

Woodland Community College
ACADEMIC SENATE
Minutes – September 23, 2011

<input checked="" type="checkbox"/> Monica Chahal (President)	<input checked="" type="checkbox"/> Kevin Ferns (Language Arts)	<input checked="" type="checkbox"/> Talwinder Chetra (Math and Science)
<input checked="" type="checkbox"/> Matt Clark (Vice President/at large)	<input checked="" type="checkbox"/> Nancy Clavere (Adjunct)	<input checked="" type="checkbox"/> Pat Wheeler (Adjunct, at large)
<input checked="" type="checkbox"/> Greg Gassman (Social Sciences)	<input checked="" type="checkbox"/> Estelita Spears (Student Services)	<input checked="" type="checkbox"/> Donna McGill-Cameron (Business and Vocational Ed.)

Guests: L. Richard, N. Kirschener, J. Ortiz, J. Shah, A. Konuwa, A. Fairchilds, D. Houston

Call to Order at 1:06 pm

I. Approval of Agenda-Agenda approved as amended. (Wheeler/Clark)

II. Approval of Minutes- 8/26 minutes approved (Clark/Wheeler); 9/9 minutes approved as amended (Wheeler/Clark); 9/16 minutes approved as amended (Wheeler/Clark).

III. Oral Communication from the Public

- L. Richard reports that she would like to see tutoring moved out of the student services discipline and into an instructional division. The senate should consider placing it in the social sciences and also keep it with the library/counseling.
- J. Ortiz reports that a faculty member wanted free parking for a campus event on a Saturday. Board policy dictates this must be cleared via the chief of police. Action should be taken to change the Board policy to reflect that the college president could also make this decision since the chief of police is not based on the WCC campus.

IV. President's Report – Chahal

- She requested DC3 meetings to alternate between Yuba and WCC. No progress yet.
- Bookstore update: No progress yet.
- Coordinators: Discussions are taking place regarding division chairs. These coordinators might replace department chairs. Further discussions with administration are taking place. The deadline to request new coordinators was September 15.
- Recycling bins are being ordered for the 100 building. Make sure to recycle using the blue bins.

V. Vice President's Report – Clark

- Budget and planning: They need additional volunteers to serve on the committee. A facilities plan is needed in the EMP. The instructional equipment process is starting soon, and the faculty staffing will begin in early October.

- DC3: The revised parking policy will be presented based on parking issues. The strategic planning process for the district will be developed through this body. The student trustee will be taken off DC3 and replaced with three students, one from each campus in the District. Classified members will be added as well, one from WCC and one from CLC. A researcher will be added to the DC3 as well as an additional faculty member from WCC. The various bargaining units will also be represented.
- Committee appointments. L. Deniz is appointed to the Flex Committee. M. Chahal is appointed to the HR District Hiring Committee. N. Bruening and M. Moreno are appointed to the Heritage Committee. Additional faculty are still needed for the District Technology Committee and the Communication Resource Committee (adjunct faculty).
- The Curriculum Committee recommends to the Senate that prerequisites will be developed for content review and statistical evaluation. Clark and Chahal will carry this recommendation forward to DC3. Curriculum is also developing a standard syllabus (for those who wish to use it) and a curriculum committee handbook. They are also considering adding an administrative co-chair to the DE subcommittee (which the Senate supports). Discussion needs to take place regarding the role of the Curriculum Committee with regard to continuing programs or classes under future categorical budgets that previously had been funded via grants. When grants provide seed money, the decision to keep them viable needs to be made via the Curriculum Committee.

VI. Committee Reports

- SLOs: Chahal reports that WCC is on target for SLOs. Institutional SLOs still need work.
- Calendar Committee: Chetra reports that the district academic calendar committee meets next Friday. Provide any updates to him by Thursday, 9/29.
- BSI: Chetra reports the committee is holding a special BSI meeting today at 3:30 to update data to update future goals for the chancellor's office.
- Flex: McGill-Cameron reports that TracDat is not ready to handle Flex updates yet, but we may be able to report Flex hours via Web Advisor by next semester.
- Accreditation: Konuwa reports that accreditation updates are progressing slowly, and the committee has planned an all-day retreat on October 6 to update the draft report, which will then be edited and uploaded to the Portal for review by faculty. It will be sent to the board of trustees at the end of the semester.

VII. New Business

- A. Solar Panels-Chahal reports that the future placement of solar panels on the campus has not been adequately studied. The tentative plan places the panels near the 800 building where they can be easily connected to the transformers on the building. This plan was not considered by the College Council, and Sustainability Committee members feel their recommendations may not have been adequately considered. The Committee had suggested placing the panels over the parking lot, on top of the coolers, or on top of a covered walkway on campus. A.

Fairchilds reports that the panels need to be placed in one centralized location for cost effectiveness. This formation will allow WCC to come off the grid 100%. Ultimately a decision was made by the board of trustees, but no recommendations were ever made by any campus committees or governing bodies. When information comes up and decisions are made without discussions, the campus community is naturally concerned.

- B. CQI Campus Community Survey-Chahal reports that if you have suggestions regarding the survey, contact M. Khatami.
- C. Evaluation Training Workshops-Chahal reports that the District will help offset costs to hire a lawyer to work with WCC faculty for evaluation training workshops and revision of the evaluation form.
- D. Curriculum Committee-Clark
Motion-Approve addition of the librarian as a resource to the curriculum committee (M/S/C-Wheeler/Chetra).
Core curriculum: Chahal will set up a special meeting with faculty to hold a discussion for feedback on core curriculum.
- E. Division representation on committees-Clark reports that committees are appointing members and divisions are not consulted or don't have a more formal process for the appointment. Divisions need more formal processes for appointing division members to committees.
- F. Campus Climate-Chahal will add this to the joint meeting next Friday.

VIII. Unfinished Business

- A. Bookstore. A. Konuwa reports that the bookstore is willing to work with faculty and have a meeting to discuss pricing and availability of texts. This meeting will occur in the near future.
- B. Senate Constitution and Bylaws. Clark reports that feedback will be incorporated into the revised constitution and bylaws. In particular, the reorganization of the divisions is a topic of concern for some people and still need to be worked out. Clark will send out the first half of the bylaws for feedback soon. If this process is completed by January, new divisions will be finalized for the upcoming Senate elections calendar.

Next Meeting – September 30, 1-3 pm, room 852

IX. Meeting Adjourned - 3:00 (Gassman/Ferns)