



## Academic Senate Agenda

**Date:** Friday, September 23, 2016

**Time/Location:** 1-3 PM / WCC Room 113 & LCC Room 115

<b>Senate Roles and Responsibilities (The 10+1)</b>	
<ol style="list-style-type: none"> <li>1. Curriculum, including establishing prerequisites and placing courses within disciplines.</li> <li>2. Degree and certificate requirements</li> <li>3. Grading policies</li> <li>4. Educational program development</li> <li>5. Standards or policies regarding student preparation and success</li> <li>6. District and college governance structures, as related to faculty roles</li> </ol>	<ol style="list-style-type: none"> <li>7. Faculty roles and involvement in accreditation processes, including self-study and annual reports</li> <li>8. Policies for faculty professional development activities</li> <li>9. Processes for program review</li> <li>10. Processes for institutional planning and budget development</li> <li>11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate</li> </ol>

**Senators:** Matt Clark (President), Donna McGill-Cameron (CTE), Doug Stone (WCC Adjunct), Jaya Shah (Math & Science), Kevin Ferns (Secretary, FaLaHum), Greg Gassman (Social Science), Pam Geer (CCC Adjunct), Christopher Howerton (VP, At-large), Jose Vallejo (Student Services)

**Ex-officio Members:** Mike Papin (Lake County Campus Faculty), Omar Huerta (ASWCC Rep)

Item	Description-Type	Lead	Background and Objective
I	<b>Approval of Agenda - Action</b>		Approve agenda of 9/23/16.
II	<b>Public Comment</b>		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
	<i>Discussion</i>		
III	<b>Approval of Minutes-Action</b>		Review and approve the minutes of 9/9/16 regular meeting
	<i>Discussion/Decision:</i>		
IV	<b>Welcome of New Full-time Faculty Members</b>	Senate	<b>Objective:</b> Introduce and welcome new full-time faculty members with assignment to WCC/CCC.
	<i>Discussion/Decision:</i>		
V	<b>President's Report - Information/Discussion</b>	Clark	
	<i>Discussion/Decision:</i>		
VI	<b>Vice President's Report</b> <ol style="list-style-type: none"> <li>1. <b>Committee Appointments – Action</b></li> <li>2. <b>Curriculum Update – Information/Discussion</b></li> <li>3. <b>Other – Information/Discussion</b></li> </ol>	Howerton	<b>Objective:</b> 1. Appoint faculty members to committees. 2. Receive update on work of the Curriculum Committees.
	<i>Discussion/Decision:</i>		
VII	<b>Senate/Committee Reports - Information</b>	Senate	
	<i>Discussion/Decision:</i>		
VIII	<b>Ex-officio Reports - Information</b>	Papin, Huerta	
	<i>Discussion/Decision:</i>		

IX	<b>Senate Goals 2016/17 – Information/Discussion</b>	Senate	<b>Background:</b> The senate shall annually establish goals and share the goals with the Governing Board. <b>Objective:</b> Final review of proposed senate goals prior to adoption.
	<i>Discussion/Decision:</i>		
X	<b>Bylaws Revision: Membership – Action</b>	Senate	<b>Background:</b> With the addition of Lake County Campus (LCC) to the WCC umbrella, the bylaws should be revised to reflect the representation of the LCC faculty on the senate. <b>Objective:</b> Review a proposal for revising the membership and terms of members of the Academic Senate.
	<i>Discussion/Decision:</i>		
XI	<b>Curriculum Committee (CC) Purpose Statement – Information/Discussion</b>	Howerton	<b>Background:</b> Annually the CC, a subcommittee of the senate, shall review and recommend changes to its purpose statement. The recommendations will then be considered by the senate. <b>Objective:</b> Review the draft CC 2016-17 purpose statement in anticipation of debating adoption.
	<i>Discussion/Decision:</i>		
XII	<b>Library Advisory Committee (LAC) Purpose Statement – Information/Discussion</b>	Clark	<b>Background:</b> Annually the LAC, a subcommittee of the senate, shall review and recommend changes to its purpose statement. The recommendations will then be considered by the senate. <b>Objective:</b> Review the draft LAC 2016-17 purpose statement in anticipation of debating adoption.
	<i>Discussion/Decision:</i>		
XIII	<b>Senate Liaison with LAC and Distance Education Committee (DEC) – Information/Discussion</b>	Senate	<b>Background:</b> CC, LAC, and DEC are all subcommittees of the senate. The senate VP attends CC meetings as senate liaison to CC (a resource) and reports back to the senate. For a period of time the senate president was the acting chair of LAC. <b>Objective:</b> Discuss the possibility of establishing similar positions or membership roles for a senator on DEC and LAC and possibly making the senate liaison to CC a member, rather than a resource.
	<i>Discussion/Decision:</i>		
XIV	<b>Faculty Evaluation Process – Information/Discussion</b>	Clark, Howerton	<b>Background:</b> The senates are working with Human Resources (HR) to improve the evaluation process and focus the process on professional development. <b>Objective:</b> Provide an update on the current status of the changes to the process.
	<i>Discussion/Decision:</i>		
XV	<b>Accreditation - Information</b>	Clark, Howerton	<b>Background:</b> Under 10+1, the senate and the trustees will mutually agree on faculty roles relating to accreditation. <b>Objective:</b> Provide an update on the current status and timelines for the accreditation process and to report on the work of the Accreditation Steering Committee (ASC).of the changes.
	<i>Discussion/Decision:</i>		

XVI	<b>Proposed Prioritization Plan for Instructional Equipment and Deferred Maintenance Funds, Strong Workforce Funds, and Perkins Funds – Information/Discussion</b>	Clark	<p><b>Background:</b> The Chancellor’s Executive Team (CHEX) has drafted a proposal for allocating funds from certain funding streams. The proposal was brought to DCAS and will now be vetted at each college (at WCC the vetting will take place primarily in Budget and Planning (B&amp;P)).</p> <p><b>Objective:</b> Review the proposal with the intent of informing the senate appointees to B&amp;P.</p>
	<i>Discussion/Decision:</i>		
XVII	<b>Education Master Plan (EMP) Draft Review – Information/Discussion</b>	Senate	<p><b>Background:</b> WCC is in the process of updating its EMP. After a number of external and internal scans, the first draft of the EMP is available.</p> <p><b>Objective:</b> Collect faculty feedback on the draft and receive an overview of next steps.</p>
	<i>Discussion/Decision:</i>		
XVIII	<b>Minimum Qualifications (MQs) – Information/Discussion</b>	Senate	<p><b>Background:</b> YCCD currently has 4 disciplines with MQs that exceed the state MQs: computer science, mathematics, reading, and statistics. Recommendations have been made to remove all but mathematics and, possibly, computer science.</p> <p><b>Objective:</b> Discuss the reasoning behind the recommendations in preparation to debating adoption of the recommendations.</p>
	<i>Discussion/Decision:</i>		
XIX	<b>Academic Calendar 2017-2018 – Information/Discussion</b>	Papin	<p><b>Background:</b> The Academic Calendar has distributed the draft Academic Calendar for 2017-2018 and will vote to forward to the board of trustees at its October 7 meeting.</p> <p><b>Objective:</b> Review draft calendar and provide feedback.</p>
	<i>Discussion/Decision:</i>		
XX	<b>Future Agenda Items-Discussion</b>		Dual Enrollment Pathways, Convocation, WCC Student Probation Processes, College Catalog, SSS Priorities, CCC, ADA in the Classroom
	<i>Discussion/Decision:</i>		
XXI			
	<i>Discussion/Decision:</i>		