



Academic Senate Agenda

Date: Friday, December 9, 2016

Time/Location: 1-3 PM / WCC Room 113

Senate Roles and Responsibilities (The 10+1)	
<ol style="list-style-type: none"> 1. Curriculum, including establishing prerequisites and placing courses within disciplines. 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. District and college governance structures, as related to faculty roles 	<ol style="list-style-type: none"> 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

Senators: Matt Clark (President), Donna McGill-Cameron (CTE), Doug Stone (WCC Adjunct), Jaya Shah (Math & Science), Kevin Ferns (Secretary, FaLaHum), Greg Gassman (Social Science), Pam Geer (CCC & LCC Adjunct), Christopher Howerton (VP, At-large), Jose Vallejo (Student Services), Mike Papin (LCC)

Ex-officio Members: Ali Harder (ASWCC Rep)

Item	Description-Type	Lead	Background and Objective
I	Approval of Agenda - Action		Approve agenda of 12/9/16.
II	Public Comment		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
<i>Discussion</i>			
III	Approval of Minutes-Action		Review and approve the minutes of 11/18/16 regular meetings.
<i>Discussion/Decision:</i>			
IV	President's Report - Information/Discussion	Clark	
<i>Discussion/Decision:</i>			
V	Vice President's Report <ol style="list-style-type: none"> 1. Committee Appointments – Action 2. Curriculum Update – Information/Discussion 3. Other – Information/Discussion 	Howerton	Objective: 1. Appoint faculty members to committees. 2. Receive update on work of the Curriculum Committees.
<i>Discussion/Decision:</i>			
VI	Senate/Committee Reports - Information	Senate	
<i>Discussion/Decision:</i>			
VII	Ex-officio Reports - Information	Harder	
<i>Discussion/Decision:</i>			

VIII	Resolution Regarding Student Service Participation on Committees – Action	Senate	<p>Background: Connected to disagreement regarding the process of scheduling faculty in Student Services, said faculty are either unwilling or unable (according to admin and faculty respectively) to serve on various committees and participate in college activities.</p> <p>Objective: Second read of the resolution supporting participation of Student Services faculty members on committees and in college activities and debate of adoption.</p>
	<i>Discussion/Decision:</i>		
IX	Sabbatical Leave Task Force Recommendations – Action	Senate	<p>Background: DCAS charged a small group of faculty to draft recommendations regarding the YCCD sabbatical leave process. The first draft has been released.</p> <p>Objective: Second review of the draft recommendations and debate endorsing.</p>
	<i>Discussion/Decision:</i>		
X	Bylaws Revisions: Elections – Information/Discussion	Clark, Ferns, McGill-Cameron, Gassman	<p>Background: There are areas of the Senate Bylaws that the senate has deemed problematic regarding elections, most notably, the timing of the elections and the process for electing the senate Vice President and Secretary.</p> <p>Objective: Review recommended changes regarding election to the Bylaws, with the intent to debate adopting at a future meeting.</p>
	<i>Discussion/Decision:</i>		
XI	Adopted Plenary Resolutions Review – Information/Discussion	Senate	<p>Background: The ASCCC Fall Plenary took place November 3-5 in Costa Mesa. On the last day of Plenary, delegates voted on a slate of resolutions.</p> <p>Objective: Review the adopted resolutions with the intent and discuss which, if any, should inform the immediate work of the WCC Academic Senate.</p>
	<i>Discussion/Decision:</i>		
XII	AP 4300 Field Trips/Excursions and Student Absences– Information/Discussion	Senate	<p>Background: DCAS has drafted a revision of AP 4300.</p> <p>Objective: First review of the draft revision with the intent to debate approval at our next meeting.</p>
	<i>Discussion/Decision:</i>		
XIII	Proposed Prioritization Plan for Strong Workforce Funds – Information/Discussion	Clark	<p>Background: The Chancellor’s Executive Team (CHEX) has drafted a proposal for allocating Strong Workforce funds. The proposal was brought to DCAS and vetted through the WCC Budget and Planning Committee (B&P).</p> <p>Objective: Review the proposal with the intent of providing feedback and informing the WCC senate vote in DCAS.</p>
	<i>Discussion/Decision:</i>		
XIV	LCC Faculty Members on Committees – Information/Discussion	Senate	<p>Background: The senate made recommendations regarding adding LCC designated slots to college committees.</p> <p>Objective: Review status of LCC faculty integration to college committee structure.</p>
	<i>Discussion/Decision:</i>		
XV	Faculty Participation on Committees - Discussion	Senate	<p>Background: There has been a decrease in faculty members stepping forward to fill slots on WCC and District committees</p> <p>Objective: Discussion of situation and possible remedies.</p>
	<i>Discussion/Decision:</i>		

XVI	Education Master Plan (EMP) Draft Review – Information/Discussion	Dr. White, Senate	Background: WCC is in the process of updating its EMP. A new draft with College Objectives under a Completion by Design framework has been distributed for feedback. Objective: Review the new draft with focus on the College Objectives.
	<i>Discussion/Decision:</i>		
XVII	Accreditation - Information	Clark, Howerton	Background: Under 10+1, the senate and the trustees will mutually agree on faculty roles relating to accreditation. Objective: Provide an update on the current status and timelines for the accreditation process and to report on the work of the Accreditation Steering Committee (ASC).of the changes.
	<i>Discussion/Decision:</i>		
XVIII	Bylaws Revisions: Clean-up – Information/Discussion	Clark, Ferns, McGill-Cameron, Gassman	Background: As part of the process of revising the Senate Constitution and Bylaws, a number of typos have been identified. Objective: Review the “typos”, with the intent to debate their corrections at a future meeting.
	<i>Discussion/Decision:</i>		
XIX			
XX			
<i>Discussion/Decision:</i>			
XXI	Future Agenda Items-Discussion		Dual Enrollment Pathways, Convocation, WCC Student Probation Processes, College Catalog, SSS Priorities, CCC, ADA in the Classroom
	<i>Discussion/Decision:</i>		

Adopted WCC Academic Senate Goals, 2016-2017			
#	Goal	Who	Status
1	Student Success: Work with the Student Success Committee to identify and address barriers to student success (e.g., counseling availability, course offerings...).	Clark, Vallejo	Ongoing
2	Curriculum: Create catalog/class schedule subcommittee (via curriculum and scheduling committees).	McGill-Cameron, Howerton	Ongoing
3	Lake County Campus (LCC) Transition: Integrate LCC faculty and staff members into the WCC governance and planning structure. Ensure that LCC students are not negatively impacted by the transition.	Clark, Howerton, Papin	In progress. The senate and College Council have filled newly added LCC seats.
4	Professional Development: Build comprehensive annual (or semester long) professional development plans and increase faculty participation in professional development activities.	McGill-Cameron, Clark, Howerton	Preliminary conversations have taken place.
5	Faculty Evaluation: Improve the faculty evaluation process with an increased focus on professional development.	Howerton	In progress. New assessment tool was piloted last year. Team training started this year.
6	Sabbatical Leave: Define sabbatical leave process in light of the multi-college transition and unclear definitions of roles in the current process.	Clark	The Sabbatical Leave Task Force has drafted recommendations; review underway in the senates.
7	Grading Policies: Review, update, and distribute Faculty Handbook.	Clark	DCAS is awaiting work of CLAS
8	Colusa County Campus (CCC) Planning: Create comprehensive process for CCC scheduling and planning.	Clark, Geer, Vallejo, Papin	Environmental scans (internal and external) have been completed.

Adopted WCC Academic Senate Goals, 2016-2017			
#	Goal	Who	Status
9	Revise Senate Constitution and Bylaws .	Clark, McGill-Cameron, Gassman, Ferns	In progress
10	Sustainability and Grant Funding: Define process for seeking grants and sustaining work after grants or categorical funds expire.	Clark	Very preliminary discussions
11	Education Master Plan (EMP): Work with College Council to create the new WCC EMP	Clark, Howerton	In progress; the senate has received and reviewed the second draft of the EMP.
12	Distance Education (DE): Work with the Curriculum Committee and the Dean of Student Success and Planning to strengthen the WCC DE modality. Work should include, but not be limited to, faculty training, student training, student supplemental resources, and ensuring regular, instructor initiated contact.	Clark, McGill-Cameron	DE coordinator established; DE Handbook approved; senate DE Subcommittee established.