

Christopher Howerton's WCC Academic Senate President's Report*

Friday December 14, 2018

**This President's report covers activities between the last official Senate meeting and Monday 12/10/18. I will provide an oral report for meetings after 12/10/18 during the next Senate meeting.*

Off Campus Stuff:

- 1) **ACCJC Webinar (11/27)** – I attended this webinar. The purpose of the 50 minute webinar was to allow ACCJC President Dr. Richard Winn and others to provide a brief update to the field on what's happening with accreditation in Washington DC and progress on a few related strategic planning goals as noted in the ACCJC Strategic Plan including: how ACCJC is partnering with other entities, How ACCJC implementing strategies to support institutions assessed to be in financial risk, and how ACCJC is creating an institutional culture reflective of higher education's best practices to guide and strengthen an ongoing culture of CQI (Continuous Quality Improvement)

On Campus/District Meetings Stuff:

1. **DC3 (12/4)** – This was a short meeting. We reviewed the draft board agenda for the upcoming Board of Trustee meeting scheduled for 12/20, reviewed an updated list on the status of BPs and APs revisions, and started a discussion regarding non-resident tuition setting.
2. **IEPI team visit (12/5)** – this was the second meeting with our IEPI team. This was a full day meeting from 9am-5pm. I attended all except an hour (I had a class to teach). However, we did review the [summary from the initial visit \(Nov. 1, 2018\)](#) attended by D. Pierro, and a set of [suggested menu of options](#) to start our conversation developed by the team for initial consideration. Agreed upon next steps include: working with our DSNs to contact local industry partners, and some other local programs; next we will continue to bring in faculty members to look at the feasibility work that has already been completed; then draft our formal request for IEPI funds (which I will eventually need to sign off on as the Senate President). I will make sure that discipline faculty are involved in the development of the proposal/work plan. Also, the senate will see this work prior to submission and to seek senate endorsement of my signature for the official application.
3. **DCAS (12/6)** – Topics discussed:
 - a. Updated forms associated with AP4300- Fieldtrips. Although WCC Senate has approved this AP. I will share with the senate revised updated forms associated with the AP for senate information, and share responses from VCAS Brewington regarding questions that YC Senate had prior to their endorsement of this AP. Because there are some substantial changes/addition to the forms, I would like to update the WCC Senate. This topic will be an agenda item for our 12/14 meeting.
 - i. [VCAS Response to AP 4300 Question from YC Senate](#)
 - b. Academic Employee Handbook – I recommended some language addition regarding the retention of gradebooks (2 years) so that information that would inform a student's grade change appeal will be available. The district is now ready to share the draft handbook with the faculty associations for review. After this review, the senates will then have a final review and consider endorsement. Current drafts here:
 - i. [Draft YCCD Academic Employee Handbook \(mark up\)](#) 12-5-18
 - ii. [Draft YCCD Academic Employee Handbook \(working draft – clean\)](#) 12-5-18

4. **ASC (12/6)** – We discussed the progress to address the known draft recommendations we have received from our site visit. ASC will continue to meet monthly as needed. Dr. White has recently provided feedback to the official draft report clarifying errors of facts.
5. **WCC AS Leadership with WCC Administration Meeting (12/6)** – Canceled, however, I did send a list of additional topics we will need to add for our next meeting including concern of lack of full consultation with faculty regarding the AB705 local workgroup, concern of cybersecurity, and follow up on ASWCC and elements of the MOU for the ASWCC faculty advisor.
6. **Staffing Task Force (12/7)** - The task force has reviewed all submitted staffing requests and scored. During this meeting, we finalized prioritization and integration of both instructional and non-instructional FT faculty request. Next step is sharing this list with college council, senate, and PIE for information and feedback. We, the senate, will receive this information during our meeting on 12/14/18
7. **PIE (12/7)** - Primary focus of this meeting was to discuss instructional equipment requests from program reviews and the budget to fund needs. Information from the staffing taskforce regarding prioritized rankings. David Wills from the District office shared the updated District Facilities Master Plan, and Service Level Agreement for District Facilities planning, maintenance and operations department. We also received a quick update from members of the district technology committee regarding a possible revision for an AP to clarify and add additional guidelines for faculty/staff/student technology use in light of recent attempts of cyberattacks.
8. **College Council (12/7)** – update from the work of the staffing taskforce and ASC. There was some discussion regarding report-backs to college council regarding various committee goal progress. Because we were unable to have a joint college council/ Academic Senate meeting we will strive to set one up early spring semester. Some of the topics that will need to be jointly discussed would be the WCC Digital Studio Project plan, scheduling criteria methodology, 2019-2022 EMP, and continue oversight of the implementation of the new integrated planning from PIE with the task groups.
9. **Elumen Assessment/Program Review & Catalog Demo (12/10)** – an oral report update will be provided during the senate meeting.

Other Stuff

- 1) **Spring 2019 textbooks:** Textbook orders with the bookstore are now overdue. Textbook orders for classes do NOT roll over from previous semester. If you are using the bookstore for your textbook, then you must resubmit a textbook adoption each semester for all classes and sections. Please check with the bookstore if you have any questions about your course materials.
- 2) **Faculty Coordinator selection committee:** HR has requested that the Senate appoint faculty to the upcoming faculty coordinator selection committee. This will be addressed during our meeting on 12/14. These interviews will happen early spring 2019.
- 3) **IQC** – Instructional Quality Commission took action to recommend applicants for appointment to the Ethnic Studies Model Curriculum Advisory committee to the State Board of Education. Dr. Moreno’s application was recommended by the IQC to this group.

Upcoming Meeting Calendar for Howerton

This list represents my planned meetings prior to our next full WCC Senate Meeting

12/20 – Possible DCAS meeting - Canceled

12/20 – YCCD Board of Trustee Meeting

Calendar of upcoming ASCCC events for our Senate planning and attendance: See Below

Link for all ASCCC events: <http://asccc.org/calendar/list/events>

