



## Academic Senate Agenda

**Date:** Friday November 21, 2014

**Time/Location:** 1-3 PM / Room 852

### Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none"> <li>1. Curriculum, including establishing prerequisites and placing courses within disciplines.</li> <li>2. Degree and certificate requirements</li> <li>3. Grading policies</li> <li>4. Educational program development</li> <li>5. Standards or policies regarding student preparation and success</li> <li>6. District and college governance structures, as related to faculty roles</li> </ol> | <ol style="list-style-type: none"> <li>7. Faculty roles and involvement in accreditation processes, including self-study and annual reports</li> <li>8. Policies for faculty professional development activities</li> <li>9. Processes for program review</li> <li>10. Processes for institutional planning and budget development</li> <li>11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate</li> </ol> |
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**Senators:** **Matt Clark** (President), **Donna McGill-Cameron** (Vice President, CTE), **Donna Bahneman** (Adjunct), **Talwinder Chetra** (Math & Science), **Kevin Ferns** (Secretary, FaLaHum), **Greg Gassman** (Social Science), **Pam Geer** (Adjunct At-large), **Christopher Howerton** (At-large), **Cheryl Latimer** (Student Services)

Item	Description-Type	Lead	Background and Objective
I	<b>Approval of Agenda -Action</b>		Approve agenda of 11/21/14.
II	<b>Public Comment</b>		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
	<i>Discussion</i>		
III	<b>Approval of Minutes-Action</b>		Review and approve the minutes of 10/31/14.
	<i>Discussion/Decision:</i>		
IV	<b>President's &amp; Vice President's Reports - Information/Discussion</b>	Clark, McGill-Cameron	
	<i>Discussion/Decision:</i>		
V	<b>Committee Appointments - Action</b>	Senate	<b>Objective:</b> Appoint faculty members to committees.
	<i>Discussion/Decision:</i>		
VI	<b>Senate/Committee Reports - Information</b>	Senate	
	<i>Discussion/Decision:</i>		
VII	<b>Senate Goals – Information/Discussion</b>	Senate	<b>Background:</b> The senate established fourteen (14) Goal's for the 2014-2015 Academic Year. <b>Objective:</b> Review goals, update status, and assign workgroups as needed.
	<i>Discussion/Decision:</i>		
VIII	<b>Coordinator Review and Creation – Information/Discussion</b>	Clark	<b>Background:</b> There is contractual language that guides the creation of new coordinator positions as well as the process for review, extension, or elimination of such positions. The contract is mute on what processes the colleges or the senates can establish prior to those steps. <b>Objective:</b> Discuss the desirability of creating a process at WCC that feeds into the established system.

	<i>Discussion/Decision:</i>		
IX	<b>Constitution &amp; Bylaws</b>	Clark	<b>Background:</b> The Academic Senate Constitution and Bylaw revision is Goal 9 for this Academic Year. We will review progress and discuss next steps. <b>Objective:</b> Establish a working timeline for adoption of the revisions by March, 2015.
	<i>Discussion/Decision:</i>		
X	<b>Accreditation Update - Information</b>	Clark, Howerton	<b>Objective:</b> Provide the senate with an update of the status of the response to the ACCJC Recommendations and the timeline for completion of the process. Begin discussion of the process for the Midterm Report.
	<i>Discussion/Decision:</i>		
XI	<b>Plenary Debriefing – Information/Discussion</b>	Clark	<b>Background:</b> Clark attended the ASCCC Fall Plenary last week. We will discuss some of the information gleaned from his attendance including information about DE, Brown Act, state initiatives, and the general health of the WCC Academic Senate. <b>Objective:</b> Identify future agenda items suggested from the discussions.
	<i>Discussion/Decision:</i>		
XII	<b>Future Agenda Items- Discussion</b>		College Catalog, SSS Priorities, Ed Master Plan, Committees, CCOF, WCC Committee Structure, CLC Transition, Constitution & Bylaws
	<i>Discussion/Decision:</i>		

Senate Goals, 2014-2015 (14 goals)			
#	Goal	Who	Status
1	<b>Curriculum:</b> Create catalog/class schedule subcommittee (via curriculum and scheduling committees), increase faculty awareness, establish program development structure and incorporate with EMP, and create a DE handbook.	McGill, Howerton	
2	<b>Communication:</b> Advocate for increase in effective communication tools and access.	Howerton, Ferns	Continuing
3	<b>Grading Policies:</b> Review, update, and distribute Faculty Handbook.	Clark	TBD
4	<b>Academic Standards:</b> Initiate campus-wide discussion to promote rigor in coursework, DE, and collegiality among faculty, classified staff, administration, and students.	Clark, Bahneman, McGill-Cameron	TBD
5	<b>Student Success:</b> Identify and address barriers to student success (counseling availability, course offerings).	Latimer, Clark, Bahneman	Student Equity Plan for 2013-14 has been completed and will help drive the work
6	<b>Faculty Development:</b> Find more opportunities/activities focused on student success.	Chetra, McGill-Cameron	In progress
7	Improve <b>faculty evaluation</b> process.	Clark, Howerton	In progress
8	Work to create comprehensive <b>process for Colusa County Outreach Facility (CCOF)</b> .	Clark, Chetra, Geer	Early in process
9	Revise <b>Senate Constitution and Bylaws</b> .	Clark, McGill, Gassman, Ferns	In progress
10	<b>Professional standards</b> research	Clark	TBD
11	<b>Sustainability and grant funding</b>	Clark, McGill-Cameron	TBD
12	<b>Clearlake College transition</b>	Clark, Howerton	In progress
13	Update the <b>Student Code of Conduct</b>	Bahneman	TBD
14	<b>Accreditation</b>	Clark, Howerton	Response to Recommendations is nearly complete; work to begin on Midterm Report