Woodland Community College **ACADEMIC SENATE** Minutes – May 20, 2013		

☒ Monica Chahal (President)	☒ Kevin Ferns (Language Arts)	☒ Talwinder Chetra (Math and Science)
☒ Matt Clark (Vice President/at large)	☐ Nancy Clavere (Adjunct)	☒ Pat Wheeler (Adjunct, at large)
☒ Greg Gassman (Social Sciences)	☒ Jesse Ortiz (Student Services)	☒ Donna McGill-Cameron (Business and Vocational Ed.)

Guests: C. Howerton, C. Latimer

Call to Order at 2:15 pm

I. Approval of Agenda as Amended (Clark/Wheeler)

II. Public Comment
   A. Howerton finalized the Institutional SLOs for the semester.
   B. McGill-Cameron commented that the speaker at this year's graduation did not appear to be focused on students. Her discussion centered primarily on herself and it was not a very motivational speaker. McGill-Cameron also would have liked more thought on the phaseout of academic programs in the future. This will be agendized for a future meeting.
   C. Ortiz comments that the presenter was focused on the students. Her background was similar to that of many of our students, which was why she was so focused on it.
   D. Chetra reports that his term is over on the calendar committee. Clark will send out a call for committee work.
   E. Clark thanks Chahal for three years of service as president of the Senate and presents her with a plaque. Applause.
   F. Clark announces that the classified appreciation day is tomorrow from noon to 2 pm, Community Room.

III. Approval of Minutes as amended for 5/10 (Clark/Wheeler)

IV. President's Report-Chahal
   A. Regarding AJ/Ag, in discussions with Chancellor Houston, all were agreed that we could be working more closely and have better communication. We will be working to improve upon this.
   B. Regarding the realignment, the Board would like a recommendation on the feasibility of WCC being realigned with the CLC. This process may take several years.

V. Vice President's Report-Clark
   A. Regarding committee appointments, Clark has not heard from all committee chairs regarding committee vacancies. He will send out a list in the fall with vacancies.

VI. New Business
    A. Elections update. Ferns reports that ballots have been distributed for the newly vacant At-Large position as a result of Matt Clark becoming Senate president. The ballots will be due in the ballot box in the mailroom by no later than 5:00 p.m. on Thursday, August 15, 2013.
    B. Constitution & Bylaws Update. Clark reports that the Senate has experienced "anomalies" regarding Senate presidents leaving and vice presidents needing to step in at awkward times. This would need to be addressed in the next update. There are also some language problems that should be addressed. We will send it out for review by faculty and hopefully we can get it approved by the end of next semester so that it will be in place prior to the elections in the spring. Regarding realignment, would we want to provide for a Clear Lake member on the Senate in this update?
    C. 2013/2014 Senate Calendar of Meetings. Ferns presents the times and dates of the calendar for the next academic year (attached to these minutes).
              Motion: To approve the calendar. (M/S/C Clark/Wheeler)
    D. BSI/Student Success Committee. A. Konuwa would like a faculty co-facilitator (one administrator, one faculty) for next year. They would receive a stipend of $10,000. Chetra expresses concerns about the leadership of the committee. M. Senecal has been very good, but sometimes there is some disorganization on the part of A. Konuwa which has led to a breakdown in meeting efficiency at times. Clark wonders whether we should appoint committee chairs in the future for certain committees rather than let administrators fill those roles when no faculty chair can be found. C. Howerton suggests that the Senate can appoint chairs on an interim basis until a willing volunteer can be found. This will be added to the Constitution and Bylaws.
    E. 2012-2013 Senate Goals. Ongoing goals have been carried over and added to new 2013-2014 goals and are attached at the end of these minutes.

VII.   Meeting Adjourned-3:58 pm (Wheeler/Gassman)

Meetings for Fall Semester 2013

- August 9, 2013 (Joint Meeting with the College Council, Room 852)
- August 16, 2013 (2-4 pm)
- August 30, 2013
- September 13, 2013
- September 27, 2013
- October 11, 2013
- October 25, 2013
- November 8, 2013
- November 22, 2013
- December 13, 2013

Meetings for Spring Semester 2014

- January 10, 2014
- January 24, 2014
- January 31, 2014 (Joint Meeting with the College Council, Room 852)
- February 14, 2014
- February 28, 2014
- March 14, 2014
- March 28, 2014
- April 11, 2014
- April 25, 2014
- May 9, 2014

Senate Goals, 2013-2014 (Assigned leads in parentheses, 15 total goals)

1. Curriculum: Create catalog/class schedule subcommittee (via curriculum and scheduling committees), increase faculty awareness, establish program development structure and incorporate with EMP, establish AA-T and AS-T where appropriate, and create a DE handbook. (Clark)

2. Communication: Advocate for increase in effective communication tools and access. (Clark, Ferns)

3. Grading Policies: Review, update, and distribute Faculty Handbook. (Clark)

4. Academic Standards: Promote rigor in coursework, DE, and collegiality among faculty, classified staff, administration, and students. (Clark, McGill-Cameron, Wheeler)

5. Student Success: Identify and address barriers to student success (counseling availability, course offerings). (Latimer, Wheeler)

6. Accreditation: Move forward on self-study. (All)

7. Faculty Development: Find more opportunities/activities focused on student success. (Chetra, McGill-Cameron)

8. Improve faculty evaluation process. (Clark, Ferns)

9. Work to create comprehensive process for Colusa County Outreach Facility (CCOF). (No assigned leads)

10. Revise Senate Constitution and Bylaws. (Clark, McGill, Gassman, Ferns)

11. SLOs: Attain CQI-status. (Chetra)

12. Research pedagogy of learning. (McGill-Cameron)

13. Professional standards goal (No assigned leads)

14. Partnerships with private colleges (No assigned leads)

15. Sustainability and grant funding (No assigned leads)