



Academic Senate Meeting Minutes

Date: Friday, May 11, 2018

Time/Location: 1:00 - 2:30 PM / WCC Room 113 & LCC Room 115A

Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none"> 1. Curriculum, including establishing prerequisites and placing courses within disciplines. 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. District and college governance structures, as related to faculty roles | <ol style="list-style-type: none"> 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate |
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Senators: **Matt Clark** (President), **Jeannine Mullin** (CTE), **Doug Stone** (WCC Part-time), **Shawn Lanier** (Math & Science), **Kevin Ferns** (Secretary, FaLaHum), **Greg Gassman** (Social Science), **Doug Harris** (CCC & LCC Part-time), **Christopher Howerton** (VP, At-large, President-Elect), **Mike Papin** (LCC via Polycom), **Jose Vallejo** (Student Services)

Ex-officio Members: **Gurtaj Grewal** (ASWCC Rep)

Absent: None

Guests: J. Aggrey, Dean Chahal, VP Konuwa, P. Dilley, Incoming Senate VP Pierro

Call to order 1:02 p.m.

| Item | Description-Type | Lead | Background and Objective |
|------|--|----------|--|
| I | Approval of Agenda – Action | | Approve agenda of 5/11/18 (MSC Howerton/Gassman) |
| II | Public Comment | | Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item. |
| | <ol style="list-style-type: none"> 1. Dean Chahal thanked Clark for his work on the senate as president and for fostering open dialogue and positive communication. 2. VP Konuwa agreed with Dean Chahal and added that Clark is one of the hardest working and most dedicated faculty on campus. He thanked Clark for making the college run better and continuing to be a stalwart in advocating for students and faculty and classified staff. WCC is in good hands with Clark’s presence and insight in the years to come. | | |
| III | Approval of Minutes – Action | | Review and approve the minutes of 4/27/18 regular meeting and 3/22/18 special meeting. |
| | <p><i>Discussion/Decision:</i></p> <ul style="list-style-type: none"> ➤ The minutes of 4/22/18 are approved (MSC Gassman/Mullin). ➤ The special meeting minutes of 3/22/18 are approved (MSC Gassman/Howerton). | | |
| IV | Committee Appointments – Action | Howerton | Objective: Appoint faculty members to committees. |
| | <p><i>Discussion/Decision:</i></p> | | |

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| <p>The following committee appointments are made:</p> <ul style="list-style-type: none"> a) LAC (CTE): Candice Stafford-Banks b) LAC (Math and Sciences): Ralph Robinson c) Diversity (FT): Rajdeep Johal, Melissa Moreno d) Student Success (English): Cay Stode e) FLEX (PT): Kristina Passerini f) FLEX (FT): Aree Metz g) College Council (PT): Stephanie Touchman h) Scheduling (FT): Joel Pyzer i) Safety (FT): Ralph Robinson | | | |
| V | <p>ESL Updates – Information/Discussion</p> | <p>Aggrey</p> | <p>Background: WCC hired an ESL Resource Faculty member to redesign the WCC ESL (now ESOL?) program. Objective: Receive a report from the ESL Faculty Resource member on the progress to date, next steps, and obstacles that remain.</p> |
| | <p><i>Discussion/Decision:</i> J. Aggrey presented the past, present, and future of the WCC ESOL program. She reviewed the data and research she had gathered and presented the new proposed curriculum sequence and placement plan. She also discussed potential adult education collaboration/alignment opportunities. As data is gathered in the program in semesters to come, further recommendations and changes may be made. She responded to concerns about self placement-she noted that this is a pilot program and that modifications will be made depending on the data gathered over time.</p> | | |
| VI | <p>Pathways: Proposed WCC Pathways Steering Group – Action</p> | <p>Clark, Howerton</p> | <p>Background: The group tasked with drafting WCC’s pathways plan was also tasked with proposing membership and compensation for a team to lead future pathways work. Objective: The second read of a proposed (and revised based on feedback from the senate, PIE, and College Council) membership/compensation plan with the intent to consider endorsement.</p> |
| | <p><i>Discussion/Decision:</i> The proposed budget and membership list is attached to the minutes. Pierro presented the new draft with some new considerations based on feedback from the previous senate meeting. ➤ The senate endorses the proposed WCC Pathways Steering Group plan (MSC Howerton/Lanier).</p> | | |
| VII | <p>Senate Meeting Schedule, 2018-19 – Discussion/Action</p> | <p>Ferns</p> | <p>Background: At the end of each Academic Year, the senate shall adopt a meeting schedule for the next Academic Year. Objective: Review and adopt the senate meeting schedule for 2018-19 Academic Year.</p> |
| | <p><i>Discussion/Decision:</i> 1. Below is the schedule for 2018-2019 approved by the senate:</p> | | |

Fall 2018

August 24

September 14

September 28

(October 12 – AREA A MEETING – No WCC SENATE MEETING)

October 19

October 26 (1 hr) Resolution discussion in preparation for Fall Plenary

(November 1-3 – Fall Plenary – No WCC SENATE MEETING)

November 9 (1 hr) follow-up on Fall Plenary – limited action items/discussion

November 16

November 30 (5th Friday – Possible Meeting)

December 14

Spring 2019

January 25

February 8 – Tenure discussions (if applicable)

February 22

March 8

(March 22 – Area A Meeting – No WCC SENATE MEETING)

March 29 (1 hr) Resolution discussion in preparation for Spring Plenary

(April 11-13 – Spring Plenary – No WCC SENATE MEETING)

April 19 (1 hour meeting)

April 26

May 10

All meetings will take place in room 113 unless otherwise noted.

- **Motion to adopt the proposed senate calendar (MSC Gassman/Vallejo)**

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| VIII | Resolutions of Appreciation - Action | Senate | Objective: Recognize accomplishments of people transitioning in their roles at WCC. |
| <p><i>Discussion/Decision:</i></p> <ol style="list-style-type: none"> 1. Clark read a resolution acknowledging the work and commitment of retiring VP Konuwa over his career at WCC. The senate thanked and wished VP Konuwa a happy retirement. <ul style="list-style-type: none"> ➤ Motion to adopt the resolution (MSC Howerton/Vallejo) <ol style="list-style-type: none"> 2. Clark read a resolution thanking Howerton for his work on accreditation and SLOs in his capacity as chair of the SLO Committee. The senate thanked him for 10 years of energetic work on SLOs. It was then revealed that Howerton will continue as a coordinator for one more year. But the senate still wished to recognize his amazing work in this area. <ul style="list-style-type: none"> ➤ Motion to adopt the resolution (MSC Vallejo/Lanier) | | | |
| IX | Flex and DE Classes – Information/Discussion | Clark | Background: Currently flex is not required for online instruction. Objective: First read of a recommendation to remove flex exemption for online instruction from the Flex Guidelines. |
| <p><i>Discussion/Decision:</i></p> <ol style="list-style-type: none"> 1. Clark read a resolution to remove the flex exemption. <ul style="list-style-type: none"> ➤ Motion to adopt the resolution (MSC Mullin/Gassman). | | | |

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| X | AP/BP Revisions in DCAS – Information/Discussion/Action | Clark, Howerton | <p>Background: DCAS will be undertaking revisions of a large number of APs and BPs that are 10+1 in nature during the 2017-2018 Academic Year.</p> <p>Objective: Update on AP/BPs currently undergoing revision.</p> <p>Current AP/BP Revisions for Review: See attachment with AP/BPs and links.</p> |
| <i>Discussion/Decision: Not addressed.</i> | | | |
| XI | Senate Powers for Summer – Action | Clark | <p>Background: Annually, the senate has taken action to grant powers to the executive team for the summer.</p> <p>Objective: Debate granting summer powers to the senate executive team.</p> |
| <p><i>Discussion/Decision:</i></p> <p>➤ Motion to grant summer powers to the senate executive team (MSC Mullin/Gassman).</p> | | | |
| XII | Concerns Regarding the California Community Colleges’ Chancellor – Information/Discussion | Clark, Howerton | <p>Background: Concerns exist regarding communication between the system Chancellor and ASCCC leadership. One CCC has already passed a resolution of no confidence in the chancellor and others are considering.</p> <p>Objective: Discuss the chancellor situation and any possible associated action.</p> |
| <p><i>Discussion/Decision:</i></p> <p>1. Clark brought up concerns from other college senates regarding communication between the Chancellor’s office and ASCCC leadership. The senate elected to take a wait and see approach on this issue.</p> | | | |
| XIII | Accreditation – Information/Discussion | Clark, Howerton | <p>Background: The Institution Self Evaluation Report (ISER), which includes a Quality Focus Essay (QFE) is due to ACCJC this summer and the visiting team will visit in October 2018. The ISER requires senate signoff.</p> <p>Objective: Update on the status of the WCC ISER and QFE.</p> |
| <i>Discussion/Decision: Not addressed.</i> | | | |
| | | Clark, Ferns | <p>Background: AB 705 which requires acceleration and required components for multiple measures, while targeted at English, math, and ESL, will affect</p> |

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| XIV | AB 705 & MMAP – Information/Discussion | | most disciplines and programs at the college Objective: Update on status and begin conversations regarding assessing impact across the college. |
| <p><i>Discussion/Decision</i></p> <ol style="list-style-type: none"> 1. Clark reported that DCAS will put together an implementation team for AB 705. 2. Ferns reports that the English department has already scheduled for this summer 5 work sessions at 3 hours per session for three faculty members, estimating a prep time of approximately 2 hours per member per meeting. This estimate of approximately 75 hours of work will go unrecognized by our administration and unreimbursed because administration has thus far rejected any form of compensation for the work being done and planned related to AB 705 and acceleration. The work that the team is doing consists of the creation of new curriculum, assignments, rubrics, lesson plans, text selections, and diagnostic and final exam creation. In addition, this will involve Supplemental Instruction session organization and development of professional development opportunities for part time faculty, including coordinating a department retreat. While all the members of the English department support the state’s efforts and WCC administration’s efforts to meet the goals outlined in AB 705, the English department has not received the support of the state and WCC administration. The English department requests an Acceleration Coordinator for Fall 2018 and Spring 2019 to manage the transition to new curriculum, training, data gathering, and coordination efforts related to AB 705. We have a job description in place. We have data indicating that other colleges comparable in size to WCC have already committed to similar coordinators. But thus far our administration has not committed to supporting these efforts and we have only one week left to approve a coordinator through the contract. We cannot rely on the generosity of faculty’s time without compensating them accordingly, and we do not want to burn out good faculty by asking them to commit more time and resources to a project that the college refuses to support. | | | |
| XV | President’s Report –Information/Discussion | Clark | |
| <p><i>Discussion/Decision:</i></p> <ol style="list-style-type: none"> 1. The report is attached. | | | |
| XVI | Vice President’s Report <ol style="list-style-type: none"> 1. Curriculum Update – Information 2. Other – Information | Howerton | Objective: 1. Receive update on work of the Curriculum Committees. |
| <p><i>Discussion/Decision:</i></p> <ol style="list-style-type: none"> 1. The report is attached. 2. Howerton reported that code realignment will be happening this summer in curriculum. There will be a task group put together to address technology and the catalog. | | | |
| XVII | Senate/Committee Reports - Information | Senate | |
| <p><i>Discussion/Decision:</i></p> <ol style="list-style-type: none"> 1. Vallejo reported that the CCC counselor expressed concerns regarding the elimination of face to face tutoring, which will be replaced by online tutoring services at that campus. 2. Ferns reported that WCC recently purchased a one-year license of Cranium Café, which is an online counseling service, at a reduced rate due to our inclusion in the OEI Consortium. The OEI allowed us to get \$27,500 worth of services for just \$8,750 for one year of licensing. | | | |
| XVIII | Ex-officio Reports - Information | Grewal | |
| <p><i>Discussion/Decision:</i></p> <p>Grewal reported that there will be a blood drive and a Jamba Juice fundraiser coming up on campus.</p> | | | |
| XIX | <i>Discussion/Decision:</i> | | |

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| XX | Future Agenda Items-Discussion | AB 705 & MMAP, Reporting Structure and Functional Maps, Data Inquiry Group work and Dashboard, Constitution, Bylaws, and Supplementary Procedures, Senate Appointments, Dual Enrollment, Convocation, WCC Student Probation Processes, College Catalog, SSS Priorities, CCC, ADA in the Classroom, Student Services Update |
| | <i>Discussion/Decision:</i> | |

Meeting adjourned 2:42 p.m.

| WCC Academic Senate Goals, 2017-2018 | | | |
|--------------------------------------|---|---------|--------|
| # | Goal | Lead(s) | Status |
| 1 | Student Success: Work with the Student Success Committee to identify and address barriers to student success (e.g., counseling availability, course offerings...). | | |
| 2 | Accreditation: Ensure faculty participation in all facets of the accreditation process. | | |
| 3 | Equivalency Process: Revise the district equivalency process. | | |
| 4 | Professional Development: Build comprehensive annual (or semester long) professional development plans and increase faculty participation in professional development activities. | | |
| 5 | Faculty Evaluation: Improve the faculty evaluation process with an increased focus on professional development. | | |
| 6 | Sabbatical Leave: Define sabbatical leave process in light of the multi-college transition and unclear definitions of roles in the current process. | | |
| 7 | Committee Structure & Reporting Structure: Establish processes for consistent information access and dissemination. Consider restructuring of committees to increase effectiveness. | | |
| 8 | Colusa County Campus (CCC) Planning: Create comprehensive process for CCC scheduling and planning. | | |
| 9 | Revise Senate Constitution and Bylaws. | | |
| 10 | Sustainability and Grant Funding: Define process for seeking grants and sustaining work after grants or categorical funds expire. | | |
| 11 | Initiative (Guided Pathways, Dual Enrollment...) Ownership: Establish process that codifies faculty roles in initiative driven work. | | |
| 12 | Distance Education (DE): Work with the Curriculum Committee and the Dean of Student Success and Planning to strengthen the WCC DE modality. Work should include, but not be limited to, curriculum development, technology, faculty training, student training, student supplemental resources, and ensuring regular, effective, instructor-initiated contact. | | |

President's Report
May 11, 2018

**Meetings with WCC Administration
(5/10) – Highlights:**

1. We discussed options for moving forward with a search for a Business or Accounting position at WCC. There was confusion regarding the position being sought and MQs for the position. It was agreed to have Dean Iatridis convene a meeting to determine the exact position being sought after which the auto-refill criteria would be rechecked if the details have changed.
2. We had a lengthy discussion regarding topics for Convocation with a goal of having the day be energizing and informative. Pathways, Student Success innovations, and Accreditation will be the primary large session items. EEO training and DE workshops may be offered in the afternoon. Planning will continue.
3. We began conversations on the necessity to follow processes when hosting events at WCC. Ensuring all are aware of processes needs to be part of moving forward.
4. We discussed Allied Health IEPI letter of interest that will be reviewed in PIE. A meeting will be organized to discuss how we might position ourselves if we decide to proceed.

DC3 (5/1) – Highlights:

1. We reviewed the draft board agenda. Questions arose regarding the creation of a new interim District Dean of Institutional Effectiveness, whether CTC would be using “our” curriculum, and whether the district HR staff would be stretched even thinner to support CTC’s efforts.
2. We reviewed a 2018-2019 District Budget Update and agreed that we would meet again after the update was changed to reflect the May revise (expected on or around May 10).
3. We discussed issues around expanding the district created and maintained listserves. Most of the suggested listserves will be ready to go in the near future and information about their existence and use will be broadly disseminated.
4. We agreed to assess the District Newsletter that DC3 initiated last year.

Miscellany

1. As a result of some of the drama at Spring Plenary, Brandi Asmus was thrust into a leadership role at last week’s ASCCC Career and Non-Credit Education Institute. Way to step up Brandi!
2. Kemble Howerton and I met with new HR Director Donald Grady and some HR staff to discuss work needed to strengthen our faculty hiring processes. We agreed to ask DCAS to form a task force to work on the issues. We also agreed that although some details may vary between the colleges, it is important to work from a common shell at the district level.
3. Jessica Aggrey gave an enthusiastic presentation regarding her work to date on the WCC ESL (ESOL) program redesign. Trustees were very receptive and eager to see the work move forward.

Christopher Howerton's WCC Academic Senate President-Elect Report Friday May 11, 2018

1) **Committee Faculty Appointments: CALL OUT 5/1/18; Due to notify Senate3 5/9/18**

- a) LAC (CTE) – NEED TO APPOINT ONE
 - i) Candice Stafford-Banks
- b) LAC (Math and Sciences) – NEED TO APPOINT ONE
 - i) Ralph Robinson
- c) Diversity (FT) – NEED TO APPOINT TWO
 - i) Rajdeep Johal
 - ii) Melissa Moreno
 - iii) Brian Gillespie
- d) Student Success (English) – NEED TO APPOINT ONE
 - i) Cay Stode
- e) FLEX (PT) – NEED TO APPOINT ONE
 - i) Kristina Passerini
- f) FLEX (FT) – NEED TO APPOINT ONE
 - i) Aree Metz
 - ii) Cay Strode
 - iii) Joel Pyzer
- g) College Council (PT) – NEED TO APPOINT ONE
 - i) Donna Bahneman
 - ii) Stephanie Touchman
 - iii) Ximena Delgadillo
- h) Scheduling (FT) – NEED TO APPOINT ONE
 - i) Joel Pyzer
- i) Safety (FT) – NEED TO APPOINT ONE
 - i) Ralph Robinson

2) ***I will be updating the list of needed members and posting on our senate office door. If you know of any faculty who are interested in any unfilled position please have them contact me. I will also be updating my spreadsheet of appointments and will work with incoming senate VP Pierro to ensure a smooth transition for faculty recruitment and appointments in the Fall***

Off Campus Stuff:

- 3) I have an ASCCC Educational Policy Meeting scheduled for May 16th to work on a draft of another Rostrum article regarding substandard grades.

On Campus Stuff:

- 4) **DC3 (May 1)** – Reviewed the YCCD Board Packet, discussion regarding a new district interim Dean position, and budget.
- 5) **DCAS (May 3)** – discussed academic accommodations (BP 5141), There are other things we discussed, but as I'm writing up this reflection I realized my notes are in my office and I'm currently at home having a well deserved beer. If interested ask me some questions during our meeting and I'll update if needed.
- 6) **ASC (May 10)** – reviewing drafts of the ISER and clean up of evidence. Update on budget for our accreditation work. ISER will go to the BOT in June for Board signoff and Senate signoff then sent to ACCJC end of July/early August
- 7) **SLO (May 10)** – This was the final meeting of the standing committee. As discussed earlier the SLO committee will become a taskgroup as part of PIE. I will also stay on for the final year of the SLO Coordinator position to ensure there is a smooth transition of the SLO work under PIE. Next academic year the Senate with administration will formally assess the need for this position and discuss whether to revamp the position or adjust the scope and scale for other college needs.

- 8) **Meeting with Administration (May 10)** – Discussed Convocation Planning, follow up discussion regarding the Guided Pathways proposal we reviewed at the last senate meeting, and an upcoming IEPI Allied Health Letter of Interest for consideration at PIE.
- 9) **Meeting with Donald Grady (YCCD CHRO) (May 10)** – short initial meeting to begin discussion of the hiring handbook, service level agreements, and a first look at mapping out the flow for hiring processes. Next steps: we will bring up to DCAS as an emerging need, and then possibly assemble an ad hoc work team to work with the district HR office to flush out the elements.
- 10) **YCCD BOT Meeting (May 10)** – Presentation of our new WCC tenured faculty member, presentation by Jessica Aggrey regarding our ESL program revitalization efforts. There were also recognition for the student trustees and for the two college senate presidents who are ending their tenure in this official role for both YC and WCC. Matt also did an excellent job reinforcing that the colleges are still in need of more full time faculty to promote student success
- 11) Meeting regarding how Senate can support the development and sustainability of ASWCC set for May 15. It is important that our SENATE do what we can to help support and develop our local student government, while protecting them during this time of internal reflection and rebuilding.
- 12) The YCCD equivalency committee has now processed 3 equivalency request/determination under the new district process.
- 13) There is a scheduled DC3 meeting on May 29th. Primary reason to discuss the budget after the May revise.
- 14) I will be attending the YCCD Leadership retreat the first week of June and the ASCCC Leadership Academy the second week in June.

REMINDER It was communicated with the faculty of the new Title 5 requirement with supplying additional unit/hour/credit information for each course on the course syllabus. Please refer to the campus e-mail from Dean Chahal and see the additional resource provided on the curriculum committee website.

Calendar of upcoming ASCCC events for our Senate planning and attendance: See Below

ASCCC Events/Institutions (Mark your Calendars)

Link for all events: <http://asccc.org/calendar/list/events>

| Event | Date | Location | Registration Deadline |
|--|--------------------|--------------------------|---|
| Area A Meeting | October 13, 2017 | Sierra College | |
| GTE Regional Meeting | October 20, 2017 | College of Alameda | Oct 16, 2017 9am |
| Fall Plenary 2017 | November 2-4, 2017 | Irvine Marriott | Early Oct 2; Oct 22 |
| Fall Curriculum Regional—North | November 17, 2017 | | Nov. 13, 2017 9am |
| Spring OER Regional Meeting—North | February 9, 2017 | | Feb. 2, 2018 5pm |
| Accreditation Institute | February 23-24 | Wyndam Anaheim | Feb., 9, 2018 11am |
| GTE Regional Meeting-North | March 9, 2018 | | March 6, 2018 9am |
| Area A Meeting | March 23, 2018 | | |
| Spring Plenary 2018 | April 12-14, 2018 | San Mateo | March 15, 2018 5pm |
| GTE Institute 2018 | May 4-5, 2018 | Southern CA | April 20, 2018 11am |
| Guided Pathways Regional Meeting (North) | May 12, 2018 | Evergreen Valley College | May 7, 2018 12pm (FREE REGISTRATION) |
| 2018 Spring Curriculum Regional (North) | May 18, 2018 | San Jose City College | May 15, 2018 8am (FREE REGISTRATION) |

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| Faculty Leadership Institute | June 14-16, 2018 | Sheraton San Diego Hotel | May 24, 2018 |
| Curriculum Institute | July 11-14, 2018 | Sothern CA | June 11, 2018 5pm |
| Part-Time Faculty Leadership | August 2-4, 2018 | Westin San Francisco | July 20, 2018 8am |
| Area A Meeting | October 12, 2018 | | |
| Fall Plenary Session 2018 | November 1-3, 2018 | Irvine Marriott | Oct. 15, 2018 5pm |
| Area A Meeting | March 22, 2019 | TBA | TBA |
| Spring Plenary Session 2019 | April 11-13, 2019 | TBA | TBA |

DRAFT

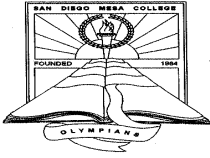
**Proposed WCC Senate Meeting Schedule
Academic Year 2018-2019
Room 852/LCC 115
All meetings are 2 hours (1-3pm) unless otherwise noted**

Fall 2018

August 24
September 14
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(October 12 – AREA A MEETING – No WCC SENATE MEETING)
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May 10



Resolution 18.4.3 – Vote of No Confidence State Chancellor: (Perigo)

1st Reading: April 9, 2018

Mover: Velez

Seconded: Parsons

Whereas, the principle of participatory governance in the California Community Colleges has been established in practice and codified in law (AB 1725);

Whereas, participatory governance only functions when it is acknowledged by all levels of administration and faculty governing bodies;

Whereas, confidence in the leadership of the chief executive of the state-wide system is integral to the effective execution of the California Community College mission;

Whereas, the faculty of San Diego Mesa College have become deeply concerned about issues of governance, including but not limited to the lack of access to the State Chancellor for conversations about policies that can have dramatic impact on our system's operations, such as performance-based funding and the fully on-line community college,

Whereas, the Chancellor has demonstrated a lack of transparency and has not engaged in collegial consultation by excluding faculty leadership groups from meetings addressing policy matters,

Resolved: The San Diego Mesa College faculty affirms a vote of no confidence for California Community College Chancellor, Eloy Oakley.

Presented to the Academic Senate: April 9, 2018

Approved by the Academic Senate: April 9, 2018

Hello All,

Below are the Student Success Committee's recommendations in regards to the Guided Pathway Task Force and funding. These recommendations also reflect the Academic Senate's suggestions discussed at last week's meeting. The next steps are to vet this through College Council and PIE. College Council and PIE representatives, please provide feedback where you see fit.

1. **Membership:** The Task Force is comprised of one faculty member from math and science (one math faculty *and* one science faculty), FALAHUM, CTE, social science, one academic support faculty, two counselors, two classified staff, one part-time faculty, one admin (not a Dean), and one student. This totals to 13 members of the Task Force. All Deans will serve as resources to the Task Force.
2. **Recruitment:** The administrator would be assigned by Dr. White. A callout to faculty will be made by Academic Senate. Part-time faculty can fill any of the faculty positions on the Task Force. Preference will be given to at least one Lake faculty member interested in filling any of the positions on the Task Force. A callout to classified staff will be made by CSEA representative. Co-Chairs will either be determined by Academic Senate or by the Task Force once established. Co-Chairs cannot be student or part-time faculty.
3. **Leadership:** Two selected Task Force members would serve as Co-Chairs for the Task Force.
4. **Incentives:** Each non-coordinating member (faculty, staff, and admin) would receive a stipend of \$2,350 per semester served. Co-coordinators would receive a stipend of \$5,000 per semester served. The student member will be paid by stipend based on hours spent. Here is the proposed budget in a nutshell:

| Role | Semester | Annually | Number | Total Annual Expense |
|----------------------|---------------|-----------------|-----------|----------------------|
| Non-coordinators | 2350 | 4700 | 10 | \$47,000 |
| Co-coordinators | 5000 | 10000 | 2 | \$20,000 |
| Work Plan Task Force | \$500 | N/A | 6 | \$3,000 |
| Total | \$7900 | \$15,800 | 13 | \$70,000 |

Below is the complete budget proposal for the entire \$125,000 Guided Pathway fund for next fiscal year:

Complete Guided Pathway Proposed Budget Submitted with Work Plan in March:

| | |
|---|------------------|
| Faculty and Student Stipends | \$70,000 |
| Academic Support Services | \$30,000 |
| Professional Development | \$5,000 |
| IT Support | \$20,000 |
| Woodland Community College Total | \$125,000 |