



Academic Senate Agenda

Date: Friday December 12, 2014

Time/Location: 1-3 PM / Room 113

Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none"> 1. Curriculum, including establishing prerequisites and placing courses within disciplines. 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. District and college governance structures, as related to faculty roles | <ol style="list-style-type: none"> 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate |
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Senators: **Matt Clark** (President), **Donna McGill-Cameron** (Vice President, CTE), **Donna Bahneman** (Adjunct), **Talwinder Chetra** (Math & Science), **Kevin Ferns** (Secretary, FaLaHum), **Greg Gassman** (Social Science), **Pam Geer** (Adjunct At-large), **Christopher Howerton** (At-large), **Cheryl Latimer** (Student Services)

Item	Description-Type	Lead	Background and Objective
I	Approval of Agenda -Action		Approve agenda of 12/12/14.
II	Public Comment		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
	<i>Discussion</i>		
III	Approval of Minutes-Action		Review and approve the minutes of 11/21/14.
	<i>Discussion/Decision:</i>		
IV	President's & Vice President's Reports - Information/Discussion	Clark, McGill-Cameron	
	<i>Discussion/Decision:</i>		
V	Committee Appointments - Action	Senate	Objective: Appoint faculty members to committees.
	<i>Discussion/Decision:</i>		
VI	Senate/Committee Reports - Information	Senate	
	<i>Discussion/Decision:</i>		
VII	Vice President Election or Duty Assignments - Action	Senate	Background: McGill-Cameron will resign as Senate VP at the end of this semester. Objective: Elect a new VP or work to split VP duties among senators.
	<i>Discussion/Decision:</i>		
VIII	Working with Four-year Institutions – Discussion/Action	Clark	Background: College Council has tasked the senate and the President's Cabinet to provide recommendations regarding working with four year universities (e.g., such as YC working with Brandman). The charge has a report date of 2/6/15. Objective: Identify senators and possibly other faculty members to work with members of the President's Cabinet toward creating the recommendations.
	<i>Discussion/Decision:</i>		

IX	Department/Division Chairs - Discussion	Ferns	Background: Workload has increased for faculty recently as we serve students while taking on additional tasks within the departments and divisions related to student learning and student success, and many faculty members have been donating their overtime to administrative duties. Objective: Establish a framework for: (1) identifying extra work that is administrative in nature currently being done by faculty members and (2) working with the administration to identify remedies (e.g., division or department chairs).
	<i>Discussion/Decision:</i>		
X	Calendar Committee Recommendations – Information, Discussion	Asmus	Background: The District Calendar Committee presented to the Governing Board, for information, a proposal for a compressed calendar for Academic Year 2016-17. Objective: Review the proposal and discuss advantages and disadvantages. Collect feedback from faculty members, to inform the adoption of a new District Calendar.
	<i>Discussion/Decision:</i>		
XI	Plenary Debriefing – Information/Discussion	Clark	Background: Clark attended the ASCCC Fall Plenary last week. We will discuss some of the information gleaned from his attendance including information about DE, Brown Act, state initiatives, and the general health of the WCC Academic Senate. Objective: Identify future agenda items suggested from the discussions.
	<i>Discussion/Decision:</i>		
XII	Future Agenda Items-Discussion		College Catalog, SSS Priorities, Ed Master Plan, Committees, CCOF, WCC Committee Structure, CLC Transition, Constitution & Bylaws
	<i>Discussion/Decision:</i>		

Senate Goals, 2014-2015 (14 goals)			
#	Goal	Who	Status
1	Curriculum: Create catalog/class schedule subcommittee (via curriculum and scheduling committees), increase faculty awareness, establish program development structure and incorporate with EMP, and create a DE handbook.	McGill, Howerton	
2	Communication: Advocate for increase in effective communication tools and access.	Howerton, Ferns	Continuing
3	Grading Policies: Review, update, and distribute Faculty Handbook.	Clark	TBD
4	Academic Standards: Initiate campus-wide discussion to promote rigor in coursework, DE, and collegiality among faculty, classified staff, administration, and students.	Clark, Bahneman, McGill-Cameron	TBD
5	Student Success: Identify and address barriers to student success (counseling availability, course offerings).	Latimer, Clark, Bahneman	Student Equity Plan for 2013-14 has been completed and will help drive the work
6	Faculty Development: Find more opportunities/activities focused on student success.	Chetra, McGill-Cameron	In progress
7	Improve faculty evaluation process.	Clark, Howerton	In progress
8	Work to create comprehensive process for Colusa County Outreach Facility (CCOF) .	Clark, Chetra, Geer	Early in process
9	Revise Senate Constitution and Bylaws .	Clark, McGill, Gassman, Ferns	In progress
10	Professional standards research	Clark	TBD
11	Sustainability and grant funding	Clark, McGill-Cameron	TBD
12	Clearlake College transition	Clark, Howerton	In progress
13	Update the Student Code of Conduct	Bahneman	TBD
14	Accreditation	Clark, Howerton	Response to Recommendations is nearly complete; work to begin on Midterm Report