



## Academic Senate Agenda

**Date:** Friday October 9, 2015

**Time/Location:** 1-3 PM / Room 113

### Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none"> <li>1. Curriculum, including establishing prerequisites and placing courses within disciplines.</li> <li>2. Degree and certificate requirements</li> <li>3. Grading policies</li> <li>4. Educational program development</li> <li>5. Standards or policies regarding student preparation and success</li> <li>6. District and college governance structures, as related to faculty roles</li> </ol> | <ol style="list-style-type: none"> <li>7. Faculty roles and involvement in accreditation processes, including self-study and annual reports</li> <li>8. Policies for faculty professional development activities</li> <li>9. Processes for program review</li> <li>10. Processes for institutional planning and budget development</li> <li>11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate</li> </ol> |
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**Senators:** **Matt Clark** (President), **Donna McGill-Cameron** (CTE), **Donna Bahneman** (Adjunct), **Jaya Shah** (Math & Science), **Kevin Ferns** (Secretary, FaLaHum), **Greg Gassman** (Social Science), **Pam Geer** (Adjunct At-large), **Christopher Howerton** (At-large), **Jose Vallejo** (Student Services)

Item	Description-Type	Lead	Background and Objective
I	<b>Approval of Agenda -Action</b>		Approve agenda of 10/9/15.
II	<b>Public Comment</b>		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
	<i>Discussion</i>		
III	<b>Approval of Minutes-Action</b>		Review and approve the minutes of 9/25/15.
	<i>Discussion/Decision:</i>		
IV	<b>President's Report - Information/Discussion</b>	Clark	
	<i>Discussion/Decision:</i>		
V	<b>Committee Appointments - Action</b>	Senate	<b>Objective:</b> Appoint faculty members to committees.
	<i>Discussion/Decision:</i>		
VI	<b>Senate/Committee Reports - Information</b>	Senate	
	<i>Discussion/Decision:</i>		
VII	<b>Faculty Evaluation Process and Instrument – Action</b>	Senate	<p><b>Background:</b> The YCCD Board of Trustees has asked that the faculty evaluation process be improved, especially the portion that deals with tenure evaluations. Independently, HR has been working with faculty to improve the evaluation instrument.</p> <p><b>Objective:</b> Recommendation regarding the use of the new evaluation instrument.</p>
	<i>Discussion/Decision:</i>		
VIII	<b>Basic Skills Initiative Plan and Budget – Information/Discussion</b>	Konuwa, Lanier	<p><b>Background:</b> Annually the senate reviews and signs off on the BSI report to the state.</p> <p><b>Objective:</b> First read of the BSI report with intent to approve sign-off at the next meeting (October 23<sup>rd</sup> or a special meeting if needed).</p>

	<i>Discussion/Decision:</i>		
IX	<b>Student Success and Support Program (SSSP) Plan – Information/Discussion</b>	Ortiz-Mercado	<b>Background:</b> WCC is currently scheduled to submit its SSSP plan and budget to the State Chancellor’s Office on October 30 <sup>th</sup> . The plan requires senate sign-off. This year’s plan is complicated by a lack of budget clarity, which has led to the request of an extension. It is likely that the CLC SSSP monies will be moved to WCC in the very near future. <b>Objective:</b> First read of the SSSP plan and update on the budgetary status with intent to recommend approval at the October 23 <sup>rd</sup> senate meeting.
	<i>Discussion/Decision:</i>		
X	<b>Education Master Plan (EMP) Process and Timeline – Information/Discussion</b>	White	<b>Background:</b> WCC will write a new EMP this spring. President White has forwarded a timeline/work-plan <b>Objective:</b> Review the proposed timeline and define the senate’s role in the process of forming the new EMP.
	<i>Discussion/Decision:</i>		
XI	<b>Consolidation of Budget &amp; Planning (B&amp;P) and Program Review Validation Team (PRVT) – Action</b>	Senate	<b>Background:</b> At a joint meeting of the B&P and the PRVT, it was recommended that the two committees be merged. This could be a first step toward creating an Institutional Effectiveness Committee. <b>Objective:</b> Review and decide on adoption of the merging of the two committees.
	<i>Discussion/Decision:</i>		
XII	<b>Accreditation Midterm Report – Action</b>	Konuwa, Howerton, Clark	<b>Background:</b> WCC will turn in a Midterm Report and two (2) Sub-Change Reports (CLC transition and CCOF curriculum). All three are due October 15. <b>Objective:</b> Make a recommendation regarding senate sign-off of the reports.
	<i>Discussion/Decision:</i>		
XIII	<b>Communication and Technology (CAT) Purpose Statement – Action</b>	Clark, Howerton	<b>Background:</b> CAT has proposed changes to its purpose statement and membership. <b>Objective:</b> Consider adoption of the changes.
	<i>Discussion/Decision:</i>		
XIV	<b>LGBTQ Safe Zone Training – Information/Discussion</b>	Clark	<b>Background:</b> WCC has not had Safe Zone training in over a year. The cost for a comprehensive training is seen as an impediment. <b>Objective:</b> Discuss the possibility of using senate monies to help fund Safe Zone training.
	<i>Discussion/Decision:</i>		
XV	<b>Future Agenda Items-Discussion</b>		Division Chairs, College Catalog, SSS Priorities, CCOF, ADA in the Classroom, Faculty Evaluation Forms, Curriculum Support Across the District
	<i>Discussion/Decision:</i>		