

Woodland Community College  
**ACADEMIC SENATE**  
**Minutes – April 11, 2013**

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| <input checked="" type="checkbox"/> Monica Chahal<br>(President)            | <input type="checkbox"/> Kevin Ferns<br>(Language Arts)               | <input checked="" type="checkbox"/> Talwinder Chetra (Math and<br>Science)                |
| <input checked="" type="checkbox"/> Matt Clark (Vice<br>President/at large) | <input type="checkbox"/> Nancy Clavere<br>(Adjunct)                   | <input checked="" type="checkbox"/> Pat Wheeler (Adjunct, at large)                       |
| <input type="checkbox"/> Greg Gassman<br>(Social Sciences)                  | <input checked="" type="checkbox"/> Jesse Ortiz<br>(Student Services) | <input checked="" type="checkbox"/> Donna McGill-Cameron<br>(Business and Vocational Ed.) |

Guests: M. Senecal

Call to Order at 12:05 pm

I. Approval of Agenda as Amended (Ortiz/Chetra)

II. Public Comment

- A. McGill-Cameron reports that an adjunct faculty member became ill and there was no contact information available. There needs to be a consistent plan for collecting and assessing contact information. (Chahal will raise issue at weekly meeting with the administration.)
- B. McGill-Cameron reports that the library is being rekeyed and states that doing so is inconsistent with the email we received last year ensuring faculty access to the library. She also expresses concern that a request to put locks on the faculty bathroom in Building 800 have been denied. Further, she questions the lack of consistency in the process that led to the two decisions. (Chahal will raise issue at weekly meeting with the administration.)

III. Minutes – Minutes of 3-22-13 are approved as submitted.

IV. President’s Report-Chahal

- A. Chahal reports that from a meeting with Dr. Houston: (1) the district consultant will work with Dr. Fairchilds and Leslie Deniz on realignment of his reporting; the consultant will now report to Dr. Houston through Vice Chancellor Carabajal, and (2) there is no set plan for Convocation; this will be discussed at DC3.

V. Vice President’s Report-Clark

- A. Clark reports that at the last DCAS meeting, two APs were moved forward, MESA was discussed briefly, and the work-plan for the remainder of the academic year was set.

VI. New Business

- A. Program Strength Criteria and Guidelines. Research and Planning Director Senecal has requested that the senate assign three members to work with her on the criteria and guidelines. We agree that Chahal, Clark, and Ortiz will do so. Ortiz expresses concern that his availability may be limited during peak registration times. Chetra suggests that Latimer be asked to be a backup so that a student services perspective is included.

B. Strategic Planning Process - tabled.

C. Faculty Staffing Rankings. Many questions are raised about the high ranking of art and the relatively low ranking of physics. Concerns about art include the lack of facilities, equipment, and FTEF, as well as the lack of communication between FaLaHum and CTE regarding digital art classes.

Motion – The senate approves the rankings with the recommendation that should the art position be filled, the job description should be worked carefully. Wheeler/Ortiz M/S/C - Aye: Wheeler, Ortiz, Clark, Chetra, Nay: McGill-Cameron

VII. Meeting Adjourned – 12:48 (Clark/Chetra)