

Woodland Community College
ACADEMIC SENATE
Minutes – March 9, 2012

<input checked="" type="checkbox"/> Monica Chahal (President)	<input checked="" type="checkbox"/> Kevin Ferns (Language Arts)	<input checked="" type="checkbox"/> Talwinder Chetra (Math and Science)
<input checked="" type="checkbox"/> Matt Clark (Vice President/at large)	<input checked="" type="checkbox"/> Nancy Clavere (Adjunct)	<input checked="" type="checkbox"/> Pat Wheeler (Adjunct, at large)
<input checked="" type="checkbox"/> Greg Gassman (Social Sciences)	<input checked="" type="checkbox"/> Estelita Spears (Student Services)	<input checked="" type="checkbox"/> Donna McGill-Cameron (Business and Vocational Ed.)

Guests: R. Tornay, S. Spina, C. Howerton, A. Konuwa, J. Smart, A. Pimentel

Call to Order at 1:06 pm

I. Approval of Agenda as amended (Wheeler/Clavere)

II. Approval of Minutes as amended for 2/24/12 (Clark/Gassman)

III. Public Comment

- A. Chetra comments that the unfinished business on the agenda, Campus Climate, has not been addressed, and that it needs to be taken up by the Senate and addressed by administration. He has concerns that have not yet been addressed.

IV. President's Report-Chahal

- A. There will be a District-wide committee looking at the District budget on March 21. This date seems late to be discussing the budget. This meeting should have been called back in January.
- B. The number of District-related meetings that are being called is rather high of late. Chahal has brought this up with D. Houston. While it's good to have faculty involvement, this can be difficult for one person. She has 45 hours of meetings scheduled this month.
- C. DC3 Team 1 is a result of the strategic planning session. Chahal is on Team 1 and hopes to have an action plan by the end of March on the issue of coordinating the various planning documents in the District.
- D. The library computer lab now has an administrative computer by which staff can check the status of and see the screens on all the computers at one time.

V. Vice President's Report-Clark

- A. Elections: Wheeler has been re-elected to the Senate. Applause. The elections committee will need some new members for next year.
- B. DC3 has a new meeting structure. Parking was the main issue discussed at the last meeting. A small group of people will review the AP3 to fix any issues that should be addressed regarding current parking policy (such as friendliness and local control).

- C. Clark is a member of the DC3 Team 2, which was developed as a result of the District planning session. Team 2 will deal with District communication issues.
- D. Resource Allocation Model (RAM). This group did not meet and may not produce results for some time.
- E. DCAS. A contentious meeting regarding the DE program resulted in the identification of issues for further discussion. DCAS does not seem to be addressing meeting topics efficiently and may require additional meetings for issues like this one.
- F. The bookstore contract will be rolled over with Follett for one more year to give WCC time to look at other options or develop an alternative bookstore model.

VI. New Business

- A. HSI Grants. A. Konuwa reports that the Student Success Committee met to discuss ideas for putting together an effective grant request. The grant is due next week, and the funding maximum would be \$630,000.
- B. Committee Reports: Diversity Committee. A. Pimentel reports that the Diversity Committee recently opened the Multicultural Enrichment Center. The committee will be putting together a policy on the utilization of the ME center space due to the high interest in the space. One component of the policy is that the room will remain locked when not in use due to the value of the art on the walls. The committee is also working on the painting of the mural in the Building 800 breezeway. This will involve college faculty, staff, and student input. The committee is working to make the public aware of the WCC diversity plan. The committee also developed a diversity scholarship for students. The deadline to apply is April 16. The committee is currently soliciting student representation.
- C. YCFA Proposed Evaluation Changes. Spina distributed a draft evaluation form for feedback. Senators agreed that check boxes that read “No Improvement Needed” or “Needs Some/Significant Improvement” are still a problem. A better alternative would be “Suggestions” under each category rather than check boxes. The consolidation from 6 to 5 categories was acceptable.
- D. FW Grade. R. Tornay reports that students (in particular, veterans, athletes, and students receiving financial aid) who stop attending classes can be a problem for the District. A potential solution to the problem would be to use the FW grade. The Fail Withdraw grade would require a last date of attendance for every student who stops attending class. If the Department of Education determines that a student dropped out of a class (thus they didn’t earn the F), the school and the college must pay money back for that student. Another option would be to place a date on every F grade. Chahal asks whether we need to take attendance for every student to make this work. R. Tornay responds that we would. Clark asks how specific that date must be, and could we check the student’s last assignment. R. Tornay responds that that would be fine. Ferns asks what the incentive/penalty would be for students to resolve a withdrawal/failure of a course. J. Smart responds that the incentive to students under certain programs with an F is that they cannot enroll in future classes if they have this on their records. They would need to resolve the issue prior to enrolling again. Chetra expressed the sentiment that this should be an issue for DCAS rather than the WCC Senate. Chahal will work with R. Tornay and J. Smart to find out more information to send to Senators to take this to their constituencies for feedback.
- E. Senate Budget. Chahal reports that WCC has been approached by the State Academic Senate to host a regional meeting on May 5. The Senate has \$6,943.83 from an

original budget of \$10,000. The Senate has two travel requests that will reduce this by about \$2,000, and projected future travel to the Spring Plenary, which will be held in San Francisco in April and cost about \$2,500. Hosting the regional meeting could cost from \$1,000 to \$2,000.

- **Motion to commit the funds to host the state regional curriculum meeting on May 5 (Clark/Gassman M/S/C)**

VII. Meeting Adjourned-3:01 pm (Clark/Gassman)