

Woodland Community College
ACADEMIC SENATE
Special Joint Meeting with College Council
Minutes – August 10, 2012

<input checked="" type="checkbox"/> Monica Chahal (President)	<input checked="" type="checkbox"/> Kevin Ferns (Language Arts)	<input checked="" type="checkbox"/> Talwinder Chetra (Math and Science)
<input checked="" type="checkbox"/> Matt Clark (Vice President/at large)	<input checked="" type="checkbox"/> Nancy Clavere (Adjunct)	<input checked="" type="checkbox"/> Pat Wheeler (Adjunct, at large)
<input checked="" type="checkbox"/> Greg Gassman (Social Sciences)	<input checked="" type="checkbox"/> Jesse Ortiz (Student Services)	<input checked="" type="checkbox"/> Donna McGill-Cameron (Business and Vocational Ed.)

College Council: J. Brown, A. Fairchilds, N. Flores, N. Gonzalez-Diaz, A. Konuwa, J. McCabe, A. Villagrana, P. Cheema, D. Bahneman

Guests: C. Howerton, M. Senecal

I. Call to Order at 1:02 p.m.

II. Approval of Agenda as Amended (Wheeler/Clavere)

III. Public Comment

- A. Wheeler reports that she had the opportunity to teach this semester at the CCOF and was impressed with the students, facility, and staff.
- B. McGill-Cameron reports that faculty supplies have been moved to an office next to J. Penning. It would have been nice to have an administrator notify the campus of this change.
- C. Chetra reports that the calendar committee recently worked on the two year calendar and has added a Tuesday academic holiday. He would like to have it agendized at the next Senate meeting.
- D. Chetra reports that the CCOF does not have necessary resources such as tutoring. Students are hurt as a result of this.
- E. Chetra reports that this year's adjunct faculty orientation did not provide enough information for new adjunct faculty. The meeting went long and did not cover very important information such as getting a key to the adjunct office and finding your way around the campus (a campus tour). Perhaps the orientation needs to be re-thought and reconfigured to better assist adjunct faculty.
- F. Chetra reports that we had a goodbye reception for a member over the summer and none of the school's administrators showed up. This contributes to the current campus climate.
- G. Clark reports that the board that was put up in the 800 building was unwelcoming and restrictive to students. Those who put it up should reconsider the board. The quad is in a state of disrepair and probably needs some upkeep.
- H. Ortiz reports that we need a two year class schedule for students in the catalog. This should be agendized with the Senate.

- I. Chetra reports that he ordered a custom math book via the bookstore. The bookstore manager then ordered a different version of the text. He wishes to make sure that the bookstore orders the texts that instructors request and not other versions of the text.

IV. WCC Vice President's Report-A. Konuwa

- A. An interim A&R director will be hired soon. Interviews will begin in two to three weeks.
- B. One or two faculty members are needed for the CalWORKs hiring committee.
- C. One faculty member is needed for the MESA hiring committee.
- D. We recently heard that three recent grant submissions were not approved (HSI Grant, Upward Bound Grant, CAMP Grant). WCC achieved the opposite of a trifecta.

V. Academic Senate President's Report- Chahal

- A. We are transitioning to CurricUNET, so be sure you know how to use it.
- B. Chahal will request a survey for faculty and staff to provide feedback on the recent convocation.

VI. Academic Senate Vice President's Report- Clark

- A. DC3 is doing a self-assessment. One issue that came up was changing the district's name. Costs associated with this might be problematic right now. The chancellor is open to the idea. The district also plans to develop relationships with local rural community colleges in order to develop the chancellor's vision of being a leader of rural colleges.
- B. Senate representation for the CalWORKs counselor hiring committee. J. Mullin and B. Asmus volunteered. Both are approved unanimously for the committee.

VII. WCC President's Report-Fairchilds

- A. Notification period of the special election for the student trustee begins on Monday and hopefully that person will be in place by the Board meeting in September.
- B. Law Enforcement Needs Assessment. We will hire an interim Director of Public Safety rather than a full time administrator at this time, which would save money. When the position's duties are clarified, a full time employee may be hired.
- C. The tutoring center will be staffed 10 hours per week by K. Batchelder while L. Richard takes a teaching position at Yuba College. The need arose when L. Jensen-Martin took the Vice President position at Yuba College.
- D. We now have the capacity to print from desktops to some convenience copiers. The technician has not updated everyone's computers yet, so R. Besikof will work with faculty to get their computers enabled. Some employee print codes may not work on all copiers.

VIII. Budget Update-Fairchilds

- A. Edward James Olmos supports the Molly Munger initiative, which does not bode well for the governor's initiative since only one can pass. Because the Munger initiative only supports K-12 education, it would not help community colleges.

- B. The projected end of year balance reserve is 7.2%. However, we have a structural deficit in the budget of \$476,000.
- C. The M&O director transition to the District is still undergoing review and those college M&O positions have been retained for an additional number of months until the transition plan gains approval. Chahal questions why the M&O transition has not moved forward since it was first discussed in April. Fairchilds states that she wants a plan in place before we move to a district M&O position.
- D. An interim A&R director will be hired for 6 months at WCC until a permanent full time person is hired.

IX. Staffing and Services Update-Fairchilds

- A. Clark notes that those in the departments affected by recent departures and transitions do not feel as if they are a part of the discussions to replace staff or reorganize their departments. We should request input from our local staff/resources to make decisions locally. If we don't do this, the district may make decisions that may not necessarily work at our local level.

X. College Direction

- A. SLOs. C. Howerton reports that WCC is currently well documented regarding SLOs for accreditation. We'll be assessing two campus SLOs this semester.
- B. Review/Update from Last Joint Meeting. A. Konuwa reports that some committees may be consolidated. The Student Success and BSI committees are candidates for consolidation since their goals overlap in various areas.
- C. College Council Co-chair Update. J. McCabe is stepping down as co-chair and a new chair will need to be found this year.
- D. Strategic Plan. A. Konuwa reports that we have five areas of strategic direction for the upcoming year. This will be discussed in College Council and the Senate in upcoming meetings and various groups/committees will be identified to determine how some of the goals will be carried out. M. Senecal reports that Program Review deadlines may be changed to October 15 to make for a more streamlined process. The other change would be that Program Reviews would be consolidated by degree or certificate rather than department. She passed out a proposed breakdown of the consolidation (attached at the end) for discussion.
- E. Accreditation. A. Konuwa reports that the final product goes to the press next week. It will be on the Portal soon.
- F. FSAPC (Faculty Staff Administration Planning Committee). Clark is putting together a list that would allow each area to see what is being requested systemwide and develop a prioritization of needs across the campus based on the combined data. S. Ng retires at the end of this semester, and if that position is an automatic refill, it would not be placed in the queue for new positions. If we make the new hire a Fall 2013 position, it would place the new hire on a normal tenure process. This will be agendaized for a future Senate meeting and a future College Council meeting.

Meeting Adjourned-3:05 p.m. (Wheeler/Gassman)

APPENDIX D

Academic Programs for Review Schedule 2009-2013 – **DUE OCTOBER 15, 2012**

Woodland Community College

Degree/Certificate Academic Program Reviews

Academic Program Review	Dean/VP	Year of Self-Evaluation/AU			
		09-10	10-11	11-12	12-13
UNIT					
Administration of Justice	Al Konuwa	•	•	X	UPDATE
Agriculture • AG, AGMCH, ENVHR, PLSCI	Al Konuwa	•	•	•	FULL
Biology	Rudy Besikof	X	•	•	UPDATE
Business • ACCT, BCA, COMSC, ECON, GNBUS, OA	Al Konuwa	X	•	•	UPDATE
Chemistry	Rudy Besikof	•	X	•	UPDATE
Communication Studies	Rudy Besikof	X	•	•	UPDATE
Digital Media	Al Konuwa	X	•	•	UPDATE
Early Childhood Education • ECE, FCS	Al Konuwa	•	•	•	FULL
Emergency Medical Technician (no review 11-12)	Al Konuwa	•	•	-	FULL
English • ENGL, READ	Rudy Besikof	•	•	X	UPDATE
Ethnic Studies • ETHN, LARAZ, NATAM	Rudy Besikof	X	•	•	UPDATE
General Education – Arts and Humanities • ART, HUMAN, MUSIC, PHIL, SIGN, SPAN, THART, WOMEN	Rudy Besikof	-	-	-	FULL
General Education – Health • HLTH, PE	Rudy Besikof	-	-	-	FULL
General Education – Natural Science and Mathematics • Will pull from degree awarding science/math reviews, as well as: • ECOL, GEOG, GEOL, PHYS, PHYSC	Rudy Besikof	-	-	-	FULL
General Education – Social and Behavioral Sciences • Will pull from degree awarding social/psychology reviews, as well as: • ANTHRO, POLSC	Rudy Besikof	-	-	-	FULL
History	Rudy Besikof	•	X	•	UPDATE
Human Services	Al Konuwa	•	X	•	UPDATE
Mathematics/Statistics (no review for 11-12)	Rudy Besikof	•	•	-	FULL
Psychology	Rudy Besikof	•	•	X	UPDATE
Social Science	Rudy Besikof	-	-	-	FULL
Sociology	Rudy Besikof	•	•	•	FULL

APPENDIX D (Continued)

Academic Programs for Review
Schedule 2009-2013 – **DUE OCTOBER 15, 2012**

Non-Degree/Certificate Academic Program Reviews

Academic Program Review	Dean/VP	Year of Self-Evaluation/AU			
UNIT		09-10	10-11	11-12	12-13
English as a Second Language	Rudy Besikof	•	•	•	FULL
Library/Learning Resources	Rudy Besikof	•	•	•	FULL
Tutoring Center	Al Konuwa	-	-	X	UPDATE