



Academic Senate Retreat Agenda

Date: Friday, May 11, 2018

Time/Location: 2:45 PM-5:15 PM / El Charro Mexican Restaurant,
417 Main Street, Woodland

Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none">1. Curriculum, including establishing prerequisites and placing courses within disciplines.2. Degree and certificate requirements3. Grading policies4. Educational program development5. Standards or policies regarding student preparation and success6. District and college governance structures, as related to faculty roles | <ol style="list-style-type: none">7. Faculty roles and involvement in accreditation processes, including self-study and annual reports8. Policies for faculty professional development activities9. Processes for program review10. Processes for institutional planning and budget development11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate |
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Senators: **Matt Clark** (President), **Jeannine Mullin** (CTE), **Doug Stone** (WCC Part-time), **Shawn Lanier** (Math & Science), **Greg Gassman** (Social Science), **Doug Harris** (CCC & LCC Part-time), **Christopher Howerton** (VP, At-large, President-elect), **Jose Vallejo** (Student Services),

ABSENT: **Kevin Ferns** (Secretary, FaLaHum), **Mike Papin** (LCC)

Guest: Deanna Pierro (incoming at-large senator, VP)

Item	Description-Type	Lead	Background and Objective
I	Approval of Agenda - Action		Approve agenda of 5/11/17 Senate Retreat.
II	Public Comment		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
	No Public Comment		
III	A Look Back at 2017-2018 – Discussion	Clark, Senate	Objective: Review the work of the senate for 2017/18 and identify accomplishments and places where the senate can raise its performance.
	<p>Clark led a discussion reviewing the status of the 2017-2018 Goals. Some of these goals may carry into 2018-2019. The 2018-2019 Senate Goals include:</p> <ol style="list-style-type: none"> 1. Student Success: Work with the Student Success Committee to identify and address barriers to student success (e.g., counseling availability, course offerings...). 2. Accreditation: Ensure faculty participation in all facets of the accreditation process. 3. Equivalency Process: Revise the district equivalency process. 4. Professional Development: Build comprehensive annual (or semester long) professional development plans and increase faculty participation in professional development activities. 5. Faculty Evaluation: Improve the faculty evaluation process with an increased focus on professional development. 6. Sabbatical Leave: Define sabbatical leave process in light of the multi-college transition and unclear definitions of roles in the current process. 7. Committee Structure & Reporting Structure: Establish processes for consistent information access and dissemination. Consider restructuring of committees to increase effectiveness. 8. Colusa County Campus (CCC) Planning: Create comprehensive process for CCC scheduling and planning. 9. Revise Senate Constitution and Bylaws. 10. Sustainability and Grant Funding: Define process for seeking grants and sustaining work after grants or categorical funds expire. 11. Initiative (Guided Pathways, Dual Enrollment...) Ownership: Establish process that codifies faculty roles in initiative driven work. 12. Distance Education (DE): Work with the Curriculum Committee and the Dean of Student Success and Planning to strengthen the WCC DE modality. Work should include, but not be limited to, curriculum development, technology, faculty training, student training, student supplemental resources, and ensuring regular, effective, instructor-initiated contact. 		
IV	A Look Ahead to 2018-2019 – Discussion	Howerton, Senate	Objective: Discuss initial thoughts on goals for 2018/19 and consider any possible changes to the processes of the senate.

Howerton led a brainstorming session with senators regarding potential areas for goals to consider during our first official senate meeting in fall 2018. All goals should be challenging, cooperative, clear, and have full senate commitment to achieve. Based on this discussion the following draft goals were suggested:

1. Strengthen ASWCC: Work with the student government groups for both WCC and LCC to support student participation in college governance
2. Accreditation: Prepare the college for our accreditation site visit and planning for any strategies to respond to the visit findings.
3. Guided Pathways: Support and advance the college-wide discussion and exploration of Guided Pathways
4. Committee Leadership Support: Provided resources and support the development of faculty leaders and overall committee effectiveness
5. Senate Constitution and Bylaws: Review and finalize Senate Constitution and Bylaws
6. Planning and Institutional Effectiveness: Monitor and support the full implementation of WCC's new PIE (Planning and Institutional Effectiveness) Committee and integrated planning cycle (including annual assessment).
7. Professional Development for Senators

The Senate will review these suggestions for considered adoption and will assign a "lead" and a "second" for each goal.

Howerton also requested that all senators take advantage of the free ASCCC Professional Development College's Governance 101 training. Howerton shared the observation that many faculty have used public comment as a "bulletin board" often without a clear ask of the Senate, or within Senate purview of 10 + 1. The ASCCC use several strategies in their meetings that he would like to try with our own Senate agenda. The goal is to make our senate meeting more efficient due to the amount of work we will be required to do, with limited time. One strategy is clear time limit for public comments and for reports. Howerton will work on some structural changes to our agenda format. Another element that Howerton would like to streamline for the senate is the review and feedback of YCCD BPs and APs needed by DCAS. Overall, we need better tracking of where these draft documents are in our review process so that there is coordination with YC's Senate. Howerton has already established a strong working relationship with Elena Flacks (YC Senate President). Another area that the senate needs to improve is requesting reports from campus committees that are related to 10 + 1 concerns. Howerton will work with College Council and committee chairs in the fall to request a more proactive approach for these groups to communicate officially with the Senate and/or to have items officially placed on our agendas. Over the summer, Howerton will continue the work on our Senate Web site to organize agendas and minutes as well as additional documents. In the fall, the senate needs to discuss our process of creating and storing our resolutions. On an early agenda during fall 2018, the senate will discuss the possibility of creating another senate sub-committee around resolutions. Other summer work will be to develop a clean version of our constitution and bylaws that incorporates all of the approved changes so that we have a clean copy for our ISER and for us to discuss if any further revisions may be necessary. With the selection of a new college vice-president, a new Dean of Student Services, and with an accreditation visit scheduled in the Fall, the senate will have a lot of work on our plate. Senate leadership will be working with administration to develop convocation for August. As of right now the primary focus will be around guided pathways. Finally, Howerton will work with the President's office over the summer for a personal orientation of senate budget/allocation.