

Woodland Community College
Academic Senate
Minutes – October 11, 2013

<input checked="" type="checkbox"/> Matt Clark (President)	<input checked="" type="checkbox"/> Kevin Ferns (FaLaHum)	<input checked="" type="checkbox"/> Talwinder Chetra (Math and Science)
<input checked="" type="checkbox"/> Christopher Howerton (At-Large)	<input checked="" type="checkbox"/> Donna Bahneman (Adjunct, WCC)	<input type="checkbox"/> Pat Wheeler (Adjunct, at large)
<input checked="" type="checkbox"/> Greg Gassman (Social Sciences)	<input type="checkbox"/> Cheryl Latimer (Student Services)	<input checked="" type="checkbox"/> Donna McGill-Cameron (Business and Vocational Ed.)

Guests: J. Vallejo, E. Spears, S. Horn, A. Fairchilds, A. Konuwa, J. Ortiz, J. Shah

Call to Order at 1:05 pm

I. Approval of Agenda as Amended (Bahneman/Howerton)

II. Public Comment

- A. Howerton reports that he and M. Senecal attended a student success conference this past week and he hopes that WCC has greater representation in the future.
- B. Howerton reports that he is gay. Today is national coming out day! The LGBTQ sessions sponsored by the LGBTQ Alliance and AHSS this past week have been really successful.

III. Approval of Minutes from 9/27/13 as Amended (Gassman/Bahneman)

IV. President's Report-Clark (Attached)

V. Vice President's Report-McGill-Cameron

- A. Committee Appointments. No one volunteered for the two committees for which solicitations were made.
- B. Curriculum Update. All 10 of our transfer degrees have been approved by the Board.

VI. New Business

- A. Enrollment Priorities. Clark reports that our backwards system of registration by social security number is being reviewed. As we progress to a units-earned prioritization system, the question of where to place new students becomes an issue. S. Horn reports that she is available to handle any admissions and records needs WCC may have. She wants a decision for enrollment priorities soon in order to get a system implemented by January. E. Spears notes that new students currently are having trouble getting the courses they need. S Horn notes that students who participate in Jump Start and Quick Reg have had priority over other new students in the past, but they have still registered after all continuing students. The Los Rios model, which prioritizes students with more units over those who have earned fewer units, may be a good model to base our own on. Clark asks whether it would be beneficial to move new students with Jump Start and Quick Reg to a higher priority than some continuing students. J. Ortiz questions whether new high school students who come in with college credits would be classified as new or as students with a certain number of units. S. Horn will check the process to find out how they would be classified. J. Ortiz mentions that any solution should be temporary since we don't have the technology and infrastructure in place

to handle a new structure yet. Clark proposes developing a work group of A. Konuwa, two counselors, and two Senators to bring some recommendations back to the Senate. E. Spears notes that if we prioritize new students over some continuing students, we may see more students coming from other schools to pick up one or two courses that are heavily impacted, thereby keeping our continuing students from getting into those courses. S. Horn will check on the maximum number of students who can use the system concurrently. She hopes to have a system in place by January 2014 so that it can be tested and will be up and running by April 2014 for Fall 2014 registration.

- B. Election of Adjunct Senator. We need to elect a new adjunct faculty Senator for the CCOF. The elections committee will contact Joan and initiate the process.
- C. Division Chairs/CTE Pilot. The chancellor has suggested that divisions might need chairs/coordinators with reassigned time. Clark notes that CTE might be a good pilot for a division chair/coordinator position if WCC were to take part in this. However, we'd need to know what duties the position would require before making a decision. Chetra notes that many faculty already have reassigned time, and that very few faculty would be able to take on the additional responsibilities.
- D. District DE Committee. DCAS has asked for recommendations for a District DE committee purpose statement.
- E. Senate Purpose Statement. No changes to the current purpose statement are needed other than updates to membership.
- F. Senate Assessment. Clark notes that while our Senate self-assessment was primarily positive, some questions didn't receive a completely positive result. We will work to improve agenda clarity and running meetings effectively going forward.
- G. Senate Closed Sessions. The Senate received the legal opinion that closed sessions are allowed because the Senate is an arm of the Board. We will continue to hold closed sessions.
- H. Library Advisory Committee Update. The committee met and ran a successful meeting. A chair has not stepped forward, so Clark will continue to run the meetings this semester.
- I. Restructuring of Planning Committees. Clark notes that the Budget and Planning Committee, PRVT, Scheduling Criteria Committee, and FSAP will explore the possibility to combine as one committee and designate workgroups. These committees have similar goals and similar memberships.

VII. Meeting Adjourned-3:02 pm (Gassman/Chetra)

October 11th, 2013

1. **DC3 (10/1)** – The agenda for the October Board meeting was reviewed. In part based on the personnel consent agenda, I suggested that the district strengthen our exit interview process. A question was also raised regarding the existence of SLOs for the YCCD Police. (Answer: they don't exist, but *could* be developed.)

AP 7122 College President Hiring Procedure was approved. The District Short-Term Strategic Goals were approved for forwarding to the Board. Reports on the status of the colleges' Accreditation Responses were given by Angie and Lisa Martin-Jensen. A draft of District Values and Core Beliefs was presented. We will review at the October 25th senate meeting. The Chancellor indicated that he will likely delay a recommendation regarding realignment to early next year.

2. **DCAS (10/4)** – An extensive conversation regarding enrollment priorities (AP 5055) took place. We have historically randomized registration based on student ID numbers. Based on SST recommendations and - editorial comment to follow – logic, we will be changing to a system based on units/graduation-status/new-students. Senates are asked to discuss and bring recommendation back to DCAS.

Vice Chancellor Carabajal asked that we look at the philosophy of APs and specifically consider the level of specificity in APs. (E.g., in the AP on graduation requirements, Heath, Reading, and Multicultural requirements are listed explicitly. I pointed out that if specificity is removed we need to have systems in place to memorialize details.

The senates were asked to bring recommendations regarding a district DE committee to the November 1st meeting. (I have asked the DE committee to bring recommendations to us.)

3. **Meeting with WCC Administration – (10/1)** – Among the issues discussed:

- Status of accreditation work. There was considerable discussion, but not much new. (That was not meant to be a negative comment.)
- FIELD – There have been issues agreeing on the suitability of instructors suggested for teaching the ESL classes in Colusa, by FIELD using our curriculum.
- There have been some unusual registration issues lately. A student who earned a D in Math 1A was allowed to enroll in Math 1B and a student who earned an incomplete in Physics 2A was allowed to enroll in Physics 2B. VP Konuwa will investigate.
- The idea of using coordinators to explore division chairs was discussed.
- The YC AJ plans continue to be of concern to WCC's administration and AJ faculty.

- (10/8) – Among the issues discussed:

- a. Discussions are in progress with adult education in Woodland and Colusa to draft RFPs to meet the expectations of AB86.
- b. The administration is hoping that some WCC faculty members will attend the technology workshop at Foothill College.

- c. I suggested we ask the district to fund travel and registration for a team to attend the ASCCC Accreditation Institute.
 - d. There is no timeline for WCC access to DegreeAudit which is an important piece of meeting the SSSP mandates.
 - e. We discussed options for MW blocking that the Schedule Criteria Committee will consider.
 - f. Dr. Fairchilds informed us that she had removed a potentially inciting poster that had been posted anonymously, in violation of the WCC Poster Policy.
4. **Board of Trustees Meeting (10/10)** – Travis Smith gave a wonderful and well received presentation regarding his sabbatical. He spent the year as a Fulbright Scholar in China. I have invited him to give a presentation to the students and faculty at WCC.

Linda Evans expressed her belief that the WCC roses bid had been mishandled. The board pulled ratification of that item from the agenda and it will be explored before the next board meeting.

WCC Student Trustee (and veteran) Matthew Wilkerson read a board resolution honoring veterans.

The chancellor notified that recommendation regarding realignment would likely be made in February. The board adopted the District Short-Term Goals.

5. **Upcoming State Senate Events** – I will attend the Area A meeting at Delta College on October 18th. Anyone wishing to provide input on resolutions should forward their thoughts to me. I hope to hold a meeting next week for discussion of the resolutions.

If the schedule of the accreditation visit allows, I will attend the Plenary in November (7th-9th in Irvine). If someone is interested in attending (possibly in my stead), let me know ASAP.