

Woodland Community College
ACADEMIC SENATE
Minutes – December 2, 2011

<input checked="" type="checkbox"/> Monica Chahal (President)	<input checked="" type="checkbox"/> Kevin Ferns (Language Arts)	<input checked="" type="checkbox"/> Talwinder Chetra (Math and Science)
<input checked="" type="checkbox"/> Matt Clark (Vice President/at large)	<input checked="" type="checkbox"/> Nancy Clavere (Adjunct)	<input checked="" type="checkbox"/> Pat Wheeler (Adjunct, at large)
<input checked="" type="checkbox"/> Greg Gassman (Social Sciences)	<input checked="" type="checkbox"/> Estelita Spears (Student Services)	<input checked="" type="checkbox"/> Donna McGill-Cameron (Business and Vocational Ed.)

Guests: N. Bruening, R. Tornay, B. Rhode, J. Shah, D. Perez, A. Pimentel, J. Ortiz

Call to Order at 2:05 pm

I. Approval of Agenda (Gassman/Spears).

II. Approval of Minutes as Amended: November 18 (Clark/Gassman).

III. Public Comment

- Gassman questions why the faculty staffing process had to be redone this year since the positions from last year were not filled. Clark states that there is a benefit in going through the process. Some divisions did not present new positions this year because of the perceived futility in going through it.
- Rhode states she would like to see the library commit to a process that allows departments to efficiently acquire books and videos. When she requested a video last year from the library, it took numerous emails and communication with the librarian over a period of 11 months to acquire the video. She eventually purchased the DVD using her personal funds after being frustrated by the process in place.
- Rhode reports that she has for many years expressed serious facilities concerns with the 600 building, and up until recently nothing had been accomplished regarding her maintenance requests. She has received “nasty” emails from administration as a result of her complaints over time. She states that her professional standing has suffered with colleagues and administration as a result due to the perception that she “complains too much.” She feels she has been retaliated against by administration, as have her colleagues in the 600 building who have complained. She is thankful that something is finally going to be done in the 600 building regarding her concerns, but is sorry that it has taken so long to address them. Ultimately, students have suffered as a consequence of this neglect.
- Tornay distributes the revised 2012/2013 calendar. The Thanksgiving week needs at least three days of instruction under Title V rules. Therefore, the Wednesday prior to Thanksgiving is scheduled as a shortened day with no classified staff support. Classes after noon would not be held on that Wednesday under a new proposal. But with no classified support, some lab classes would also need to be canceled in the morning and any student services facilities would not be available. With no custodial services, would sanitation become an issue? Chahal expresses concern that if we have been breaking the

law for so many years, why is this only being addressed now? Will we be penalized for this? And once administrators found out, why wasn't the Senate notified immediately?

IV. President's Report: Chahal

- A. DCAS. Follett's bookstore contract is up in June 2012. The bidding process for a new vendor will commence in Spring Semester and a committee will be formed to vet bidders and advise on a new contract. Other options besides traditional bookstore managers will be considered.
- B. Strategic Planning Forum. The first big district-wide event that WCC will host occurs on December 16. Students are welcome. Flex credit is available. Please attend. This is important to the future of the district. Please read Chancellor Houston's documents and agenda prior to attending. Check his blog on the Portal for details.

V. Vice President's Report: Clark

- A. There may be faculty hiring within the district, but we are not sure where it will take place or the number of positions that will be hired.

VI. Committee/Division Reports

- A. Library Advisory Committee. Bruening reports that the committee has made progress this semester on the CCOF library support based on two meetings this semester. Clark comments that some were surprised that the committee only met twice this semester. Bruening responds that the purpose statement calls for just one meeting per semester and then more when needed. Clark mentions that many of the issues in the resolution have not been covered by the committee's work this semester. Bruening states she will move those topics to the top of the agenda for future meetings. Clark expresses concern that the committee may not yet have a defined direction going forward. Rhode states that the library is currently not meeting the needs of students at WCC. While CCOF progress is important, the real focus should be what is needed first on the Woodland campus. Rhode encourages the committee to meet more often, get more books, and meet the current needs of the students. Clark states he would like to see the committee cover the issues that the committee was originally formed to address. Chahal expresses concern that the committee stated in its minutes that the purpose statement was created too quickly, yet the Senate had dedicated extensive time to develop the statement and did not rush the process at all. Regarding the CCOF decision that the committee made, Chahal comments that not much discussion took place in the committee's meeting and some committee members had concerns that were not addressed due to a rushed discussion. Rhode asks for clear communications from the library and is surprised to hear that the library receives books every month. Her department has not heard about a process to request books. Regarding library hours, Clark states that the Lake campus library is open for 44 hours without a full time librarian. WCC has a full time librarian but the library is open 45 hours, just one hour more than the Lake campus. Gassman reports that videos are not available in the library when the catalog states otherwise and would like to see the committee work with the library to determine how to better manage this.
- B. Scheduling Committee. Clark reports that the 2 and 4 year plan for the CCOF has been developed. J. Ruiz is added to the committee, meaning a CCOF representative is on the

- committee. Allocations for departments and divisions needs to be addressed by the committee, as the current system of expansion/cuts to schedules is based on an old system.
- C. Division Reports. Gassman reports that members of his division have expressed concern regarding the organization of the library's video catalog. Videos are miscataloged, not available, and/or permanently missing and because the recordkeeping is inaccurate, it is difficult to recover/locate the videos when needed.

VII. New Business

- A. TRiO. Pimentel states that a TRiO support specialist position has been created as a result of dropping the request for a secretary position. This grant program experienced a 3.1% reduction but TRiO was able to maintain the same level of services. The program is currently serving the maximum of 155 students in Woodland (and currently has a waitlist), 43 of which are first year, 89 are second year, 23 are third year. They have 126 students at the CCOF as well. He is recruiting faculty mentors who would like to volunteer to assist in mentoring students. This comes with a stipend. The program recently conducted a very successful Si Se Puede week involving speakers, resume building, and former TRiO student speakers who have gone on to four year universities. This will happen again next year, and faculty involvement is welcome. A. Pimentel is also looking to expand the current Upward Bound grant funding requests to encompass a greater number of students in the District.
- B. Tenure Hearings Schedule. Eight faculty members are being considered for tenure this year, so the tenure hearing process needs to take place over two meetings: 1-4 pm on January 27 and 2-5 pm on February 3.
- C. Building 600. Chahal reports that numerous complaints have not been acknowledged by administrators over the past 7 years. Chahal recently met with a trustee and a faculty member who works in the building and has received assurances from A. Fairchild that M. Horde has been directed to "aggressively pursue" their concerns. Some of the concerns need to be addressed immediately, as the building has numerous OSHA violations and could be in jeopardy of being shut down if they go unaddressed. A closure would severely impact students. The lack of action on this issue also affects morale on the campus. If administration cannot respond in a timely fashion, the campus climate worsens and faith in administration to carry out its work weakens. As an example of administration's lack of concern for this issue, Chahal notes that even though this issue was on the agenda for today's Senate meeting, no administrators attended the meeting to address the issue. This concerns her, because it indicates that even after 7 years, administration does not seem to be taking the issue seriously.

VIII. Meeting Adjourned-4:04 pm (Gassman/Wheeler)