



Academic Senate Agenda

Date: Friday, December 8, 2017

Time/Location: 1-3:00 PM / WCC Room 113

Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none"> 1. Curriculum, including establishing prerequisites and placing courses within disciplines. 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. District and college governance structures, as related to faculty roles | <ol style="list-style-type: none"> 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate |
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Senators: Matt Clark (President), Jeannine Mullin (CTE), Doug Stone (WCC Part-time), Shawn Lanier (Math & Science), Kevin Ferns (Secretary, FaLaHum), Greg Gassman (Social Science), Pam Geer (CCC & LCC Part-time), Christopher Howerton (VP, At-large), Jose Vallejo (Student Services), Mike Papin (LCC)

Ex-officio Members: Gurtaj Grewal (ASWCC Rep)

Item	Description-Type	Lead	Background and Objective
I	Approval of Agenda - Action		Approve agenda of 12/8/17.
II	Public Comment		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
	Discussion		
III	Approval of Minutes-Action		Review and approve the minutes of 11/17/17 regular meeting.
	Discussion/Decision:		
IV	Committee Appointments - Action	Senate	Objective: Appoint faculty members to committees.
V	Welcome of Elizabeth "Betsy" Allen, WCC's Instructional Designer – Information/Discussion	Clark	Background: Using funds from WCC's Institutional Effectiveness Partnership Initiative (IEPI) grant focused on Distance Education (DE), WCC hired and Instructional Designer to assess and improve our DE processes and delivery. Objective: To welcome Betsy, to have her share her goals, and to determine in what ways the senate can support her efforts.
	Discussion/Decision:		
VI	Colusa County Center (CCC) ACCJC Sub-Change – Action	Konuwa, Clark	Background: It is possible to earn more than 50% of the units needed to earn some degrees at CCC. At the point when that happens, colleges are required to submit a Sub-Change request to ACCJC.

			<p>The Sub-Change requires senate sign-off and Board approval.</p> <p>Objective: The second read of the Sub-Change and debate of senate sign-off.</p>
	<i>Discussion/Decision:</i>		
VII	California Guided Pathways Program (CGPP): College Self-Assessment – Action	Martinez	<p>Background: Phase 2 of the CGPP requires each college to submit a self-assessment of their readiness regarding GP. Since much of the information requested blends with the work of WCC's Data Inquiry Group (DIG), DIG has taken the lead in drafting the self-assessment. The self-assessment requires senate sign-off and Board approval.</p> <p>Objective: The second read of the self-assessment and debate of senate sign-off.</p>
	<i>Discussion/Decision:</i>		
VIII	Curriculum Committee Purpose Statement – Action	Clark	<p>Background: The Curriculum Committee has drafted a revision of the Curriculum Committee Purpose Statement.</p> <p>Objective: The second read of the revised purpose statement and debate of adoption.</p>
	<i>Discussion/Decision:</i>		
IX	Integrated Management Plan – Action	President White, Clark	<p>Background: A draft Integrated Management Plan, which will feed the WCC Education Master Plan (EMP) will be presented to the senate for first review. The WCC Budget & Planning Committee has reviewed the plan and recommends adoption (some edits and next steps were also recommended).</p> <p>Objective: The second review of the WCC Integrated Management Plan and debate of endorsement.</p>
	<i>Discussion/Decision:</i>		
X	AP/BP Revisions in DCAS	Clark	<p>Background: DCAS will be undertaking revisions of a large number of APs and BPs that are 10+1 in nature during the 2017-2018 Academic Year.</p> <p>Objective: Update on AP/BPs currently undergoing revision.</p> <p>Current AP/BP Revisions for Review: AP 4040 Library and Learning Support Services, AP 4020 Program and Curriculum Development, and BP/AP 5140 DSPS</p>
	<i>Discussion/Decision:</i>		
		Dean Ortiz-Mercado	<p>Background: The state has given colleges flexibility to integrate three funding</p>

XI	Draft Integrated Budget Plan for SSSP, Equity, and BSI – Action		streams: SSSP, Equity, and BSI. College plans must be submitted to the state by mid-January, 2018 and requires senate sign-off. Objective: The second review of the WCC Integrated Budget Plan and debate of senate sign-off.
	<i>Discussion/Decision:</i>		
XII	President's Report –Information/Discussion	Clark	
	<i>Discussion/Decision:</i>		
XIII	Vice President's Report 1. Curriculum Update – Information 2. Other – Information	Howerton	Objective: 1. Receive update on work of the Curriculum Committees.
	<i>Discussion/Decision:</i>		
XIV	Senate/Committee Reports - Information	Senate	
	<i>Discussion/Decision:</i>		
XV	Ex-officio Reports - Information	Grewal	
	<i>Discussion/Decision:</i>		
XVI	Future Agenda Items-Discussion		Accreditation, Guided Pathways, Reporting Structure and Functional Maps, Data Inquiry Group work and Dashboard, Constitution, Bylaws, and Supplementary Procedures, Senate Appointments, Dual Enrollment, Convocation, WCC Student Probation Processes, College Catalog, SSS Priorities, CCC, ADA in the Classroom, Student Services Update
	<i>Discussion/Decision:</i>		

WCC Academic Senate Goals, 2017-2018			
#	Goal	Lead(s)	Status
1	Student Success: Work with the Student Success Committee to identify and address barriers to student success (e.g., counseling availability, course offerings...).		
2	Accreditation: Ensure faculty participation in all facets of the accreditation process.		
3	Equivalency Process: Revise the district equivalency process.		
4	Professional Development: Build comprehensive annual (or semester long) professional development plans and increase faculty participation in professional development activities.		
5	Faculty Evaluation: Improve the faculty evaluation process with an increased focus on professional development.		
6	Sabbatical Leave: Define sabbatical leave process in light of the multi-college transition and unclear definitions of roles in the current process.		
7	Committee Structure & Reporting Structure: Establish processes for consistent information access and dissemination. Consider restructuring of committees to increase effectiveness.		
8	Colusa County Campus (CCC) Planning: Create comprehensive process for CCC scheduling and planning.		
9	Revise Senate Constitution and Bylaws.		
10	Sustainability and Grant Funding: Define process for seeking grants and sustaining work after grants or categorical funds expire.		

WCC Academic Senate Goals, 2017-2018			
#	Goal	Lead(s)	Status
11	Initiative (Guided Pathways, Dual Enrollment...) Ownership: Establish process that codifies faculty roles in initiative driven work.		
12	Distance Education (DE): Work with the Curriculum Committee and the Dean of Student Success and Planning to strengthen the WCC DE modality. Work should include, but not be limited to, curriculum development, technology, faculty training, student training, student supplemental resources, and ensuring regular, effective, instructor-initiated contact.		