



Academic Senate Agenda

Date: Friday September 26, 2014

Time/Location: 1-3 PM / Room 113

Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none"> 1. Curriculum, including establishing prerequisites and placing courses within disciplines. 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. District and college governance structures, as related to faculty roles | <ol style="list-style-type: none"> 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate |
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Senators: **Matt Clark** (President), **Donna McGill-Cameron** (Vice President, CTE), **Donna Bahneman** (Adjunct), **Talwinder Chetra** (Math & Science), **Kevin Ferns** (Secretary, FaLaHum), **Greg Gassman** (Social Science), **Pam Geer** (Adjunct At-large), **Christopher Howerton** (At-large), **Cheryl Latimer** (Student Services)

Item	Description-Type	Lead	Background and Objective
I	Approval of Agenda -Action		Approve agenda of 9/26/14.
II	Public Comment		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
	<i>Discussion</i>		
III	Approval of Minutes-Action		Review and approve the meeting minutes of 9/12/14.
	<i>Discussion/Decision:</i>		
IV	Reports (Information/Discussion) <ul style="list-style-type: none"> • President • VP • Senators • Committees 	Clark/ McGill-Cameron/ Senate	
	<i>Discussion/Decision:</i>		
V	Committee Appointments - Action	Senate	Appoint faculty members to committees.
	<i>Discussion/Decision:</i>		
VI	SSSP Draft Annual Plan - Action	Konuwa, Deniz	Background: Second read of the WCC SSSP plan for senate sign-off before sending to the Board of Trustees and to the State in October Objective: Approve plan for senate sign-off.
	<i>Discussion/Decision:</i>		
VII	BSI Report – Information/Discussion	Senecal	Background: Each year, the Student-Success/BSI Committee produces a report to be sent to the State. The WCC Academic Senate president is required to sign the report. (This is forwarded from the senate meeting of 9/12/14.) Objective: Presentation of the report, for approval at the next meeting.
	<i>Discussion/Decision:</i>		

VIII	SEP Report – Information/Discussion	Senecal	Background: Each year, the Student-Success/BSI Committee produces a report to be sent to the State. The WCC Academic Senate president is required to sign the report. This will be the first read of the report. Objective: Presentation of the report, for approval at the next meeting.
	<i>Discussion/Decision:</i>		
IX	Ed Master Planning Overview – Information/Discussion	Clark	Background: As WCC prepares to write a new Ed Master Plan (EMP), President White is sharing a document to set a foundation for the work. Objective: Review the document and identify any gaps. Within the context of the document consider senate role in the process.
	<i>Discussion/Decision:</i>		
X	DE Committee and Curriculum Committee Purpose Statements – Information/Action	Clark	Review proposed changes to the Curriculum Committee Purpose Statement. Adopt the Purpose Statement of the DE Committee.
	<i>Discussion/Decision:</i>		
XI	Accreditation Update - Information	Konuwa, Clark, Howerton	Provide the senate with an update of the status of the response to the ACCJC Recommendations and the timeline for completion of the process. Begin discussion of the process for the Midterm Report.
	<i>Discussion/Decision:</i>		
XII	Future Agenda Items- Discussion		College Catalog, SSS Priorities, Ed Master Plan, Senate Appointees to Hiring Committees, Senate Appointees to State Committees, CCOF, WCC Committee Structure, CLC Transition, Constitution & Bylaws
	<i>Discussion/Decision:</i>		

Senate Goals, 2014-2015 (14 goals)			
#	Goal	Who	Status
1	Curriculum: Create catalog/class schedule subcommittee (via curriculum and scheduling committees), increase faculty awareness, establish program development structure and incorporate with EMP, and create a DE handbook.	McGill, Howerton	
2	Communication: Advocate for increase in effective communication tools and access.	Howerton, Ferns	Continuing
3	Grading Policies: Review, update, and distribute Faculty Handbook.	Clark	TBD
4	Academic Standards: Initiate campus-wide discussion to promote rigor in coursework, DE, and collegiality among faculty, classified staff, administration, and students.	Clark, Bahneman, McGill-Cameron	TBD
5	Student Success: Identify and address barriers to student success (counseling availability, course offerings).	Latimer, Clark, Bahneman	Student Equity Plan for 2013-14 has been completed and will help drive the work
6	Faculty Development: Find more opportunities/activities focused on student success.	Chetra, McGill-Cameron	In progress
7	Improve faculty evaluation process.	Clark, Howerton	In progress
8	Work to create comprehensive process for Colusa County Outreach Facility (CCOF) .	Clark, Chetra, Geer	Early in process
9	Revise Senate Constitution and Bylaws .	Clark, McGill, Gassman, Ferns	In progress
10	Professional standards research	Clark	TBD
11	Sustainability and grant funding	Clark, McGill-Cameron	TBD
12	Clearlake College transition	Clark, Howerton	In progress
13	Update the Student Code of Conduct	Bahneman	TBD
14	Accreditation	Clark, Howerton	Response to Recommendations is nearly complete; work to begin on Midterm Report