



Academic Senate Agenda

Date: Friday, February 24, 2017

Time/Location: 1-3 PM / WCC Room 113 & LCC Room 115

Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none">1. Curriculum, including establishing prerequisites and placing courses within disciplines.2. Degree and certificate requirements3. Grading policies4. Educational program development5. Standards or policies regarding student preparation and success6. District and college governance structures, as related to faculty roles | <ol style="list-style-type: none">7. Faculty roles and involvement in accreditation processes, including self-study and annual reports8. Policies for faculty professional development activities9. Processes for program review10. Processes for institutional planning and budget development11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate |
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Senators: **Matt Clark** (President), **Donna McGill-Cameron** (CTE), **Doug Stone** (WCC Part-time), **Jaya Shah** (Math & Science), **Kevin Ferns** (Secretary, FaLaHum), **Greg Gassman** (Social Science), **Pam Geer** (CCC & LCC Part-time), **Christopher Howerton** (VP, At-large), **Jose Vallejo** (Student Services), **Mike Papin** (LCC)

Ex-officio Members: **Ali Harder** (ASWCC President)

Item	Description-Type	Lead	Background and Objective
I	Approval of Agenda - Action		Approve agenda of 2/10/17.
II	Public Comment		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
	<i>Discussion</i>		
III	Approval of Minutes-Action		Review and approve the minutes of 1/27/17 regular meetings.
	<i>Discussion/Decision:</i>		
IV	Guided Pathways Readiness Assessment Application – Information/Discussion	President White, Senate	Background: The legislature has provided monies for colleges to develop Guided Pathways at local institutions. There are two pots of monies: (1) block grants to be distributed to all CCs by a yet to be determined process, and (2) Readiness funding, which is a competitive process. The application for the latter requires senate approval. Objective: First read of the WCC application for the California Guided Pathways Project Readiness grant, with the intent of providing feedback and debating approval at a special meeting next week.
	<i>Discussion/Decision:</i>		
V	WCC Cooperative Work Experience Education (CWEE) Plan and Handbook – Information/Discussion	Spears, Senate	Background: Before WCC can begin offering new CWEE classes, a plan and CWEE Handbook (requiring senate signoff) must be submitted to the Chancellor’s Office. Objective: First read of the WCC CWEE Plan and the WCC CWEE Handbook, with the intent of providing feedback and debating senate signoff at a special meeting next week.
	<i>Discussion/Decision:</i>		
VI	President’s Report - Information/Discussion	Clark	
	<i>Discussion/Decision:</i>		
VII	Vice President’s Report 1. Curriculum Update – Information/Discussion 2. Committee Appointments – Action 3. Other – Information/Discussion	Howerton	Objective: 1. Receive update on work of the Curriculum Committees. 2. Appoint faculty members to committees.
	<i>Discussion/Decision:</i>		

VIII	Senate/Committee Reports - Information	Senate	
	<i>Discussion/Decision:</i>		
IX	Ex-officio Reports - Information	Harder	
	<i>Discussion/Decision:</i>		
X	Accreditation and ASCCC Accreditation Institute Debriefing - Information	Clark, Howerton	Background: Under 10+1, the senate and the trustees will mutually agree on faculty roles relating to accreditation. Objective: Provide an update on the status and timelines for the accreditation process and report on the work of the Accreditation Steering Committee (ASC). Further, provide a report on the information gleaned from the institute.
	<i>Discussion/Decision:</i>		
XI	Interview Committees for Coordinator Positions and Senate Appointments – Information/Discussion	Senate	Background: The FAYCCD Bargaining Agreement states that interviews for coordinator positions shall include “...at least two (2) faculty appointed by the Academic Senate”. Objective: After action review of the recent round of interviews and discussion of the process employed for appoint the faculty members.
	<i>Discussion/Decision:</i>		
XII	LCC Faculty Members on Committees – Information/Discussion	Senate	Background: The senate made recommendations regarding adding LCC designated slots to college committees. Objective: Review status of LCC faculty integration to college committee structure.
	<i>Discussion/Decision:</i>		
XIII	Spring Senate Retreat – Information/Discussion	Senate	Background: The senate has yet to schedule a Senate Retreat for Spring Semester. Objective: Discuss options.
	<i>Discussion/Decision:</i>		
XIV	Spring Work Plan and Goals Update– Information/Discussion	Senate	Background: The senate established goals and should review progress. Further, the senate should prioritize its work for the remainder of the Academic Year. Objective: Review the “typos”, with the intent to debate their corrections at a future meeting.
	<i>Discussion/Decision:</i>		
XV	Statement of Concern Regarding UC/CSU Tuition Increases - Discussion	Senate	Background: The UC system announced tuition increases and the CSU system might soon follow. Objective: Discuss the possibility of drafting a resolution of concern or opposition due to the potential impact on WCC’s students
	<i>Discussion/Decision:</i>		
XVI	Use of Non-Tenure Evaluations in Tenure Process – Information/Discussion	Senate	Background: Occasionally faculty members who have been evaluated (using the full-time evaluation process) in positions that are not tenure-track are hired to the same position after the position has been turned into a tenure-track position. Should the previous evaluations be considered and if so to what extent? Objective: Initial discussion of question with intent of eventually forming a position informing DCAS discussions.
	<i>Discussion/Decision:</i>		
XVII			

	<i>Discussion/Decision:</i>		
XVIII	Education Master Plan (EMP) Draft Review – Information/Discussion	Dr. White, Senate	Background: WCC is in the process of updating its EMP. A new draft with College Objectives under a Completion by Design framework is available for feedback. Objective: Review the new draft with focus on the College Objectives.
	<i>Discussion/Decision:</i>		
XIX			
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	<i>Discussion/Decision:</i>		
XXI	Future Agenda Items-Discussion		Dual Enrollment Pathways, Convocation, WCC Student Probation Processes, College Catalog, SSS Priorities, CCC, ADA in the Classroom, Student Services Update
	<i>Discussion/Decision:</i>		

Adopted WCC Academic Senate Goals, 2016-2017			
#	Goal	Who	Status
1	Student Success: Work with the Student Success Committee to identify and address barriers to student success (e.g., counseling availability, course offerings...).	Clark, Vallejo	Ongoing
2	Curriculum: Create catalog/class schedule subcommittee (via curriculum and scheduling committees).	McGill-Cameron, Howerton	Ongoing
3	Lake County Campus (LCC) Transition: Integrate LCC faculty and staff members into the WCC governance and planning structure. Ensure that LCC students are not negatively impacted by the transition.	Clark, Howerton, Papin	In progress. The senate and College Council have filled newly added LCC seats.
4	Professional Development: Build comprehensive annual (or semester long) professional development plans and increase faculty participation in professional development activities.	McGill-Cameron, Clark, Howerton	Preliminary conversations have taken place.
5	Faculty Evaluation: Improve the faculty evaluation process with an increased focus on professional development.	Howerton	In progress. New assessment tool was piloted last year. Team training started this year.
6	Sabbatical Leave: Define sabbatical leave process in light of the multi-college transition and unclear definitions of roles in the current process.	Clark	The Sabbatical Leave Task Force has drafted recommendations; review underway in the senates.
7	Grading Policies: Review, update, and distribute Faculty Handbook.	Clark	DCAS is awaiting work of CLAS
8	Colusa County Campus (CCC) Planning: Create comprehensive process for CCC scheduling and planning.	Clark, Geer, Vallejo, Papin	Environmental scans (internal and external) have been completed.
9	Revise Senate Constitution and Bylaws.	Clark, McGill-Cameron, Gassman, Ferns	In progress
10	Sustainability and Grant Funding: Define process for seeking grants and sustaining work after grants or categorical funds expire.	Clark	Very preliminary discussions
11	Education Master Plan (EMP): Work with College Council to create the new WCC EMP	Clark, Howerton	In progress; the senate has received and reviewed the second draft of the EMP.
12	Distance Education (DE): Work with the Curriculum Committee and the Dean of Student Success and Planning to strengthen the WCC DE modality. Work should include, but not be limited to, faculty training, student training, student supplemental resources, and ensuring regular, instructor initiated contact.	Clark, McGill-Cameron	DE coordinator established; DE Handbook approved; senate DE Subcommittee established.