

<p>Woodland Community College ACADEMIC SENATE Minutes – November 18, 2011</p>
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<input checked="" type="checkbox"/> Monica Chahal (President)	<input checked="" type="checkbox"/> Kevin Ferns (Language Arts)	<input checked="" type="checkbox"/> Talwinder Chetra (Math and Science)
<input checked="" type="checkbox"/> Matt Clark (Vice President/at large)	<input checked="" type="checkbox"/> Nancy Clavere (Adjunct)	<input checked="" type="checkbox"/> Pat Wheeler (Adjunct, at large)
<input type="checkbox"/> Greg Gassman (Social Sciences)	<input type="checkbox"/> Estelita Spears (Student Services)	<input checked="" type="checkbox"/> Donna McGill-Cameron (Business and Vocational Ed.)

Guests: C. Howerton, S. Ng, J. Shah, S. Spina, L. Deniz, A. Konuwa

Call to Order at 2:05 pm

I. Approval of Agenda (Clark/Chetra).

II. Approval of Minutes: November 4 (Clark/Wheeler).

III. Public Comment

- Chetra reports that the calendar committee will be adding parking information and changing the census dates. The calendar for 2012/13 will need to be amended.
- McGill-Cameron reports that a student with priority registration could not register for an online class. She contacted the instructor of the class, who reported having only 5 students enrolled in the class at the time. A glitch in the system seems to have prevented the student from enrolling. R. Tornay was contacted regarding this.

IV. President’s Report: Chahal

- A. Spring Convocation: Curriculum committees are hosting a joint meeting with faculty of both campuses to discuss a core curriculum. This is tentatively scheduled for Wednesday, January 11, 2012. WCC strategic planning is tentatively scheduled for the same day in the afternoon.
- B. Solar panels work begins Monday, 11/21 and will be completed June 2012.
- C. District strategic planning will occur Friday, 12/16, time and location TBA.

V. Vice President’s Report: Clark

- A. The resource allocation model will be developed. A. Alt is working on the numbers. Currently Yuba is facing a shortage of faculty, especially with the opening of the Sutter Center. They will need to shift faculty to Sutter, creating a bigger deficit. This brings up accreditation issues.

VI. Committee/Division Reports

- A. SLOs. C. Howerton reports that student surveys are taking place to fulfill institutional SLOs. If M. Khatami comes to you asking for assistance with a survey, please take the time to administer the survey. Regarding SLOs at the course level, please upload your data to TracDat by the end of the semester. For the departments doing a full program review, program assessments must take place on the program level SLOs and uploaded to TracDat. C. Howerton would be happy to attend division meetings in the future to answer questions on this process.
- B. Accreditation. A Konoa reports the first draft is being finalized and will be edited with one voice in December. It will be posted to the Portal for the entire campus to review and then sent to the Board for review in the spring.
- C. BSI. Chetra reports that Student Success and BSI had a joint meeting today. One topic was the fact that students entering the college at the lowest English and math levels are reaching and passing the 1A level at 2-4%. One method to address this would be to create a student success center that deals directly with those students to assist them.
- D. Curriculum. S. Ng reports that the curriculum committee has moved to a two hour format on Friday mornings from 10-12. The longer work session has been beneficial. Regarding COR reviews, the technical review process has been formalized and finalized and placed in the curriculum handbook. Regarding the issue of core curriculum, a process has been established to allow for both colleges to weigh in on courses that affect multiple campuses. On the topic of CurricuNet, we are communicating with the developer to work out some of the program issues, including separating WCC CORs from that of Yuba College in the program. On the topic of the WCC DE Subcommittee, M. Mills wishes to have a presence. Because DE is not managed at the district level, this would mean that a Yuba College administrator would be on a WCC subcommittee. This would only be fair unless WCC also puts its administrator on the YC subcommittee. Currently WCC teaches 11% of the total DE courses and YC teaches 89% of the courses, based on FTES. It may take a district-level administrative position to address some of WCC's concerns regarding DE because WCC does not have a position like that of M. Mills. A standardized syllabus is being developed by the curriculum committee to provide faculty with recommended information.
- E. Other. McGill-Cameron reports that the CTE division faculty members are not being heard by administration. CTE programs are being started without funding plans in place. When grants expire, the college has no plan to support the grants. The CTE division submitted no new full time faculty requests this year because they do not have a plan/vision in place. Temporary grant funds cannot be used to develop a viable, long term program.

VII. New Business

- A. Accreditation Response to Recommendation #4: Clark is soliciting feedback.
- B. Scheduling Committee Request to Add a Colusa Member:
Motion to approve a Colusa counselor/faculty member to the WCC Scheduling Committee (M/S/C Wheeler/Chetra)
- C. EMP Activities. The senate needs to consider whether Budget and Planning should manage these activities or whether the senate wishes to manage some of them.

Due to a lack of time, the following items in New Business were tabled for a future meeting.

- D. District Strategic Planning Session Information
- E. Division/Faculty Meeting Structure: Clark
- F. WCC Classified Senate: Clark
- G. Core Curriculum
- H. Campus Climate: Clark

The next meeting is Friday, 12/2, at 2:00 pm.

VIII. Meeting Adjourned-4:01 pm (Clark/Wheeler)