

Woodland Community College
ACADEMIC SENATE
Minutes – April 13, 2012

<input checked="" type="checkbox"/> Monica Chahal (President)	<input checked="" type="checkbox"/> Kevin Ferns (Language Arts)	<input type="checkbox"/> Talwinder Chetra (Math and Science)
<input checked="" type="checkbox"/> Matt Clark (Vice President/at large)	<input checked="" type="checkbox"/> Nancy Clavere (Adjunct)	<input checked="" type="checkbox"/> Pat Wheeler (Adjunct, at large)
<input type="checkbox"/> Greg Gassman (Social Sciences)	<input type="checkbox"/> Estelita Spears (Student Services)	<input checked="" type="checkbox"/> Donna McGill-Cameron (Business and Vocational Ed.)

Guests: R. Besikof, C. Howerton, S. Ng Hale

Call to Order at 1:02 pm

I. Approval of Agenda (Wheeler/Clavere)

II. Public Comment

- A. R. Besikof expresses dismay at missing the previous Senate meeting. After meeting with Chahal and Clark recently regarding the process for student complaints, he has made a point to first direct the student to the instructor and educate the student on the complaint process. He thanks Chahal and Clark for the meeting to clarify the process.
- B. Clark remarks that J. Ruiz at CCOF has a concern regarding the availability of student services resources previously promised to the facility.
- C. Chahal states that A. Fairchilds apologizes for missing today’s Senate meeting and the previous one.
- D. McGill-Cameron declares that \$1,500 is available for full time faculty development under the YCFA reimbursement fund. Submit reimbursement requests to her prior to Friday, April 20.

III. Approval of minutes as amended for 3/23/12 (Clark/Wheeler)

IV. President’s Report-Chahal

- A. The latest board meeting lasted just 35 minutes!
- B. WCC newly tenured faculty will be introduced at the June board meeting
- C. Budgeting. The chancellor has indicated that budgeting will be an open process in which everyone will have the opportunity for input and in which all aspects of the process will be analyzed.
- D. DC3. Parking has turned out to be a larger issue than anticipated and will be discussed again in future meetings. The Sutter County facility has some budgeting issues that will be analyzed in the future. The facility will require about \$1 million from the general reserve this year.
- E. Plenary will be held April 19-21. If you have any recommendations on how to respond to the current resolutions, please contact Chahal.

V. Committee Reports

- A. Curriculum. S. Ng Hale distributed a report (attached below). Wheeler thanks S. Ng Hale for her assistance on the philosophy course curriculum revisions.
- B. SLOs. C. Howerton states that this semester the computation and personal social responsibility institutional SLOs are being assessed. By the end of the semester, 50% of the institutional SLOs will have been assessed. Course level and ongoing assessments have shown dramatic improvement from this time last year in terms of what we report to the ACC/JC. In addition, TracDat reporting has improved the process a great deal. WCC will be attending a regional best practices meeting this year regarding assessment. All faculty are encouraged to submit course level SLO assessment data prior to the final grade submission due date.

VI. Vice President's Report-Clark

- A. Bookstore. The bookstore issue was discussed at the last DCAS meeting. Follett has indicated they are going to improve their process over the coming year.
- B. Core Curriculum. The District needs to make a decision regarding the core curriculum. We are currently not bound by any District policy to maintain a core curriculum, but many in the District would like to see a unified curriculum.
- C. Enrollment Priorities. Mandated changes are taking place immediately regarding priority enrollment.
- D. Budget. It will be difficult to make any cuts at WCC from the next budget. Clark hopes students at WCC will not be forced to take the brunt of the cuts (approximately \$1.7 million District-wide).

VII. New Business. Tabled for the next meeting.

VIII. Meeting Adjourned-3:01 pm (Clark/Clavere)

**Spring Curriculum Committee
Report to the
Academic Senate**

Dr. Sharon Joy Ng Hale

1. CORS Processed

- New: 7
- Revised: 57
- Deactivated: 14

- New/Modified Degrees: 2 Ag Business AS (new); Ag AS (change)

2. GE Petitions

- 5 submitted; all rejected by YC
- 1 Ethn Studies petition was approved through DCC; cross list w/already approved GE Hist 6
- Spech 15 is not a common course but the definition of core courses is in limbo; will resubmit with narrative
- Psych 1B: will be deactivated at YC; is included as a requirement for WCC AA-T
- Psych 22 and 46 will be remediated and sent back to Yuba for review

3. Core Course Definition

- Discussion at DCC to direct separate CCs to clear up the current definition
- WCC has done this; will forward to YC CC for review; back to WCC CC → AS → DCC
- CC is recommending that we separate curriculum to facilitate student success

4. CurricUNet

- District purchased 2 days of training
- Training was scheduled/cancelled due to core course confusion and glitches that remain in the system
- Training will be rescheduled

5. WCC Curriculum Handbook

- Final stages of draft form
- Anticipate sending to AS for the April 27th meeting
 - Note: Some sections will need revision when Title V regulations are published (i.e., Repeatability and Course Repetition)
 - AP developed for Pre-Co requisite Review (content review is always required; data validation if deemed necessary)
 - Preparing the COR: CurricUNet updates as they are developed

6. DE

- CC co-chair is chairing this committee as well as DCC, CC and SLO (latter is not extensive since there is a coordinator of SLO)
- Program Review process included WCC input but details were not discussed at the DCAS meeting
 - Lengthy discussion followed clarifying the direction of DE

- DCAS meeting resulted in clear statement from the Chancellor that the District would drive DE which would in turn limit the autonomy of DE on the separate campuses
- DE had worked to develop guidelines for training, course implementation but we are currently at a stand-still awaiting District direction

7. Course Repeatability(3+1)/Course Repetition (4 semesters only)

- Vetting on the language is taking place
- Will need to review the courses that are currently R to assure they meet the new qualifications (e.g., ESL, CTE courses will no longer qualify for course repetition)
- Recommendation on the Co-chair list serve is to take no action on changes or adding until language is vetted.

8. Not renewing my contract/Retirement Jan 2013

- Recommend sending new co-chair to the Summer Institute (local)
- Co-chair is listed as co-chair
 - CC
 - DCC
 - SLO
 - DE
 - Instructional Equipment Committee
- Attends other committees
 - Scheduling
- Recommend strategy to prevent burnout
- CurricUNet maintenance will be extensive