned about reentry students. Thought hasn't gone into how it's going to affect A&R enrolling students into English and Math courses. Concern: are we telling a certain population that they cannot attend college? Program Review for Counseling was turned in. Counseling is working on packet of assignments for dismissed students, more reflective of what is going on personally for the student to address ways to help. Still short a Career Counselor, the in depth career counseling is not being done for students.
- Ariana Velasco – EOPS submitted program review, Rajdeep did CalWORKs program review. Just ended recruitment phase for semester trying to get students to complete their contacts for the year.
- Folu Afolabi – ADT's final deadline is October 31st have an appointment set with Transfer Counselor, to connect about students who may be missing some requirements. Getting ready to go into fall graduation petitions, deadline to submit November 15th.
- Todd Sasano – proctoring midterms, instructors are coming in wanting to proctor exams for non-DSPS students. Short staffed, Mayra is no longer with us. April has been out. Finished program review. Had an audit that was finished. Also concerned with AB 705 and how it will affect low functioning students who have learning disabilities who will not be able to handle the higher level English and math courses. Lake doing a great job. Hoping to get someone up there to help Ingrid with LD specialist and accommodations.
- Maria Garcia-Gonzales – gearing up for Annual Performance Report (APR) for all 4 TRiO programs. Program is still recruiting. Colusa is a bit stuck with recruitment. They are short about 40 students. Still doing their trips and activities.
- Ingrid Larsen – participating in UndocuAlly, just had a Big Read event, Lake County library issues a book every year and has an event to discuss it at the college. Outreach events for community to come and get excited about being on campus. Tara is putting together some UC/CSU Workshops and a Transfer Event in collaboration with Mendocino Community College. Local high schools are bringing busloads of students to attend the event. Cash for College has already taken place.
- Gen – Veterans: Diego is working hard to support the veterans here, Colusa, and at Lake. Has opportunities for us to employ veterans work study students. Planning Veteran's BBQ. Communicare has been moved within her purview, they provide the health services for us. Behavioral health counseling is available on Thursdays. Lake and Colusa students do not have this onsite support. Gen and Steve are working on getting services offered at the outreach campuses. Flu clinic was offered last week at Colusa. STAY Well Center is being worked on to gain more clarity related to the partnership with the County helping Transitional Aged Youth. County has primarily been staffing STAY Well and restocking the food pantry, and we're working to get a student ambassador to help staff the space. Student Services will now be the holders of restocking the pantry. Meeting scheduled to find a transition plan.
- Transfer and Career center used to be in area in which STAY Well Center has taken over. Looking for a space to move the Transfer and Career Center into. A&R got tied into STAY Well Center and

Food Pantry. No communication has been made with them as to what their role is. Food Pantry and STAY Well both need to be defined. More oversight.

- ASWCC will be having special elections on Wednesday and Thursday November 8th and 9th. Looking for more students to get involved. Student ID cards have been turned into a more District Wide conversation.
- Program Reviews have been submitted. Will be reviewed this week. Edits and adjustments may be made to the next iteration.
- Career Counselor position needs to be followed up on, process was already started, where are we at. DSPS Program Specialist vacancy has been submitted to HR office. Vacancy left by Bobby, Director of EOPS/CARE/CalWORKs, added to it DSPS and Health & Wellness component.
- Food pantry implementation at Lake and Colusa as well.

VI. Policy Updates

- Chancellor's *Vision for Success*
 - What is driving all of the initiatives: Guided Pathways, AB 19, College Promise Program, AB 705, and move towards Student Centered Funding Formula (general funds), Student Equity and Achievement Program (categorical BSI, equity, SSSP).
 - Awareness that our District Board of Trustees have adopted the Chancellor's Vision for Success as district goals.
 - Can we get current data for our college or district and have at a professional development day in the spring? Workgroup with new Ed Master Plan? Who participates in the creation of?
- Student Centered Funding Formula (SCFF)
 - Hold harmless for 3 years.
 - Base allocation will be given, supplemental allocation and student success allocation.
- Student Equity and Achievement Program (SEAP)
 - SSSP historically has been funded by student counts. We don't have to do student counts in the same way, has to be tied to our Equity goals. Specifics haven't been identified yet.
 - **ALL** students must have a comprehensive ed plan. Think about the implementation of degree audit, posting of incoming transcripts from transfer students. Student equity plan will be due June 30, 2019 new template is not finalized yet. Metrics are similar but we will have to define goals for next 3 year cycle.
 - Degree Audit timeline, interest from district to roll out degree audit tool as soon as possible. It will take identifying resources at the colleges to maintain the system as course changes and program changes happen. Someone has to consistently monitor and updated. Front end set up needs as well.

VII. Professional Development Day, 10/24/18

VIII. WCC College Night, 10/25/18

IX. Fall Potluck, 12/7/18

X. Eagle Awards (Spring 2019)

VI. Emerging Interests

A. Student Services Survey

(Institutional Research)

VII. Adjourned: Proposed next meeting for November 28.