



## Academic Senate Agenda

**Date:** Friday October 10, 2014

**Time/Location:** 1-3 PM / Room 113

### Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none"> <li>1. Curriculum, including establishing prerequisites and placing courses within disciplines.</li> <li>2. Degree and certificate requirements</li> <li>3. Grading policies</li> <li>4. Educational program development</li> <li>5. Standards or policies regarding student preparation and success</li> <li>6. District and college governance structures, as related to faculty roles</li> </ol> | <ol style="list-style-type: none"> <li>7. Faculty roles and involvement in accreditation processes, including self-study and annual reports</li> <li>8. Policies for faculty professional development activities</li> <li>9. Processes for program review</li> <li>10. Processes for institutional planning and budget development</li> <li>11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate</li> </ol> |
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**Senators:** **Matt Clark** (President), **Donna McGill-Cameron** (Vice President, CTE), **Donna Bahneman** (Adjunct), **Talwinder Chetra** (Math & Science), **Kevin Ferns** (Secretary, FaLaHum), **Greg Gassman** (Social Science), **Pam Geer** (Adjunct At-large), **Christopher Howerton** (At-large), **Cheryl Latimer** (Student Services)

Item	Description-Type	Lead	Background and Objective
I	<b>Approval of Agenda -Action</b>		Approve agenda of 10/10/14.
II	<b>Public Comment</b>		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
<i>Discussion</i>			
II	<b>Approval of Minutes-Action</b>		Review and approve the minutes of 9/26/14.
<i>Discussion/Decision:</i>			
IV	<b>Reports (Information/Discussion)</b> <ul style="list-style-type: none"> <li>• President</li> <li>• VP</li> <li>• Senators</li> <li>• Committees</li> </ul>	Clark/ McGill- Cameron/ Senate	
<i>Discussion/Decision:</i>			
V	<b>Committee Appointments - Action</b>	Senate	<b>Objective:</b> Appoint faculty members to committees.
<i>Discussion/Decision:</i>			
VI	<b>SSSP Draft Annual Plan - Action</b>	Konuwa, Deniz	<b>Background:</b> Third read of the WCC SSSP plan for senate sign-off before sending to the Board of Trustees and to the State in October. Forwarded from the last senate meeting so that changes could be made incorporating an increase in funding. <b>Objective:</b> Approve plan for senate sign-off.
<i>Discussion/Decision:</i>			
VII	<b>BSI Report – Information/Discussion</b>	Senecal	<b>Background:</b> Each year, the Student-Success/BSI Committee produces a report to be sent to the State. The WCC Academic Senate president is required to sign the report. This is the second reading and approval will be considered. <b>Objective:</b> Presentation of the report, for approval.
<i>Discussion/Decision:</i>			

VIII	<b>SEP Report – Information/Discussion</b>	Senecal	<b>Background:</b> Each year, the Student-Success/BSI Committee produces a report to be sent to the State. The WCC Academic Senate president is required to sign the report. Second read of the report; approval will be considered. <b>Objective:</b> Presentation of the report, for approval.
	<i>Discussion/Decision:</i>		
IX	<b>Ed Master Planning Overview – Information/Discussion</b>	White	<b>Background:</b> As WCC prepares to write a new Ed Master Plan (EMP), President White is sharing a document to set a foundation for the work. <b>Objective:</b> Review the document and identify any gaps. Begin to define senate role in the process.
	<i>Discussion/Decision:</i>		
X	<b>WCC Governance Structure – Information/Discussion</b>	White	<b>Background:</b> College Council has approved a new purpose statement and started a review of the WCC committee structure. <b>Objective:</b> President White will
	<i>Discussion/Decision:</i>		
XI	<b>Accreditation Update - Information</b>	Konuwa, Clark, Howerton	<b>Objective:</b> Provide the senate with an update of the status of the response to the ACCJC Recommendations and the timeline for completion of the process. Begin discussion of the process for the Midterm Report.
	<i>Discussion/Decision:</i>		
XII	<b>Future Agenda Items- Discussion</b>		College Catalog, SSS Priorities, Ed Master Plan, Senate Appointees to Hiring Committees, Senate Appointees to State Committees, CCOF, WCC Committee Structure, CLC Transition, Constitution & Bylaws
	<i>Discussion/Decision:</i>		

Senate Goals, 2014-2015 (14 goals)			
#	Goal	Who	Status
1	<b>Curriculum:</b> Create catalog/class schedule subcommittee (via curriculum and scheduling committees), increase faculty awareness, establish program development structure and incorporate with EMP, and create a DE handbook.	McGill, Howerton	
2	<b>Communication:</b> Advocate for increase in effective communication tools and access.	Howerton, Ferns	Continuing
3	<b>Grading Policies:</b> Review, update, and distribute Faculty Handbook.	Clark	TBD
4	<b>Academic Standards:</b> Initiate campus-wide discussion to promote rigor in coursework, DE, and collegiality among faculty, classified staff, administration, and students.	Clark, Bahneman, McGill-Cameron	TBD
5	<b>Student Success:</b> Identify and address barriers to student success (counseling availability, course offerings).	Latimer, Clark, Bahneman	Student Equity Plan for 2013-14 has been completed and will help drive the work
6	<b>Faculty Development:</b> Find more opportunities/activities focused on student success.	Chetra, McGill-Cameron	In progress
7	Improve <b>faculty evaluation</b> process.	Clark, Howerton	In progress
8	Work to create comprehensive <b>process for Colusa County Outreach Facility (CCOF)</b> .	Clark, Chetra, Geer	Early in process
9	Revise <b>Senate Constitution and Bylaws</b> .	Clark, McGill, Gassman, Ferns	In progress
10	<b>Professional standards</b> research	Clark	TBD
11	<b>Sustainability and grant funding</b>	Clark, McGill-Cameron	TBD
12	<b>Clearlake College transition</b>	Clark, Howerton	In progress
13	Update the <b>Student Code of Conduct</b>	Bahneman	TBD
14	<b>Accreditation</b>	Clark, Howerton	Response to Recommendations is nearly complete; work to begin on Midterm Report