



## Academic Senate Agenda

**Date:** Friday, February 23, 2018

**Time/Location:** 1-3:00 PM / WCC Room 852 & LCC Room 115A

### Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none"> <li>1. Curriculum, including establishing prerequisites and placing courses within disciplines.</li> <li>2. Degree and certificate requirements</li> <li>3. Grading policies</li> <li>4. Educational program development</li> <li>5. Standards or policies regarding student preparation and success</li> <li>6. District and college governance structures, as related to faculty roles</li> </ol> | <ol style="list-style-type: none"> <li>7. Faculty roles and involvement in accreditation processes, including self-study and annual reports</li> <li>8. Policies for faculty professional development activities</li> <li>9. Processes for program review</li> <li>10. Processes for institutional planning and budget development</li> <li>11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate</li> </ol> |
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**Senators:** Matt Clark (President), Jeannine Mullin (CTE), Doug Stone (WCC Part-time), Shawn Lanier (Math & Science), Kevin Ferns (Secretary, FaLaHum), Greg Gassman (Social Science), Doug Harris (CCC & LCC Part-time), Christopher Howerton (VP, At-large, President-Elect), Jose Vallejo (Student Services), Mike Papin (LCC)

**Ex-officio Members:** Gurtaj Grewal (ASWCC Rep)

Item	Description-Type	Lead	Background and Objective
I	<b>Approval of Agenda – Action</b>		Approve agenda of 2/23/18.
II	<b>Public Comment</b>		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
III	<b>Approval of Minutes – Action</b>		Review and approve the minutes of 2/9/18 regular meeting.
	<i>Discussion/Decision:</i>		
IV	<b>Committee Appointments – Action</b>	Howerton	<b>Objective:</b> Appoint faculty members to committees.
	<i>Discussion/Decision:</i>		
V	<b>Senate Elections – Update</b>	Ferns	<b>Background:</b> This is the middle of the senate election process for this year. Christopher Howerton is the President –Elect. Other elections are to follow. <b>Objective:</b> Receive an update on the status of elections.
	<i>Discussion/Decision:</i>		
VI	<b>WCC Committee Effectiveness Survey – Information/Discussion</b>	Clark	<b>Background:</b> Dean Martinez has drafted a Committee Effectiveness Survey for WCC committees. <b>Objective:</b> Review the document and provide feedback.
	<i>Discussion/Decision:</i>		
		Howerton	<b>Background:</b> Howerton and YC counterpart Elena Flacks have

VII	<b>Equivalency Process – Information/Discussion</b>		<p>drafted a district process for Equivalency determination. The current practice is to grant at the college level. Since someone granted equivalency then becomes a district employee, there are concerns with the current process.</p> <p><b>Objective:</b> Second read of the document with the intent of providing feedback and informing the senate vote in DCAS on adoption of the draft process.</p>
<i>Discussion/Decision:</i>			
VIII	<b>Process for Items of Joint Senate and Bargaining Unit Purview – Information/Discussion</b>	Clark, Ferns	<p><b>Background:</b> The senates have initiated regular talks with the two bargaining units. As part of the discussions, a process for dealing with items of joint purview is now in draft form.</p> <p><b>Objective:</b> Review the document and provide feedback.</p>
<i>Discussion/Decision:</i>			
IX	<b>Flex Issues – Information/Discussion</b>	Ferns, Clark	<p><b>Background:</b> Currently flex is not required for online instruction and full-time faculty members do not receive flex credit for convocation/commencement for full-time faculty.</p> <p><b>Objective:</b> Discussion of situation with the possible intent of recommending changes to the Flex Guidelines.</p>
<i>Discussion/Decision:</i>			
X	<b>Accreditation – Information/Discussion</b>	Clark, Howerton	<p><b>Background:</b> The Institution Self Evaluation Report (ISER) is due to ACCJC this summer and the visiting team will visit in October 2018. The ISER requires senate signoff.</p> <p><b>Objective:</b> Update on the status of the WCC ISER.</p>
<i>Discussion/Decision:</i>			
XI	<b>AP/BP Revisions in DCAS – Information/Discussion/Action</b>	Clark, Howerton	<p><b>Background:</b> DCAS will be undertaking revisions of a large number of APs and BPs that are 10+1 in nature during the 2017-2018 Academic Year.</p> <p><b>Objective:</b> Update on AP/BPs currently undergoing revision.</p> <p><b>Current AP/BP Revisions for Review:</b></p>

	<i>Discussion/Decision:</i>		
XII	<b>Guided Pathways – Information/Discussion</b>	Clark	<b>Background:</b> The senate proposed that the Student Success Committee (SSC) form a workgroup to take a leadership role in the development of guided pathways at WCC. WCC must forward a plan to the California Community College Chancellor’s Office (CCCCO) in March and the plan will require senate signoff. <b>Objective:</b> Receive an update on the progress for drafting the plan.
	<i>Discussion/Decision:</i>		
XIII	<b>Tenure Process – Information/Discussion</b>	Clark	<b>Background:</b> Concerns exist regarding senates holding closed sessions. <b>Objective:</b> Discuss the situation and other issues related to the tenure evaluation process.
XIV	<b>President’s Report –Information/Discussion</b>	Clark	
	<i>Discussion/Decision:</i>		
XV	<b>Vice President’s Report</b> 1. Curriculum Update – Information 2. Other – Information	Howerton	<b>Objective:</b> 1. Receive update on work of the Curriculum Committees.
XVI	<b>Senate/Committee Reports - Information</b>	Senate	
	<i>Discussion/Decision:</i>		
XVII	<b>Ex-officio Reports - Information</b>	Grewal	
	<i>Discussion/Decision:</i>		
XVI	<b>Future Agenda Items-Discussion</b>		Reporting Structure and Functional Maps, Data Inquiry Group work and Dashboard, Constitution, Bylaws, and Supplementary Procedures, Senate Appointments, Dual Enrollment, Convocation, WCC Student Probation Processes, College Catalog, SSS Priorities, CCC, ADA in the Classroom, Student Services Update
	<i>Discussion/Decision:</i>		

WCC Academic Senate Goals, 2017-2018			
#	Goal	Lead(s)	Status
1	<b>Student Success:</b> Work with the Student Success Committee to identify and address barriers to student success (e.g., counseling availability, course offerings...).		
2	<b>Accreditation:</b> Ensure faculty participation in all facets of the accreditation process.		
3	<b>Equivalency Process:</b> Revise the district equivalency process.		
4	<b>Professional Development:</b> Build comprehensive annual (or semester long) professional development plans and increase faculty participation in professional development activities.		
5	<b>Faculty Evaluation:</b> Improve the faculty evaluation process with an increased focus on professional development.		
6	<b>Sabbatical Leave:</b> Define sabbatical leave process in light of the multi-college transition and unclear definitions of roles in the current process.		
7	<b>Committee Structure &amp; Reporting Structure:</b> Establish processes for consistent information access and dissemination. Consider restructuring of committees to increase effectiveness.		
8	<b>Colusa County Campus (CCC) Planning:</b> Create comprehensive process for CCC scheduling and planning.		
9	Revise <b>Senate Constitution and Bylaws.</b>		
10	<b>Sustainability and Grant Funding:</b> Define process for seeking grants and sustaining work after grants or categorical funds expire.		
11	<b>Initiative (Guided Pathways, Dual Enrollment...) Ownership:</b> Establish process that codifies faculty roles in initiative driven work.		
12	<b>Distance Education (DE):</b> Work with the Curriculum Committee and the Dean of Student Success and Planning to strengthen the WCC DE modality. Work should include, but not be limited to, curriculum development, technology, faculty training, student training, student supplemental resources, and ensuring regular, effective, instructor-initiated contact.		