

Woodland Community College
ACADEMIC SENATE
Minutes – April 26, 2013

<input checked="" type="checkbox"/> Monica Chahal (President)	<input checked="" type="checkbox"/> Kevin Ferns (Language Arts)	<input checked="" type="checkbox"/> Talwinder Chetra (Math and Science)
<input checked="" type="checkbox"/> Matt Clark (Vice President/at large)	<input checked="" type="checkbox"/> Nancy Clavere (Adjunct)	<input checked="" type="checkbox"/> Pat Wheeler (Adjunct, at large)
<input checked="" type="checkbox"/> Greg Gassman (Social Sciences)	<input checked="" type="checkbox"/> Jesse Ortiz (Student Services)	<input checked="" type="checkbox"/> Donna McGill-Cameron (Business and Vocational Ed.)

Guests: B. Asmus, C. Howerton, L. Deniz, J. Shah

Call to Order at 1:08 pm

I. Approval of Agenda as Amended (Wheeler/Clark)

II. Public Comment

- A. Wheeler thanks Gassman for evaluating her performance. This was the first time she had been evaluated in seven years.
- B. Ortiz reports that the summer/fall course schedules just came in. They were scheduled to arrive two weeks ago. At some point someone needs to be held accountable for schedules that arrive late. Students are already signing up for classes.
- C. Ortiz reports that the HSI Central and Northern California Community College Summit will be held at UCD on 9/9/13 to 9/10/13. WCC is a sponsor. He has fliers available.
- D. Clark notes that the Curriculum Committee will need to conduct business over the summer. Given the number of issues regarding curriculum, please consider whether we should give power to one or more people to conduct business for the committee while most members are away on summer break. The Senate does this regularly over the summer.
- E. Wheeler would like to see the adjunct orientation reviewed and updated. This will be agendized for a future meeting.

III. President's Report-Chahal

- A. Chahal reports that the Board has directed D. Houston to look for a new location for district offices, but no final decision has yet been made and details need to be worked out regarding timelines and location.
- B. Chahal will provide email updates on committee-related information.

IV. Vice President's Report-Clark

- A. The back door to the library will be re-keyed. A. Fairchilds will provide a key to those who wish to obtain one.
- B. The resource allocation process is being reviewed. This may lead to future restructuring.
- C. Committee chairs will be notified regarding committee appointments. Many members may be terming out.

V. New Business

- A. Faculty Speaker at Graduation. Chahal reports that A. Fairchilds would like a faculty member to speak at the graduation ceremony. This person would not be the keynote speaker. Clark recommends punting to College Council. Ortiz recommends that the Senate president or vice president be the speaker this year. Ferns suggests opening this up to faculty volunteers. Chahal is nominated to be the speaker this year, and next year we will open this up to all faculty volunteers.
- B. Faculty Announcers at Graduation. We can't remember who announced last year. The next three on the seniority list will be asked if they would like to announce this year.
- C. Accreditation Update. C. Howerton reports that WCC is in good shape on the SLO accreditation recommendation. He is confident WCC will fulfill the recommendations of the accreditation team. The district may not be as far along in the process of meeting the recommendations at this point.
- D. Plenary Voting Process. Chahal reports that in past years we've held forums on plenary resolutions prior to the plenary. This year she submitted them via email to the faculty. What does the Senate think about voting on plenary resolutions so she has an accurate feel for how she should vote? Clark suggests a forum that focuses only on the resolutions that pertain to WCC or its students. Ortiz suggests making this part of the Senate meeting in the future.
- E. Program Strengthening. Chahal will modify the program vitality document based on feedback from the past two forums. Please get feedback on the latest draft from your divisions. Chahal will email the revised draft out soon.
- F. Senate Assessment. Clark distributed a draft Senate Self Assessment and College Assessment document. Please provide feedback to him by the next meeting.
- G. Bilingual Preferred Designation for Faculty Positions. Ortiz reports that we need more diverse candidates for job openings. Wheeler reports that EEOC states that this designation is appropriate. Ortiz states that it took WCC 30 years to hire a Spanish-speaking faculty member, Melissa Moreno. McGill-Cameron notes that Barbara Rhode was hired before Melissa Moreno and is also a fluent Spanish-speaking full-time faculty member. Clark agrees that this designation might be a positive step for WCC, as being able to speak Spanish would be helpful for faculty since a plurality of our students speak Spanish. Ortiz believes that ultimately HR will make the decision regarding the wording of this on job announcements. This would probably apply to full time faculty more than adjunct faculty.
 - **Motion: Human Resources should add a "bilingual preferred" designation under Desirable Qualifications on full time faculty job announcements (Clark/Clavere MSC)**

VI. Unfinished Business

- A. Academic Standards. Should we set up some guidelines/expectations to determine what success means for faculty and students? Perhaps these terms should be better defined. Chahal suggests that we should discuss this as a campus during our department/division meetings next fall. Ortiz sent out a paper a few weeks ago about this topic and will send it out again to help get the ball rolling on this. Chahal will agendize this as a goal for our retreat.
- B. Professional Standards. Do we need to standardize what it means to be professional? Sometimes we need a gentle reminder from time to time. Perhaps unprofessional behavior sometimes occurs because administration does not effectively deal with situations or hold guilty parties accountable. M. Senecal will be asked to create a survey for the campus on this topic. The Senate will commit to creating a set of rules as part of its goals.

VII. Meeting Adjourned-2:54 pm (Gassman/Clark)

