



Academic Senate Agenda

Date: Friday November 13, 2015

Time/Location: 1-3 PM / Room 113

Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none"> 1. Curriculum, including establishing prerequisites and placing courses within disciplines. 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. District and college governance structures, as related to faculty roles | <ol style="list-style-type: none"> 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate |
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Senators: **Matt Clark** (President), **Donna McGill-Cameron** (CTE), **Donna Bahneman** (Adjunct), **Jaya Shah** (Math & Science), **Kevin Ferns** (Secretary, FaLaHum), **Greg Gassman** (Social Science), **Pam Geer** (Adjunct At-large), **Christopher Howerton** (At-large, VP Elect), **Jose Vallejo** (Student Services)

Ex-officio Members: **Harry Lyons** (Clear Lake Faculty), **Michael Sramek** (ASWCC Rep)

Item	Description-Type	Lead	Background and Objective
I	Approval of Agenda -Action		Approve agenda of 11/13/15.
II	Public Comment		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
	<i>Discussion</i>		
III	Approval of Minutes-Action		Review and approve the minutes of 10/23/15 and 10/30/15.
	<i>Discussion/Decision:</i>		
IV	President's Report - Information/Discussion	Clark	
	<i>Discussion/Decision:</i>		
V	Committee Appointments - Action	Senate	Objective: Appoint faculty members to committees.
	<i>Discussion/Decision:</i>		
VI	Senate/Committee Reports - Information	Senate	
	<i>Discussion/Decision:</i>		
VII	Ex-officio Reports - Information	Ex-officio members	
	<i>Discussion/Decision:</i>		
VIII	Student Success and Support Program (SSSP) Plan – Action	Ortiz-Mercado	Background: WCC is currently scheduled to submit its SSSP plan and budget to the State Chancellor's Office on November 20. The plan requires senate sign-off. Objective: Second read of the SSSP plan and update on the budgetary status with intent to recommend approval of senate sign-off on the submission to the state.
	<i>Discussion/Decision:</i>		

IX	AB 798 College Textbook Affordability Act– Action	Sramek, Foster	Background: ASWCC has passed a resolution asking the WCC Academic Senate to take advantage of AB 798 which allows California Community College to apply for grants to increase student access to open source resources with the intent of reducing student costs and increasing student access. The first step would be a senate resolution to increase student access to high quality open source materials. Objective: Debate a resolution supporting WCC seeking the aforementioned grant.
	<i>Discussion/Decision:</i>		
X	Colusa County Outreach Facility (CCOF) Educational Master Plan (EMP) Activity, Next Steps – Information/Discussion	Clark, Howerton, White	Background: Last week, a Compression Planning activity was held at CCOF. The activity is part of developing an EMP for CCOF and that process will also be a pilot for the development of the WCC EMP. Objective: Receive a debriefing of the activity and information regarding next steps.
	<i>Discussion/Decision:</i>		
XI	Department Chairs/Data Inquiry Groups (DIGs)	Senate, White	Background: A draft purpose statement for a merged PRVT/B&P committee will be presented. Objective: Review draft purpose statement and provide feedback.
	<i>Discussion/Decision:</i>		
XII	Curriculum Support Across the District – Information/Discussion	Asmus	Background: The senate asked Asmus to form a recommendation for comprehensive support for curriculum across the district. Asmus worked with DCC to create a proposal and will present the proposal to the senate. Objective: First read for information and feedback before recommending and forwarding to DCAS.
	<i>Discussion/Decision:</i>		
XIII	Library Advisory Committee (LAC) Purpose Statement – Information Discussion		Background: LAC has proposed an additional purpose. Objective: First read for information and feedback before approving.
	<i>Discussion/Decision:</i>		
XIV	Senate Constitution Revision – Information/Discussion		Background: The senate is overdue for a periodic review and potential revision of its constitution and bylaws. We will revise the, as needed separately over the course of the academic year, beginning with the constitution. Objective: First read of proposed changes to the agenda as a precursor to taking the proposed changes to the entire faculty for consideration and eventual adoption.
	<i>Discussion/Decision:</i>		
XV	Future Agenda Items- Discussion		College Catalog, SSS Priorities, CCOF, ADA in the Classroom
	<i>Discussion/Decision:</i>		

Senate Goals, 2015-2016			
#	Goal	Who	Status
1	Student Success: Identify and address barriers to student success (counseling availability, course offerings...).	Clark, Bahneman,	
2	Curriculum: Create catalog/class schedule subcommittee (via curriculum and scheduling committees), increase faculty awareness,	McGill, Howerton	Ongoing

Senate Goals, 2015-2016			
#	Goal	Who	Status
	establish program development structure and incorporate with EMP.		
3	Clear Lake College (CLC) Transition: Integrate the faculty, staff, and students at the Clear Lake Campus into the governance, planning, and budgetary processes at WCC.	Clark, Howerton, Lyons	In progress
4	Sabbatical Leave: (Re)define the sabbatical leave process in light of the multi-college transition.	Clark	In progress
5	Faculty Evaluation: Improve the faculty evaluation process.	Clark, Howerton	In progress
6	Grading Policies: Review, update, and distribute Faculty Handbook.	Clark	Awaiting Work of CLAS
7			
8	Colusa County Outreach Facility (CCOF): Create comprehensive process for Colusa County Outreach Facility (CCOF).	Clark, Geer	Midway through CCOF Compression Planning
9	Revise Senate Constitution and Bylaws.	Clark, McGill, Gassman, Ferns	In progress
10	Sustainability and Grant Funding: Define process for seeking grants and sustaining work after grants or categorical funds expire.	Clark, Konuwa	TBD
11	Education Master Plan (EMP): Work with College Council to create the new WCC EMP.		
12	Distributive Education (DE): Work with the Curriculum Committee and the Dean of Student Success and Planning to strengthen the WCC DE modality. Work should include, but not be limited to, faculty training, student training, student supplemental resources, and ensuring regular, instructor initiated contact.	Clark, Shah	DE Coordinator position has been established.